

# MORAY COUNCIL

## Minute of Meeting of the Community Planning Board

Thursday, 13 September 2018

Inkwell Main, Elgin Youth Café, Francis Place, Elgin, IV30 1LQ

### **PRESENT**

Councillor George Alexander, Mr Joe Bodman, Mr Roddy Burns, Councillor John Cowe, Councillor John Divers, Councillor Tim Eagle, Mr Ian Findlay, Councillor Graham Leadbitter, Councillor Shona Morrison, Mrs Fiona Rolt, Mr Anthony Standing, Chief Superintendent Campbell Thomson, Mr Don Vass, Councillor Sonya Warren, Mrs Susan Webb

### **APOLOGIES**

Ms Donna Chisholm, Mr Murray Ferguson, Mr Grant Moir, Mr Mike Palmer

### **IN ATTENDANCE**

Mr Andrew Stanley, Head of Regional Development, Moray Area, Highlands and Islands Enterprise, as substitute for Ms Chisholm

Ms Karen Delaney, Community Learning and Development Support Officer, Moray Council

Ms Jeanette Netherwood, Corporate Manager, Health and Social Care Moray

## **1 Nominations for Community Planning Board Chair**

Mr Burns advised that with the change in administration at Moray Council it had become necessary to appoint a new Chair to the Board and requested nominations for the role of Chair.

Councillor Leadbitter was nominated by Councillor Divers; this was seconded by Chief Superintendent Thomson.

Ms Rolt was of the opinion it had been agreed to appoint a Chair from an organisation outwith the Council and nominated Chief Superintendent Thomson for the role of Chair and suggested that a Depute Chair also be appointed to provide for continuity.

Chief Superintendent Thomson thanked Ms Rolt for the nomination and advised he was of the opinion Councillor Leadbitter was a more suitable candidate to take on the role of Chair to allow for a transition period.

Councillor Cowe sought clarification on a timescale for rotating the role of Chair.

Councillor Leadbitter was of the opinion this should be done annually.

As Ms Rolt failed to secure a second for her nomination, and no one was otherwise minded, Councillor Leadbitter was appointed as Chair of the Board.

Thereafter Councillor Leadbitter took over as Chair of the meeting and sought nominations for the role of Depute Chair.

Councillor Morrison nominated Chief Superintendent Thomson for the role of Depute Chair; this was seconded by Councillor Leadbitter.

As there was no one otherwise minded Chief Superintendent Thomson was appointed to the role of Depute Chair.

## **2 Minute of Previous Meeting 19 April 2018**

The Minute of the meeting of the Community Planning Board dated 19 April 2018 was submitted for approval.

In response to a query on whether all partners had submitted contact names for work being carried out in relation to Brexit as noted at paragraph 3 (i) of the Minute Mrs Gunn advised names had been received.

Thereafter the Minute was agreed as a true record of the meeting dated 19 April 2018.

Mrs Webb entered the meeting during discussion of this item.

## **3 Community Planning Partnership Governance**

A report by the Corporate Director (Corporate Services), Moray Council, asked the Board to consider a number of questions that have arisen with regards to governance in order to provide clarity for the Partnership moving forward.

Discussion took place on Area Forums and Community Councils within Moray and what overlap there may be in their remit. The performance management arrangements were also discussed and it was stated that a balance is required between what needs to be reported and the timescales for reporting, bearing in mind the frequency of Board meetings. It was agreed a further report to the meeting in November would help remind all of requirements previously agreed to allow discussion of these in the context of the new Action Plans being developed.

Thereafter following further discussion the Board agreed to:

- i. note the content of the report;
- ii. the proposals to provide clarity on community planning governance arrangements moving forward; and
- iii. a further report being presented in November on performance management arrangements.

Ms Netherwood entered the meeting during discussion of this item.

Ms Whitworth left the meeting at this juncture.

#### **4 Economic Development update on Strategic Development at Community Planning Level**

A report by the Corporate Director (Economic Development, Planning and Infrastructure), Moray Council and the Moray Area Manager, Highlands and Islands Enterprise provided community planning partners with an overview of strategic developments in economic planning in Moray over the past 12 months including work on a review of Moray Economic Strategy, a Skills Investment Plan for Moray and Moray Growth Deal.

Lengthy discussion took place on the developments over the past years, taking note of some major successes in the area.

Thereafter the Board agreed to note recent developments.

#### **5 Childrens Services Inspection**

Under reference to paragraph 2 of the Minute of the meeting dated 16 March 2017 a report by the Acting Corporate Director (Education and Social Care), Moray Council, informed the Board of the forthcoming progress review for Children and Young People services in Moray due to commence in November 2018.

It was stated that a lot of work, at significant cost, had been undertaken. A five year improvement plan has been put in place and this is moving forward.

Thereafter, following further discussion, the Board agreed to note:

- i. the scope and timing of the forthcoming progress review; and
- ii. action being taken to prepare for the review.

#### **6 Health and Social Care Moray - Annual Report**

A report by the Chief Officer, Moray Integration Joint Board (MIJB), provided community planning partners with an overview of strategic developments in health and social care over the last year.

During discussion it was advised that the MIJB have an item on their agenda to agree items to be highlighted to the public following the meeting. Councillor Morrison advised items included those areas where the MIJB was doing well and also if things were not going to plan.

The Board was of the opinion this would be a useful item for future meetings and agreed to have a standing verbal item on future agendas to discuss items for highlighting to the public.

Thereafter the Board agreed to:

- i. note recent developments; and
- ii. task the clerk with including 'Items for the Attention of the Public' on all future agendas.

Ms Netherwood left the meeting at this juncture.

## **7 Community Learning and Development Plan 2018-21**

A report by the Acting Corporate Director (Education and Social Care) advised the Board of the need for compliance with the Community Learning and Development (CLD) Plan (Scotland) Regulations 2013 to publish a CLD Plan under the leadership and direction of the Board.

It was stated there are good examples of CLD in the community with a lot of good work being undertaken.

Following discussion the Board agreed to:

- i. approve the 2018-2021 CLD Plan;
- ii. note the improvement priorities; and
- iii. support the governance measures as detailed in section 4.2 of the report.

## **8 Potential Impact of Brexit**

Under reference to paragraph 5 of the Minute of the meeting dated 13 February 2018 a report by the Corporate Director (Economic Development, Planning and Infrastructure), Moray Council, asked the Board to consider information on the research undertaken on the potential impact of Brexit.

Discussion took place on impacts including the potential issue of migrants having to leave the country. It was stated that migrants are vital to businesses in Moray.

Following further discussion the Board agreed to note the content of the report.

## **9 Location Director role refresh**

A letter from the Scottish Government advised the Board of a refresh of the role of Location Director and this was duly noted.

## **10 Equally Safe Quality Standards and Performance Framework**

A letter from the Cabinet Secretary for Communities, Social Security and Equalities advised the Board of the publication of the Equally Safe Quality Standards and Performance Framework and sought assistance in ensuring this is implemented locally.

The Board agreed to note the assistance required in ensuring the Equally Safe Quality Standards and Performance Framework is implemented locally.

## **11 Any Other Competent Business**

Mr Bodman was of the opinion an action sheet, to be issued following each meeting and thereafter to be on the agenda for the following meeting, would be beneficial in ensuring actions from meetings are completed.

Discussion took place on requirements and it was agreed the Clerk would be tasked with producing and issuing an action sheet following each meeting and thereafter for ensuring it is on the agenda for the following meeting.

Councillor Alexander advised the Glasgow School of Art had an exhibition in Forres as part of the Open Doors weekend taking place on 22 and 23 September.

Councillor Morrison advised a Community Justice Market was being held in Elgin at the weekend.

Ms Rolt advised a Moray Forum event to discuss transportation was being held in Lhanbryde at 10.00am on 22 September.

Ms Delaney advised a Colour Run had been organised for 30 September and application forms to take part were available from the Elgin Youth Café.