



Grampian Valuation Joint Board

Friday, 26 August 2022

NOTICE IS HEREBY GIVEN that at a Meeting of the **Grampian Valuation Joint Board** is to be held at **remote locations via video conference**, on **Friday, 26 August 2022 at 10:30**.

BUSINESS

- | | |
|---|------------------|
| 1. Membership of the Board | 5 - 8 |
| 2. Appointment of Convener | |
| 3. Appointment of Depute Convener | |
| 4. Declaration of Member's Interests | |
| 5. Minute of Meeting of 4 February 2022 | 9 - 12 |
| 6. Appointments to the General Purposes Sub-Cttee | 13 - 14 |
| 7. Schedule of Meetings to 2027 | 15 - 18 |
| 8. Unaudited Annual Accounts 2021-22 | 19 - 98 |
| 9. Revenue Budget Monitoring Statement 1 April to 31 July 2022 | 99 - 102 |
| 10. Audit Scotland - Annual Audit Plan for GVJB 2021-22 | 103 - 118 |
| 11. Internal Audit Annual Report | 119 - 122 |
| 12. Valuation Roll and Council Tax | 123 - 130 |
| 13. Electoral Registration | 131 - 136 |
| 14. Risk Management | 137 - 148 |
| 15. Governance | 149 - 154 |

16. **Complaints Handling Performance**

155 -

158

17. **Question Time**

GUIDANCE NOTES

- * **Declaration of Group Decisions and Members Interests** - At the beginning of the meeting, immediately following the Sederunt, the Convener will, in terms of Standing Order 25, seek declarations from individuals on any financial or other interests.

- ** **Written Questions** - Any member can put one question to the Convener about relevant and competent business not already on the Agenda for a meeting of the Board. No member can put more than one question at any meeting. The member must give notice in writing of their question to the Clerk 4 working days prior to the meeting. A copy of any written answer provided by the Convener will be tabled at the start of the relevant meeting. The member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter but no discussion will be allowed.

- *** **Question Time** - At each ordinary meeting of the Board, 10 minutes will be allowed for question time when any member can put one question to the Convener regarding any matter within the remit of the Board. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed. In the event of further information/investigation being required in order to answer the question, the Clerk will arrange for a written answer to be provided within 7 working days.



Grampian Valuation Joint Board

SEDERUNT

Councillor Gill Al-Samarai (Member)
Councillor Shirley Burnett (Member)
Councillor Isobel Davidson (Member)
Councillor Dell Henrickson (Member)
Councillor Ryan Houghton (Member)
Councillor Seamus Logan (Member)
Councillor Dominic Lonchay (Member)
Councillor Neil MacGregor (Member)
Councillor Stephen Smith (Member)
Councillor Iain Taylor (Member)
Councillor Lynn Thomson (Member)
Councillor Donald Gatt (Member)
Councillor Kathleen Robertson (Member)
Councillor Sonya Warren (Member)

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