



MINUTE OF MEETING OF THE AUDIT, PERFORMANCE AND RISK COMMITTEE

Thursday, 26 August 2021

Held remotely in various locations,

PRESENT

Ms Tracey Aaby, Simon Bokor-Ingram, Councillor Frank Brown, Mr Sandy Riddell, Mr Neil Strachan

APOLOGIES

Mr Sean Coady, Councillor Theresa Coull, Professor Nicholas Fluck, Mr Steven Lindsay, Ms Jane Mackie, Mr Atholl Scott

IN ATTENDANCE

Also in attendance at the above meeting was Jeanette Netherwood, Corporate Manager, Peter McLean, Service Manager - Primary Care Contracts, Dafydd Lewis, Senior Internal Auditor and Tracey Sutherland, Committee Services Officer as Clerk to the Committee.

1. Chair of the Meeting

The meeting was chaired by Mr Sandy Riddell.

2. Welcome and Apologies

The Chair welcomed everyone to the meeting and the apologies were noted.

3. Declaration of Member's Interests

There were no declarations of Members' Interest in respect of any item on the agenda.

4. Minute of Meeting of 24 June 2021

The minute of the meeting of 24 June 2021 was submitted and approved.

5. Action Log of Meeting of 24 June 2021

The Action Log of the meeting dated 24 June 2021 was considered and updated accordingly.

6. Quarter 1 Performance Report

A report by the Chief Financial Officer updated the Committee on performance as at Quarter 1 (April to June 2021).

During discussion in which Officers answered questions from the Committee in relation to, staff sickness, the closure of Ward 7 at Dr Gray's Hospital and the resulting repair works the Committee agreed to note:

- i) the performance of local indicators for Quarter 1 (April - June 2021) as presented in the Performance Report at Appendix 1;
- ii) the analysis of the local indicators that have been highlighted and actions being undertaken to address performance that is outside of acceptable target ranges as detailed in Appendix 1; and
- iii) the published National Indicators for Moray for calendar year 2020 are included in Appendix 2.

7. Chief Internal Auditor Report

A report by the Chief Internal Auditor provided the Committee with an update on audit work progressed since the last meeting of the Committee.

Following consideration the Committee agreed to note the audit update.

8. Strategic Risk Register Report

A report by the Chief Officer provided the Committee with an overview of the current strategic risks, along with a summary of actions which are in place to mitigate those risks, updated August 2021.

The Chair sought clarification on who determines which reports from external inspection are presented to Audit, Performance and Risk Committee and Clinical and Care Governance Committee.

In response the Chief Officer confirmed the reports are available for all members to see as they are public reports and further agreed to send the links to the Committee. He further added that with Covid rules ending and normal service starts to resume the number of inspections carried out will return to pre-pandemic levels.

Following consideration the Committee agreed to:

- i) note the updated Strategic Register included as Appendix 1;
- ii) note the Strategic Risk Register will be further refined to align with the transformation and redesign plans as they evolve; and
- iii) agreed that the Committee receive updates on a regular basis.

9. Draft Annual Performance Report

A report by the Chief Officer requested the Audit, Performance and Risk Committee consider and approve the draft Annual Performance Report for submission to the Integration Joint Board for approval.

Following consideration the Committee agreed to:

- i) note the approach taken to produce the 2020/21 Annual Performance Report;
and
- ii) approve the Performance Report at Appendix 1 be submitted to the Moray Integration Joint Board on 30 September for noting prior to publication on the Health and Social Care Moray website by 1 October 2021.