



---

**REPORT TO: Grampian Valuation Joint Board on 6 November 2020**

**SUBJECT: Public Performance Report**

**BY: The Assessor & ERO**

**1. Reason for Report**

1.1 To seek approval for the publication of the nineteenth public performance report.

**2. Recommendation**

2.1 **It is recommended that the Board note the content and agree to the publication of the Public Performance Report provided as an appendix to this report.**

**3. Background**

3.1 The Board's Code of Corporate Governance requires publication of an annual report incorporating financial and performance information.

**4. Current Position**

4.1 The public performance report provides financial, staffing and sickness absence data along with statistical data relative to the organisation's three service strands; council tax, valuation roll and electoral register. The report does not drill down to the level of detail provided in the routine performance reports to the Board. It does however seek to provide an overview of the organisation's performance.

4.2 The report focusses on the priorities identified in the management commentary to the audited accounts and provides statistical information that shows how the organisation has performed over recent years. The report also illustrates the reactive nature of services that an Assessor and ERO must be prepared to deliver against extremely tight statutory timelines.

- 4.3 The net budget out-turn of £4.248M against a budget of £4.463M reflects a number of factors including a high level of unfilled posts at year-end following a number of retirements in December and January that in the normal course of events would have been filled during the Spring, however the prioritising of the response to the global pandemic and attendant cessation of in-office operations led to the decision to suspend recruitment on a temporary basis.
- 4.4 The overall percentage of days lost to ill-health absence shows an increase from 2.5% to 4.2%. This increase does not give rise to concern from an absence management viewpoint as this percentage reflects known long-term conditions of a small number of employees.

## **5. Conclusion**

- 5.1 The organisation has been tested in terms of capacity and agility to deliver across its service strands in both the organisation's planned programme of service delivery and the un-planned events that the organisation faced during 2019/20. In meeting the challenges of the year, the members of this organisation have again demonstrated an extremely high degree of versatility and professionalism.

Author of Report: Ian H Milton