



## **MINUTE OF MEETING OF THE MORAY INTEGRATION JOINT BOARD**

**Thursday, 27 January 2022**

**Remote Locations via Video Conference,**

### **PRESENT**

Ms Tracey Abdy, Mr Ivan Augustus, Professor Siladitya Bhattacharya, Simon Bokor-Ingram, Councillor Frank Brown, Mr Roddy Burns, Mr Sean Coady, Councillor Theresa Coull, Councillor John Divers, Ms Karen Donaldson, Jane Ewen, Mr Steven Lindsay, Ms Jane Mackie, Dr Malcolm Metcalfe, Councillor Shona Morrison, Mr Derick Murray, Mr Sandy Riddell, Mr Dennis Robertson, Ms Heidi Tweedie, Dr Lewis Walker

### **APOLOGIES**

Professor Caroline Hiscox, Dr Paul Southworth, Mr Neil Strachan, Mrs Val Thatcher

### **IN ATTENDANCE**

Jeanette Netherwood, Corporate Manager, Dawn Duncan, Professional Lead (Occupational Therapy), Jamie Fraser, Project Manager (HSCM), Christine Thomson, Lead Pharmacist and Lissa Rowan, Committee Services Officer as Clerk to the meeting.

#### **1 Chair**

The meeting was chaired by Councillor Shona Morrison.

#### **2 Welcome and Apologies**

The Chair welcomed everyone to the meeting and noted apologies from Professor Caroline Hiscox, Mr Paul Southworth, Mrs Val Thatcher and Mr Neil Strachan.

#### **3 Declaration of Member's Interests**

The Board noted that there were no declarations of Member's Interests.

#### **4 Exempt Information**

The meeting resolved that in terms of Section 6.2 of the Integration Joint Board Standing Orders, at the Chair's discretion, the public and media representatives be excluded from the meeting for Item 15 of Business.

#### **5 Minute of Meeting of 25 November 2021**

The minute of the meeting of the Moray Integration Joint Board on 25 November 2021 was submitted and approved.

#### **6 Action Log - 25 November 2021**

The Action Log of the meeting dated 25 November 2021 was discussed and noted.

#### **7 Minute of Meeting of Audit, Performance and Risk Committee on 26 August 2021**

The minute of the meeting of the Audit, Performance and Risk Committee dated 26 August 2021 was submitted and noted by the Board.

#### **8 Chief Officer Report**

A report by the Chief Officer informed the Board of the Chief Officer activities that support the delivery against the Moray Integration Joint Board's (MIJB's) strategic priorities articulated in the Strategic Plan, and the delivery against the 9 Health and Wellbeing outcomes. Key work for the Partnership includes the implementation of Home First; remobilisation from the covid pandemic; supporting measures for the reduction of local covid transmission; and budget control. The report also highlighted the need to continue taking a longer term strategic view by setting out clear plans that will deliver transformational change in order to best meet the needs of the community.

Following discussion surrounding delays in care home admissions, the roll out of covid vaccinations, recruitment to carer vacancies and pressures on unpaid carers, the MIJB agreed:

- i. to note the content of the report; and
- ii. that transforming services to meet the aspirations of the MIJB's Strategic Plan remains a priority, with a focus on key objectives as remobilisation from the covid pandemic occurs, along with a look ahead as development of strategic planning continues.

#### **9 Appointment of Chief Internal Auditor**

Councillor Brown joined the meeting at this juncture.

A report by the Chief Officer asked the Moray Integration Joint Board (MIJB) to consider the appointment of the Chief Internal Auditor.

Following consideration, the MIJB formally agreed to appoint Dafydd Lewis, Audit and Risk Manager, Moray Council, as the Chief Internal Auditor of the MIJB, for a period of two years to 31 March 2024.

## **10 Budget Update and Financial Outlook**

A report by the Chief Financial Officer provided the Moray Integration Joint Board (MIJB) with a budget update in preparation of the 2022/23 financial year.

The Board joined the Chair in thanking the Finance Team for their efforts in keeping the Board informed of its rapidly changing financial situation and thereafter agreed to note the:

- i. expected financial position at the end of the current financial year;
- ii. early indicators surrounding the potential budget and funding for 2022/23; and
- iii. action being taken to consider savings plans and the impact on the 22/23 budget and beyond.

## **11 Home First in Moray Discharge to Assess Performance**

A report by Mr Sean Coady, Head of Service (NHS Grampian) updated the Board on the performance of Discharge to Assess (D2A) for the period August to December 2021; introduced the Hospital Without Walls Programme as the natural progression for the Home First work streams; and updated the Board on the progress to date on the Home First work streams.

Following discussion which included an update on the recruitment progress for the Hospital Without Walls programme, the need for thorough home assessments prior to patients being discharged from hospital and enhanced communication with family members and principle carers of patients using the services, the MIJB agreed to note:

- i. the performance evaluation of the Discharge to Assess programme from August to December 2021;
- ii. the introduction of the Hospital without Walls programme as a mechanism to coordinate the various Home First work streams; and
- iii. the progress made on the Home First work streams to date.

## **12 Moray Pharmacotherapy Service**

A report by the Lead Pharmacist, Health and Social Care Moray, informed the Board of the build and enhancement of the service within Moray Pharmacotherapy and informed the Board that a separate report on the Prescribing Finance will be submitted to the Board in March 2022.

During discussion, it was queried whether financial savings resulting from the improvements made to the Service could be reported to the MIJB.

In response, Ms Thomson, Lead Pharmacist advised that she would be able to provide a quarterly report on the financial savings generated by the scheme and the Chief Financial Officer suggested that this could be included in the quarterly financial report to the Moray Integration Joint Board (MIJB).

Thereafter, the MIJB agreed:

- i. to note the progress made within Health and Social Care Moray (HSCM) Pharmacotherapy Service regarding the technical and prescribing support and improvement to HSCM; and
- ii. that a quarterly update on the financial savings generated by the scheme would be included in the quarterly financial report to the MIJB.

### **13 Ministerial Strategic Group Improvement Action Plan Update Report**

A report by the Chief Financial Officer provided an update on progress on the delivery of the actions in the Ministerial Strategic Group (MSG) Improvement Action Plan as at December 2021.

Following consideration, the Moray Integration Joint Board (MIJB) agreed:

- i. to approve the progress made on delivery of the actions within the MSG Improvement Action Plan; and
- ii. that an update from the Chief Financial Officer will be provided in a further twelve months' time.

### **14 Reserves Policy Review**

A report by the Chief Financial Officer sought approval from the Moray Integration Joint Board (MIJB) on its Reserves Policy.

Following consideration, the MIJB agreed:

- i. to approve the Reserves Policy as detailed at Appendix 1 of the report; and
- ii. that the next review will be no later than March 2023.

### **15 Additional Investment Winter Funding**

A report by the Chief Financial Officer informed the Board of funding received from the Scottish Government to support the winter period and to provide longer term improvement in service capacity across health and social care systems. The report further set out the proposed use of these funds.

During discussion, clarification was sought in relation to the frequency in which spending of the additional funding would be reported.

In response, the Chief Financial Officer advised that a financial report with regard to the additional funding would be provided specifically in relation to this fund. During further discussion surrounding use of the fund, the Chief Financial Officer suggested that a Development Session would be beneficial so that Members can have a thorough discussion on how to best use the fund. This was agreed.