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**REPORT TO: PLANNING AND REGULATORY SERVICES COMMITTEE ON  
18 SEPTEMBER 2018**

**SUBJECT: APPOINTMENT OF PUBLIC ANALYST, AGRICULTURAL  
ANALYST AND FOOD EXAMINER**

**BY: CORPORATE DIRECTOR (ECONOMIC DEVELOPMENT,  
PLANNING AND INFRASTRUCTURE)**

**1. REASON FOR REPORT**

- 1.1 To inform the Committee of the resignation of the appointed Public Analyst, Agricultural Analyst and Food Examiner and to formally appoint the successors.
- 1.2 This report is submitted to Committee in terms of Section III (E16) (E11) of the Council's Scheme of Administration relating to Environmental Health and Trading Standards respectively.

**2. RECOMMENDATION**

**2.1 It is recommended that the Committee appoints:**

- (i) **Dr Duncan James Campbell B.Sc., D.Phil., M.Chem.A., C.Chem., F.R.S.C to act as Public Analyst and Agricultural Analyst for Moray Council; and**
- (ii) **Kerry Louise Parrott H.N.C., M.I.F.S.T as the Food Examiner for Moray Council.**

**3. BACKGROUND**

- 3.1 The currently appointed Public Analyst, Agricultural Analyst and Food Examiner, Stephen Appleton, retired on 19 July 2018.
- 3.2 The Council is required to appoint a Public Analyst pursuant to Section 27 of the Food Safety Act 1990 and Agricultural Analyst pursuant to Section 67 of the Agriculture Act 1970 and Regulation 29 of The Feed (Hygiene and Enforcement) (Scotland) Regulations 2005.

- 3.3 The public analysts are employed in four laboratories located at Aberdeen, Dundee, Glasgow and Edinburgh.
- 3.4 Samples have to be submitted within 24 hours of being taken which makes the transportation to the lab critical. This, taken with the cost of transportation, makes the Aberdeen provision the most cost effective option.
- 3.5 The Food Safety Act 1990 stipulates the qualifications to be held by a Public Analyst. Dr Duncan James Campbell holds the relevant qualifications.
- 3.6 The Feed (Sampling and Analysis and Specified Undesirable Substances) (Scotland) Regulations 2010 stipulate the qualifications required for an Agricultural Analyst. Dr Duncan James Campbell holds the relevant qualifications.
- 3.7 The Council is required to submit any food or substance capable of being used in the preparation of food sample procured under section 29 of the Food Safety Act 1990 to be examined by a food examiner.
- 3.8 The Food Safety Act 1990 stipulates the qualifications to be held by a food examiner. Kerry Louise Parrott holds the relevant qualifications.

#### **4. SUMMARY OF IMPLICATIONS**

**(a) Corporate Plan and 10 Year Plan (Local Outcomes Improvement Plan (LOIP))**

Appointment of these positions will assist meet the priority of ensuring caring and healthy communities.

**(b) Policy and Legal**

Appointment of Public Analyst and Agricultural Analyst is required under Food Safety Act 1990 and Agriculture Act 1970.

**(c) Financial implications**

The two officials are employed by Aberdeen Scientific Services Laboratory. There will be no increase in costs associated with these appointments.

**(d) Risk Implications**

Non appointment of these officials will result in Moray Council not meeting its statutory obligations.

**(e) Staffing Implications**

There are no staffing implications in relation to these appointments.

**(f) Property**

None.

**(g) Equalities/Socio Economic Impact**

None.

**(h) Consultations**

The Corporate Director (Economic Development Planning & Infrastructure), the Head of Development Services, the Legal Services Manager (Property and Contracts), the Equal Opportunities Officer, and Lissa Rowan (Committee Services Officer) have been consulted and comments received have been incorporated into the report.

**5. CONCLUSION**

**5.1 The currently appointed Public Analyst, Agricultural Analyst and Food Examiner retired in July 2018**

**5.2 Moray Council is required to appoint a Public Analyst and Agricultural Analyst**

Author of Report: Karen Sievewright, Environmental Health Manager

Background Papers:

Ref: