



REPORT TO: MORAY INTEGRATION JOINT BOARD ON 27 MAY 2021

SUBJECT: CLINICAL AND CARE GOVERNANCE COMMITTEE ANNUAL ASSURANCE REPORT

BY: CHAIR OF CLINICAL AND CARE GOVERNANCE COMMITTEE

1. REASON FOR REPORT

1.1. This report summarises the key matters considered and actioned by the Clinical and Care Governance Committee (CCG), under the revised governance arrangements, during the financial year 2020/21.

2. RECOMMENDATION

2.1. It is recommended that the Board considers and notes the key points and assurances from the Committee outlined in section 4.

3. BACKGROUND

3.1. The CCG Committee is responsible for demonstrating compliance with statutory requirements in relation to clinical governance, provide support, assurance and escalate concerns or governance issues to the Board, as well as evidence of good practice and learning on an exception basis.

3.2. During the initial impact of COVID-19, committee meetings were suspended. An interim arrangement for clinical governance was implemented whereby Mr Sandy Riddell, Chair of CCG Committee, received monthly updates on the key issues arising during the response. These related principally to provision of care, care homes oversight and children and adult protection matters.

3.3. The Moray Integration Joint Board (MIJB) received a report on 24 September 2020 (para 15 of the minute refers) detailing the governance arrangements that were in place during the COVID-19 initial response and progress in relation to the review of clinical and care governance arrangements and the assurance frameworks for CCG Committee.

4. KEY MATTERS RELEVANT TO RECOMMENDATION

- 4.1. Throughout the 2020/21 financial year, the CCG Committee has held three formal meetings and three interim meetings as part of the assurance arrangements described in 3.2 above.
- 4.2. The MIJB receive CCG Committee minutes routinely throughout the year for information. Key points from the financial year 2020/21 are noted below:
- 4.3. The first interim meeting of 2020/21 was scheduled for 29 April 2020 but due to technical difficulties it was rescheduled and held on 6 May 2020. At this meeting the Committee received updates on Child and Adult Protection, Out of Hours Service Grampian Medical Emergency Department (GMED) and Covid Assessment Hubs, New Models of Care, Use of Spynie Care Home (Duffus Wing) and Care Homes (enhanced system of assurance). At the Board meeting on 28 May 2020 (para 8 of the minute refers), members were provided with details on each of these updates as part of the CCG Committee Annual Assurance Report.

28 May 2020 (part of schedule of meetings but not a formal meeting)

- 4.4. Adult Support and Protection Update – weekly reporting to the Scottish Government in place. Adult Support and Protection Committee continue to meet. The Committee heard that some elements of the Improvement Plan could not be progressed at this time. The Committee were assured safe processes were in place and by the end of March 2020 a plan had been put in place for each service user.
- 4.5. Child Support and Protection Update – weekly reporting to Scottish Government continued. The Committee were informed of the number of children on the child protection register in Moray, which, prior to the pandemic had been steadily declining since May 2017. Targets in terms of contact with each child on the register were being met. The Committee were assured that conversations with those shielding were taking place through ‘doorstep’ conversations, in gardens, by phone call or text. The Child Protection Committee continued to meet.
- 4.6. Care Home Update – the Committee heard about the weekly meetings with the Care Inspectorate and Public Health and the senior management level multi-disciplinary team providing additional support to care homes pan Grampian. The Committee felt assured multi-disciplinary support and measures were in place to support care homes.
- 4.7. Adverse Events and Complaints Update – the Committee were assured that all adverse events and complaints were being appropriately monitored, reviewed and dealt with.

25 June 2020 (interim meeting)

- 4.8. Complaints and Adverse Events Update – the Committee were assured the Health & Social Care Moray (HSCM) Clinical Governance Group (now named the HSCM Clinical and Care Governance Group) had continued to meet on a

monthly basis since January 2019. Complaints and adverse events continued to be closely monitored.

- 4.9. Enhanced Oversight of Care Homes Update – the Committee were informed of local arrangements for enhanced oversight of care homes and for safety huddles in care homes. This information has also been shared with the Chief Nursing Officer, Scottish Government to provide assurance of enhanced oversight arrangements. Weekly calls with Care Inspectorate continued as do on site visits to Care Homes and Care Home Managers can contact HSCM at any time for support.
- 4.10. Support to Care Homes Update – the Committee are assured that working relationships between HSCM and Care Homes are renewed and effectual.
- 4.11. Inclusion Scotland's COVID-19 Survey: response to initial findings – the Committee were informed of the Inclusion Scotland online survey during the period 1 to 30 April 2020 to disabled individuals and their carers. The Committee were assured by the brief presented which showed actions already undertaken following consideration of the findings of the survey.

27 August 2020

- 4.12. Clinical Governance Group (CGG) Escalation Report – the group continue to develop lines of communication to support the dissemination of information for sharing and action throughout the whole clinical system in Moray.
- 4.13. CGG Annual Report 2019-20 – the Committee discussed the new digital culture health and social care services now find themselves in and how to measure the quality of care that is given. It was noted that remote areas of Scotland have been doing this for a long time, showing really good outcomes. The Clinical Risk Management group will continue to monitor.
- 4.14. Deaths Involving Coronavirus (COVID-19) up to 29 June 2020 – the Committee noted the information.
- 4.15. Child Protection Assurance Report – the Moray Child Protection Committee retains the overview of Child Protection activity across Moray, assuring appropriate governance, and reports to the Public Protection Chief Officer's Group. In terms of assurance it was noted that there is a high level of scrutiny in place around child protection and even more so during this pandemic.
- 4.16. Care Homes Update – the Committee noted the continued work that is being undertaken to support Care Homes in Moray and the positive results of working in partnership with them.
- 4.17. Adult Protection Inspection Preparation – the Committee were informed the review and redesign of adult support and protection processes in Moray will now recommence with COVID-19 in mind. The Chair of CCG Committee confirmed their attendance at the Adult Protection Committee.
- 4.18. Lessons Learned from Reducing Delayed Discharges and Hospital Admissions, Health and Social Care Scotland – the Committee noted the findings of the report and the lessons identified and the intention to incorporate this learning into the development of the Home First strategic theme.

- 4.19. COVID-19 and Impact on Governance System – the Committee agreed there is a good level of oversight and scrutiny in place and that formal meetings have now resumed.
- 4.20. H&SC Complaints for Quarter 1 (considered with press and public excluded) – the Committee agreed to consider and note the totals, lessons learned and action taken for complaints submitted and completed within the last quarter.

29 October 2020

- 4.21. HSCM Clinical Governance Group Escalation Report – the Committee welcomed the update.
- 4.22. Primary Care Out of Hours (GMED) Clinical Governance Assurance Report – the Committee welcomed the assurance report. It was noted the GMED Clinical Governance Group have continued to meet throughout the pandemic with representatives from Scottish Ambulance Service, NHS24 and patient reps.
- 4.23. HSCM Complaints – procedures and information for Quarter 2 – performance statistics welcome.

25 February 2021

- 4.24. Clinical Governance Group Escalation Report – Mr Coady assured the Committee that the Clinical Risk Management (CRM) Group continues to meet every two weeks to discuss adverse events, complaints and risks. The group comprises of senior management, clinical leads, chief nurse and relevant service managers/ consultants. The Committee are assured there is appropriate governance and safeguards in place.
- 4.25. Progress Update on Clinical and Care Governance Report – the Committee noted the governance arrangements during the continuing response to COVID-19 and the update on progress with output from the Clinical and Care Governance Workshop held in January 2020.

5. SUMMARY OF IMPLICATIONS

(a) Corporate Plan and 10 Year Plan (Local Outcomes Improvement Plan (LOIP)) and Moray Integration Joint Board Strategic Commissioning Plan “partners in care” 2019-2029

Governance arrangements are integral for the assurance of the delivery of safe and effective services that underpin the implementation of the strategic plan.

(b) Policy and Legal

The Public Bodies (Joint Working) (Scotland) Act 2014 requires Health Boards and Local Authorities integrate adult health and social care services. This paper outlines the work being undertaken to ensure that the clinical and care governance framework for Health and Social Care Moray

and partners, during COVID-19, provides assurance of a safe and effective system.

(c) Financial implications

There are no financial implications arising as a direct result of this report.

(d) Risk Implications and Mitigation

This report outlines the governance arrangements in place during the COVID-19 period for and the mitigation that is being undertaken to minimise risks to people.

(e) Staffing Implications

There are no staff implications arising as a direct result of this report.

(f) Property

There are no property implications.

(g) Equalities/Socio Economic Impact

An Equality Impact Assessment is not needed because there are no changes to policy as a result of this report.

(h) Consultations

Consultations have taken place with the Chief Officer, Corporate Manager, and Tracey Sutherland, Committee Services Officer, and their comments have been incorporated in the content of this report.

6. CONCLUSION

6.1. This report provides assurance of the arrangements in place during the period of COVID-19 in relation to governance overseen by Clinical Care and Governance Committee of Moray Integration Joint Board.

Author of Report: Isla Whyte, Interim Support Manager, HSCM
Background papers: with author
Ref: