



## **MINUTE OF MEETING OF THE MORAY INTEGRATION JOINT BOARD**

**Thursday, 29 September 2022**

**Council Chambers, Council Office, High Street, Elgin, IV30 1BX**

### **PRESENT**

Mr Simon Bokor-Ingram, Councillor Tracy Colyer, Councillor John Divers, Mr Stuart Falconer, Councillor Scott Lawrence, Mr Derick Murray, Ms Deborah O'Shea, Mr Sandy Riddell, Mr Dennis Robertson, Mrs Val Thatcher

### **APOLOGIES**

Mr Ivan Augustus, Professor Siladitya Bhattacharya, Councillor Peter Bloomfield, Mr Roddy Burns, Mr Sean Coady, Ms Karen Donaldson, Ms Sonya Duncan, Ms Jane Ewen, Mr Graham Hilditch, Professor Caroline Hiscox, Ms Jane Mackie, Dr Paul Southworth, Mr Neil Strachan

### **IN ATTENDANCE**

Also in attendance at the meeting were Mr Jamie Fraser, Project Manager, Mr Iain Macdonald, Locality Manager, Ms Alison Morrison, Records Manager, Ms Carmen Gillies, Interim Strategy and Planning Lead, Ms Trish Morgan, Service Manager and Mrs Tracey Sutherland, Committee Services Officer.

Mrs Sheila Brumby was also in attendance at the meeting as substitute for Mr Graham Hilditch.

#### **1. Chair**

The meeting was chaired by Councillor Tracy Colyer.

#### **2. Declaration of Member's Interests**

The Board noted that there were no declarations of Member's interests.

### **3. Thanks to Staff**

The Board joined the Chair in thanking all staff within Health and Social Care Moray for the selfless care they have given patients and clients alike and this included all staff in the statutory, independent and third sector organisations.

### **4. Tribute to Ms Jane Mackie, Head of Service**

The Board, in noting that this is the last meeting of the Board prior to the Chief Social Work Officer, retiring from the Council, joined the Chair in paying tribute to Mrs Jane Mackie, for her contribution to the delivery of health and social care services in Moray and wished her well for a long and happy retirement.

### **5. Minutes of meeting of 30 June 2022**

The minute of the meeting of the Moray Integration Joint Board on 30 June 2022 were submitted and approved subject to additional wording being added to paragraph 5 of the minute to state that there were now 2 voting members from each organisation on the Clinical and Care Governance Committee.

### **6. Action Log - 30 June 2022**

The Action Log of the meeting of 30 June 2022 was discussed and updated accordingly.

### **7. Membership of Board and Committees**

A report by the Corporate Manager informed the Board of changes to Membership. This is due to the requirement for the Chair and Vice Chair positions on the Board to rotate between NHS Grampian and Moray Council.

Following consideration the Board agreed:

- i) to note the Chair and Vice Chair are due to rotate on 1 October 2022;
- ii) Councillor Scott Lawrence will be appointed Chair of Audit Performance and Risk (APR) Committee; and
- iii) to note the change of NHS Grampian Staff Representative Stakeholder member.

### **8. Chief Officer Report**

A report by the Chief Officer informed the Board of the Chief Officer activities that support the delivery against the Moray Integration Joint Board's (MIJB's) strategic priorities articulated in the Strategic Plan, and the delivery against the 9 Health and Wellbeing outcomes. Key work for the Partnership includes the implementation of Home First; remobilisation from the covid pandemic; supporting measures for the reduction of local covid transmission; and budget control. We also need to continue taking a longer term strategic view and setting out clear plans that will deliver transformational change so we can best meet the needs of our community within the resources at our disposal.

Mr Riddell sought a briefing for members on the Board in relation to the recruitment pressures faced by the Board, including what initiatives are working and what is not.

In response, the Chief Officer confirmed that a report on recruitment and retention could be presented to a future meeting of the Board.

Following consideration the Board agreed:

- i) to note the content of the report; and
- ii) that transforming services to meet the aspirations of the MIJB's Strategic Plan remains a priority, with a focus on key objectives as we remobilise from the covid pandemic, along with a look ahead as we continue to develop our strategic planning.

## **9. Revenue Budget Quarter 1 2022 - 23**

A report by the Interim Chief Financial Officer updated the Board of the current Revenue Budget reporting position as at 30 June 2022 for the MIJB budget.

Following consideration the Board agreed to:

- i) note the financial position of the Board as at 30 June 2022 is showing an overall overspend of £692, 246;
- ii) note the progress against the approved savings plan in paragraph 6 and update on Covid-19 in paragraph 8;
- iii) note the revisions to staffing arrangements dealt with under delegated powers and in accordance with financial regulations within the Council and NHS Grampian for the period 1 April to 30 June 2022 as shown in Appendix 3; and
- iv) approve for issue, the Directions arising from the updated budget position shown in Appendix 4.

## **10. Locality Planning Update**

A report by the Head of Service informed the Board of the work done to date on locality planning.

Following consideration, the Board agreed:

- i) note the progress made on locality plans since the previous report on 31 March 2022;
- ii) that the Board makes an application to the various national performance bodies so that future data sets are provided on a locality level where possible; and
- iii) to note that further reports will be brought to the MIJB as specific decisions are required.

## **11. Refugee Funding for Health Assessment Team**

A report by the Interim Strategy and Planning Lead informed the Board of the outcome on recommendation of an options appraisal commissioned to identify the most appropriate delivery mechanism for providing primary care health services, including General Medical Services (GMS) provision (provision of essential GP medical services), to Ukrainian Displaced Persons (UDP)s within the Grampian area. Reports will be submitted to all three IJBs for approval of funding for a Pan-Grampian response.

The Interim Strategy and Planning Lead updated the Board to confirmed that the funding package had been agreed at the meeting of Moray Council on 28 September 2022, which results in no financial risk to the Board.

Following consideration, the Board agreed to:

- i) approve the expenditure of £63,854 for the provision of initial health assessment for Ukrainian Refugees (as part of a pan Grampian response); and
- ii) note current spend to date circa £43,000, with Moray's proportion to be £8,649.87.

## **12. Health and Social Care Moray - Integrated Workforce Plan 2022 - 2025**

A report by the Service Manager presented the Board with the draft Integrated Workforce Plan.

Following consideration, the Board agreed to:

- i) approve in principle the Draft Integrated Workforce Plan content and structure;
- ii) delegate authority to Officers to amend and update the plan in accordance with anticipated feedback from Scottish Government; and
- iii) authorise the publication of the plan by end October 2022, as per the request from the Scottish Government.

## **13. Records Management Plan Progress Update Report**

A report by the Records and Heritage Manager and Data Protection Officer informed the Board of the Progress Update Review (PUR) invitation and acknowledge the updated Elements of the Board's Records Management Plan (RMP). These updated Elements will be submitted to the Keeper, National Records of Scotland (NRS), before the 31 October 2022 deadline.

Following consideration, the Board agreed to:

- i) note the updated Elements; and
- ii) approve the updated Elements to National Records of Scotland.

#### **14. Members Expenses**

A report by the Interim Chief Financial Officer informed the Board of amendments to the policy for re-imbursement of expenditure incurred by individual discharging their duties in relation to Moray Integration Joint Board.

Following consideration, the Board agreed to note the changes made to the Members' Expenses Policy (Appendix 1).