

SECTION A: CORPORATE SERVICES / CROSS DEPARTMENTAL

CODE: **S** Set by Statute/Scottish Government
 M At legal maximum
 SD Statutory duty of full cost recovery

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
A1.	Property Enquiry Certificates		£1,000	£177 + VAT	+ VAT	April 2020	
A3.	Loan and title lending/copying (Estates and Legal Services)		£34,000	From £41.82 increasing depending on time taken	From £45 increasing depending on time taken	April 2021	Reflects actual cost of carrying out work
A3a	14 day letter for industrial debts arrears			£32.13 per letter	£50 per letter	April 2021	Proposed charge reflects officer time spent pulling together detail for these letters to try and recover debts at an early stage
A3b	Initial Irritancy letter linked to industrial debt recovery				£100 per letter	Proposed new charge to recover costs of pursuing debts	Proposed charge reflects officer time spent collating and checking detail for this stage of debt action – costs not currently being recovered

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
A3c	Follow up Irritancy letter linked to industrial debt recovery				£75 per letter	Proposed new charge to recover costs of pursuing debts	As above
A3d	Letter Instructing Sheriff Officers linked to industrial debt recovery				£50 per letter	Proposed new charge to recover costs of pursuing debts	As above
A4.	Recharge of Council's legal costs in relation to discretionary property and leasing work			£59 - £135 per hour	£ 61 - £ 140 per hour	April 2021	Reflects costs of providing service and still very competitive against cost of using external legal advisers
A4a	Recharge of Council's legal costs in relation to pre judicial litigation work by litigation team			£59 - £135 per hour	£ 61 - £ 140 per hour	April 2021	As above
A4b	Judicial expenses: Court proceedings including recovery of rent arrears, industrial debts, miscellaneous and licensing matters	S		Varies annually on a national basis and by work type/stage	Varies annually on a national basis and by work type/stage		

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
A5.	Orders under Town and Country Planning (Scotland) Act and other Roads/planning matters			£59 - £135 per hour	£61 - £ 140 per hour	April 2021	Reflects costs of providing service and still very competitive against cost of using external legal advisers
A6.	Licensing (i) Liquor Licensing:	M	£121,000	Per approved table of charges set by the Licensing Board	Per approved table of charges set by the Licensing Board	June 2018	Fees were increased by the Licensing Board to statutory maximum levels in August 2022
	(ii) Licences under the Civic Government (Scotland) Act and other miscellaneous pieces of legislation						(iii)
	Animal Boarding Establishments		£148,000	£131		April 2021	All charges for licences managed under the authority of the Licensing Committee as Licensing Authority will be reviewed in full in 2023 by the Committee. A full review has generally been undertaken each 5 years with inflationary
	Animal Breeding			£115		April 2021	
	Cinema Licence			£166		April 2021	
	Copy Licence			£22		April 2021	
	Dangerous Animals			£285		April 2021	
	HMO (5 occupants or under)			£1,800		April 2021	
	HMO (10 occupants or under)			£2,572		April 2021	
	HMO (over 10 occupants)			£3,345		April 2021	
	HMO Change of Circumstance			£260		April 2021	
	Itinerant Metal Dealer's Licence			£683		April 2021	

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
	Itinerant Metal Dealer's Exemption Warrant			£683		April 2021	increases in between.
	Knife Dealers Licence			£723		April 2021	
	Late Hours Catering Licence			£952		April 2021	
	Late Hours Catering Renewal			£952		April 2021	
	Licence Plates			£22		April 2021	
	Market Operator Licence			£447		April 2021	
	Market Operator Temporary Licence			£447		April 2021	
	Metal Dealer Licence			£683	No Fee	April 2021	All charges for licences managed under the authority of the Licensing Committee as Licensing Authority will be reviewed in full in 2023 by the Committee. A full review has generally been undertaken each 5 years with inflationary
	Metal Dealer's Exemption Warrant			£683		April 2021	
	Performing Animals			£110		April 2021	
	Pet Shops			£224		April 2021	
	Public Charitable Collections			No Fee		April 2019	
	Public Entertainment (under 200 attendees)*			£315		April 2021	
	Public Entertainment (between 200 and 299 attendees)*			£394		April 2021	
	Public Entertainment (between 300 and 399 attendees)*			£513		April 2021	
	Public Entertainment (between 400 and 499 attendees)*			£671	April 2021		

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
	Public Entertainment (over 500 attendees - commercial)* * Discounts apply for charitable events			£1,388		April 2021	increases in between.
	Public Processions			No Fee	No Fee	April 2019	
	Riding Establishments:			£413		April 2021	
	Second Hand Dealers Licence			£146		April 2021	
	Sex Shop Licence			£1,277		April 2021	
	Sexual Entertainment Venue new licence			£1,530		SEV fees set Sept 2020	
	Sexual Entertainment Venue licence grant fee			TBD			
	Sexual Entertainment Venue licence renewal			£1,530		April 2021	
	Sexual Entertainment Venue licence variation			£510		April 2021	All charges for licences managed under the authority of the Licensing Committee as Licensing Authority will be reviewed in full in 2023 by the Committee. A full review has
	Sexual Entertainment Venue licence transfer			£281		April 2021	
	Sexual Entertainment Venue issue duplicate licence			£41		April 2021	
	Street Traders			£394		April 2021	
	Tattooing and Piercing			£394		April 2021	
	Taxi Booking Office			£515		April 2021	
	Taxi/Private Hire Driver Grant			£243		April 2021	

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
	Taxi/Private Hire - Driver Renewal			£197		April 2021	generally been undertaken each 5 years with inflationary increases in between.
	Taxi/Private Hire Vehicle			£422		April 2021	
	Variation of any Licence			£28		April 2021	
	Vehicle Substitution			£353		April 2021	
	Venison Dealer Licence			£53		April 2021	
	Window Cleaner Licence			£155		April 2021	
	Zoo Licence			£330		April 2021	
A8.	Searches in Indexes of Statutory Registers	S	£111,000	n/a	n/a	April 2019	
A9	Certificates: Full extract of birth, death or marriage and abbreviated certificate	S		n/a	n/a	January 2011	
A10.	Note of Marriage or civil partnership	S		As set	As set	April 2010	
A11.	Marriage or civil partnership ceremony conducted by Registrar	S		As set	As set	April 2010	
A12.	Use of marriage room in Registry Office Over 10 guests			£178	£192	April 2021	8% increase
	5 – 10 guests			£76	£82		
	Non-returnable deposit paid when making a booking for a ceremony. This fee is deducted from the final charge.			£70	£76		

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
A13.	Surcharge for Marriages in all venues outwith the Registry Office (Mon-Sat)		Included in Registrar's total above (A8 – A11)	£270	£292	April 2021	8% increase
A13a	Saturday surcharge for Marriages in Marriage Room			£131	£141	April 2021	8% increase
A16.	Change of Civil Partnerships to Marriage	S		As set	As set	16 / 12 / 15	
A17.	Freedom of Information requests		£nil	10% of the cost to the Council for costs over £105	10% of the cost to the Council for costs over £105	April 2020	
A18.	Photocopying A4 Black & white A3 Black & white A4 colour A3 colour Plus staff costs		£nil	10p 20p 35p 50p Up to £19 per person per hour	15p 30p 45p 70p Up to £20 per person per hour	April 2018 April 2018 April 2018 April 2018 April 2021	
A19.	Re-use of public sector information	S	£nil	As set	As set	October 2007	
A20.	Data Subject Access Request	M	£nil	As set	As set	October 2007	
A21.	Pupil Education Records	M	£nil	Sliding scale from £2 to a maximum of £50	Sliding scale from £2 to a maximum of £50	April 2010	

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
A22.	Committee services documents		£nil	Available free on internet, otherwise £8.00 admin fee plus 10p per side of photocopy	Available free on internet, otherwise £8 admin fee plus 10p per side of photocopy	April 2021	
A23.	HR Training – Social Work Training Team – to deliver training to external organisations			£41 per person	£41 per person	April 2021	Focus of service is on internal training with little capacity to provide to external organisations
A24.	Payment of Council Tax at Post Office / paypoint			-	50p per transaction	New charge	To recoup cost charged to Council

SECTION B: SOCIAL CARE – MIJB and Moray Training

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
B1.	Moray Lifeline / Telecare			£40.20 per quarter inc VAT	£41.80 per quarter inc VAT	April 2022	
B4.	Blue Badge	M		£20 per badge – badge valid for 3 years	£20 per badge – badge valid for 3 years	April 2021	
B6.	Meals at Day Care Centres (Older People) and Shared Lives:						
B6a.	Meal			£5.03 per meal	£5.20 per meal	April 2020	
B6b.	Tea & Biscuits			£0.77 per cup	£0.80 per cup	April 2021	
B6c.	Light meal (Shared Lives Service only)			Per Shared Lives carer	Per Shared Lives carer	April 2021	
B6d.	Packed lunches (Murray Street)			£5.03	£5.20	April 2020	
B10.	Stair lift maintenance			£16.56 per quarter inc VAT No VAT if registered disabled	£17.22 per quarter inc VAT No VAT if registered disabled	April 2020	
B10 a	Wash / dry toilet maintenance			Nil	Nil	April 2022	
B11.	Occupational Therapy Aids and Equipment			None (per CoSLA recommendation)	None (per CoSLA recommendation)	October 2005	
B12.	Hire of Day Centre rooms			£5.49 per hour	£5.71 per hour	April 2021	
B14.	Speyside Lunch Club			£6.26 inc VAT	£6.50 inc VAT	April 2021	
B16	Case review carried out on behalf of another local authority			£100.41	£104.43	April 2021	

SECTION C: LEISURE FACILITIES

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
C1	Fit Life						
C1a.	Membership cards Individual – 12 months Individual – monthly direct debit		£929,000	£276 £23	£276 £23	April 2020	Preference to retain individual Fit life memberships as is due to cost of living crisis and concern that increase may result in a high volume of cancelled memberships
C1b.	Family (1 adult) – 12 months Family (1 adult) – monthly direct debit			£348 £29	£360 £30		
	Family (2 adults) – 12 months Family (2 adults) – monthly direct debit			£372 £31	£384 £32		
C1c.	35 Day Membership			£35	£35	April 2019	
C2	Swimming Pools						
C2a.	Swimming Adult Swim / aqua aerobics / activity class Junior swim aged 5 – 17 / over 60s Baby/toddler swim (0-4 years old) Registered Disabled +one carer		£72,000	£5.75 £2.90 Free £2.90	£6.00 £3.00 Free £3.00	April 2020	Aligning with neighbouring authorities, encourage people to take out Fit Life as better value for money

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
C2b.	Swimming Lessons Adult Lesson Junior Lesson block (8 weeks) Holiday Crash Course (5 x daily lessons) Parent and Child Class (1 adult & 1 child) Individual junior lesson (30 minutes for 1 child) Additional needs child individual lesson (30 minutes for 1 child)		£45,000	£7.00 £44.00 £27.50 £5.50 £16.00 £10.00	£8.00 £48.00 £30.00 £6.00 £18.00 £10.00	April 2020	As above
C2c.	Pool Hire General (Buckie, Forres, Keith) General (Lossiemouth) General (Speyside) Pool Hire with inflatable (Buckie, Forres, Keith) Pool Hire with inflatable (Speyside) Club Hire (Buckie, Forres, Keith) Club Hire (Lossiemouth) Club Hire (Speyside) Club hires are exempt from VAT if a series booking		£102,000	Per hour £115.00 £90.00 £70.00 £125.00 £85.00 £45.00 £38.00 £33.00	Per hour £120.00 £95.00 £75.00 £130.00 £90.00 £50.00 £42.00 £37.00	April 2020	

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
C2d.	Health Suite Sauna & Steam		£nil	Use of health suite included in admission cost.	Use of health suite included in admission cost		
C3	Indoor Facilities	All charges are inclusive of VAT, if applicable					
C3a.	Fitness Rooms User induction course (Free with Fit Life? Membership) Fitness Room (1 hour) Adult Junior, over 60's, Registered Disabled Activity Class Physical Activity for Health class (exercise referral)		£24,000	£25.00 £5.75 £3.95 £3.95 £5.75 £3.50	£25.00 £6.00 £4.00 £4.00 £6.00 £3.75	April 2020	Remain same – need to encourage new customers Aligning with neighbouring authorities, encourage people to take out Fit Life as better value for money

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
C3b	Speyside Sports & Community Centre – indoor climbing wall					April 2020	
C3b 1	Climbing Adult climb Junior climb (up to 17 years) Over 60s concession Registered disabled + one carer			£7.50 £5.50 £5.50 £5.50	£8.00 £6.00 £6.00 £6.00		
C3b 2	Climbing lessons Adult lesson block (8 weeks) Junior lesson block (8 weeks)			Costs according to type and duration of class	Costs according to type and duration of class		
C3b 3	Climbing wall hire (per hour) Within normal opening hours Outwith normal opening hours			£37.00 As above plus £22 per hour	£40.00 As above plus £22 per hour		
C4	Outdoor Sports						
C4a.	Multi Sports Area Multi Sports Area for 5-a-side football (3 courts) per hour			Now open-plan – free access	Now open-plan - free access	April 2017	
C4b.	Pavilions and Pitches Football and School sports field with changing rooms		£11,000			April 2020	

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
C4c.	Adult Teams per Game			£68.00	£70.00		
	Juvenile Teams (Under 17) per Game			£24.00	£26.00		
	Pavilion and / or grassed areas for training (football and rugby) and School sports fields without changing rooms						
	Adult groups – per session			£38.00	£40.00		
	Juvenile Groups – per session			£12.00	£14.00		
	Session times are for morning / afternoon / evening						

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
	Astro Sports Pitches		£43,000			April 2020	
C4e.	Aberlour, Buckie, Elgin High, Lossiemouth, Fochabers Full Size pitch Adult Teams per hour Juvenile Teams per hour Third size pitch Adult Teams per hour (1 x pitch) Juvenile Teams per hour (1 x pitch)			£65.00 £32.00 £22.00 £11.00	£65.00 £32.00 £22.00 £11.00		Remain same to encourage greater usage of our astro turf pitches and also remain just below local private operator costs
C4f.	Elgin Academy and Keith Full Size pitch Adult Teams per hour Juvenile Teams per hour Half Size pitch Adult Teams per hour Juvenile Teams per hour			£65.00 £32.00 £33.00 £16.00	£65.00 £32.00 £33.00 £16.00		As above
C5.	School facilities						
C5a.	Meeting Room – per hour Standard rate Junior (up to 17 years old) Special Needs Groups Community (small – capacity 1-10 people)		£53,000	£16.00 £11.00 £6.00	£10.00	April 2020	Aligning meeting room hire across

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
	<p>Community (medium – capacity 11-50 people) Community (large – capacity 51+ people)</p> <p>Private/commercial (small – capacity 1-10 people) Private/commercial (medium – capacity 11-50 people) Private/commercial (large – capacity 51+ people)</p> <p>Requests for bookings can be considered out-with normal hours at an additional cost of £22 per booking per hour</p>				<p>£13.00 £18.00</p> <p>£20.00 £26.00 £36.00</p> <p>£22.00 £22.00</p>		Sport and Culture Service facilities – new costs are a balance between previous discrepancies
C5b.	<p>Sports/Assembly Hall – per hour</p> <p>Small hall Standard rate Junior / over 60s</p> <p>Large hall Standard rate Junior / over 60s</p>	.	Included above		<p>£21.00 £11.00</p> <p>£42.00 £21.00</p> <p>£23.00 £12.00</p> <p>£45.00 £23.00</p>	April 2020	Approx 5% increase

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	Requests for bookings can be considered out-with normal hours at an additional cost of £22.00 per booking per hour			£22.00	£22.00		
C9	Community Centres						
C9a	Admission Charges per hour Adult Junior aged 5-17 Over 60s Registered Disabled + one carer		£116,000	£5.25 £3.25 £3.25 £3.25	£5.50 £3.50 £3.50 £3.50	April 2020	Approx 5% increase
C9b	Shower			£2.50	£2.50	April 2020	
C9c	Use of photocopier (A4 black and white)			Please See Section A18	Please See Section A18		

SECTION D: LIBRARIES AND INFORMATION SERVICES

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
D1	Libraries and Information Services						
D1a	Adult Fines per week Maximum per item People over 60 years		£9,000	£0.60 £10.40 No charge	No charge N/A No charge	April 2020 April 2021	Align with leisure replacement card cost and closer to neighbouring authorities
D1c	Inter-Library Loan			Cost of return postage	Full cost recovery (will vary for each item)		
D1d	Reader's Tickets – Replacement Computer Card			£2.45	£1.00	April 2021	
D1e	CDs per item DVDs per item Arts Prints		£nil	£0.70 inc VAT £2.50 Free	£ — inc VAT Free	April 2020 April 2002 Market rate April 2008	Remove as CD's and DVDs will be removed from service offering from 1 st Apr 23

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
D1f	Sales of withdrawn items: — Non Fiction — Adult/Junior Fiction — Paperbacks — CDs and Videos		£4,000	£1.30 £0.75 £0.40 £1.30		April 2021 April 2020 April 2020 April 2021	Remove as no longer selling withdrawn items as part of new stock management system – withdrawn items will be disposed of via Collection HQ for flat fee or resale value
D1g	Photocopies: Per A4 copy b/w Per A3 copy b/w Per A4 copy colour Per A3 copy colour Microfilm/fiche per A4 sheet Internet: Computer printouts Computer printouts (colour) Digital Scanning/Emailing -		£17,000	Please See Section A18 £0.85 £0.10 £0.35 £2.05 for first sheet and thereafter £0.10 per sheet	Please See Section A18 £0.90 £0.15 £0.50 £2.05 for first sheet and thereafter £0.10 per sheet	April 2020 April 2014 April 2011 April 2021	5% increase In line with national average

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
	Fax (per sheet): 3D Printing			£2.05 for first sheet and thereafter £0.50 per sheet Standard Setup Fee - £2 plus £1 per 50g used. (Minimum charge of £3)	£— for first sheet and thereafter £ per sheet Standard Setup Fee - £2 plus £1 per 50g used. (Minimum charge of £3)	April 2021 NEW April 2022	Remove no longer offer fax service New service so maintain charge until better understanding of demand as service develops
D1h	Heritage searches (per hour)		£1,100	£32.00	£34.00	April 2021	5% increase
D1j	Learning Centre 1:1 tuition			£25.00	£27.00	April 2021	5% increase

D2	Elgin Library accommodation per hour		£15,000			April 2021	
	Meeting Room / Activities Room:						
	— Community Use			£10.00			
	— Private Use			£11.90			
	— Commercial use: Based in Moray			£22.10			
	 Gallery:						
	— Community Use			£20.10			
	— Private Use			£24.95			
	— Commercial use: Based in Moray			£62.50			
	 Small meeting room:						
	— Community Use			£6.90			
	— Private Use			£7.50			
	— Commercial use: Based in Moray			£18.75			
	 Community (small – capacity 1-10 people)				£10.00		Aligning meeting room hire across Sport and Culture Service facilities – new costs are a balance between previous discrepancies
	Community (medium – capacity 11-50 people)				£13.00		
	Community (large – capacity 51+ people)				£18.00		
	Private/commercial (small – capacity 1-10 people)				£20.00		
	Private/commercial (medium – capacity 11-50 people)				£26.00		
	Private/commercial (large – capacity 51+ people)				£36.00		

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	<p>Requests for bookings can be considered out-with normal hours at an additional cost per booking per hour (cost will be determined on request)</p> <p>For large bookings (250+) the responsible officer, in consultation with the Director, has discretion to increase/decrease charges by up to 25%.</p>						

SECTION E: EDUCATION

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
E2.	SPORTS COACHING Sports coaching sessions		£83,000 (includes £54,000 FitLife)	£4.00	£4.40	April 2020	10% increase – aligned with neighbouring authorities and majority of participants have a Fit Life card to access these sessions
	Active Start Session (45 mins)			£4.00	£4.40		
	Walking Sports –no refreshment			£2.65	£3.00		Consolidating to one standard charge, slightly above 10% increase. Same reasons as above
	Walking Sports –with refreshments			£3.70			
	Trampolining/specialist sessions				£4.40		Trampolining previously included in fit life membership but proposing to remove from fit life scheme and have as pay as you go only as specialist activity and small group sessions that are

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							making a significant loss currently.
	MORAY MUSIC CENTRE Moray Music Centre weekly fee			£4.85	£5.00	April 2021 (reduced by 30%)	3% increase – also looking to obtain sponsorship
E3.	SCHOOL MEALS Primary School Meals (Secondary School meals are priced per item selected)		£345,000	£2.30 Cafeteria system – charge per item	£2.40 Cafeteria system – charge per item	August 2017	No increase for 5 years Uplift of 4% Secondary school Main Meal would be £1.70 and all other items would increase up to a maximum of 4%
E4	ADULT SITTING SQA Examination in school			Set by SQA	Set by SQA		

SECTION F: ECONOMIC GROWTH AND DEVELOPMENT SERVICES

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
F1	Environmental Health						
F1a.	Pest Control Services Wasps and bees (visit fee) Fleas (visit fee) All other services (visit fee)		£33,000	£83.84 + VAT £154.43 + VAT £92.67 + VAT	£90 + VAT £167 + VAT £100 + VAT	April 2021 April 2021 April 2021	Fees based mainly on salary costs and fuel, pay award for these staff was 5%, fuel increase significantly higher Increase 8%
	Bait treatment units, if required, as listed below (to cover cost)			Various, at full cost – will increase at next purchase date	Various, at full cost – will increase at next purchase date		
	K-Othrine WC250			£6.19 + VAT (2.5g)	£6.19 + VAT (2.5g)		
	Maxforce			£8.44 + VAT (each)	£8.44 + VAT (each)		
	Pro Control Insect Killer			£7.88 + VAT (per can)	£7.88 + VAT (per can)		
	Wasp Nest Destroyer			£11.18 + VAT (per can)	£11.18 + VAT (per can)	April 2020	
	Neosorex Rat Gold Packs			£10.77 + VAT (1kg)	£10.77 + VAT (1kg)	April 2020	
	Control Blox			£9.06 + VAT (1kg)	£9.06 + VAT (1kg)	April 2020	
	Brombait			£8.58 + VAT (3kg)	£8.58 + VAT (3kg)	April 2020	

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	Brodifacoum			£9.56 + VAT (1kg)	£9.56 + VAT (1kg)		
	Coopex Mini Generators			£5.06 + VAT (each)	£5.06 + VAT (each)		
	Ficam			£7.05 + VAT (0.5kg)	£7.05 + VAT (0.5kg)	April 2020	
F1b.	Release of stray dog	M	Nil	£25.50 + kennel fees	£26.75 + kennel fees	April 2021	
F1c.	<u>Water Sampling</u>		£46,000				
	Type B Risk assessment / review of risk assessment	M		£50 –stat max	£50 –stat max	April 2017	
	Type B sampling including preparatory work and admin charge includes cost of analysis	M		£132 + VAT per sample – stat max	£132 + VAT per sample – stat max	April 2019	
	Regulation 2 Samples			£249.44 (no VAT)	£261 (no VAT)	April 2021	
	Regulation 2 request sample (in addition to statutory sample)			£225.98 + VAT	£237 + VAT	April 2021	
	Verification samples (to check corrective works)			Analysis costs + £102	Analysis costs + £107	April 2021	
F1d.	Swimming pools per sample		Nil	£46.32 + VAT	£50 + VAT	April 2021	

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
F1e.	Disposal of Unsound Food per request: Commercial Domestic			£93.77 + cost of disposal £71.71 + cost of disposal	£101 + cost of disposal £77 + cost of disposal	April 2021	
F1f.	Burial of Indigent dead Investigation etc		Nil	£99.28 + VAT per hour	£107+ VAT per hour	April 2021	
F1g.	Non EU Export Certificates (per certificate)		£24,000	£62.12	£73.56	April 2021	
	Attestations to Hubs			£100	£110	April 2021	
	EU Export Certificates			£40	£45	April 2021	
F1h	Public Health duties (Hourly rate per officer)(as F1f)			£99.28 + VAT per hour	£107 + VAT per hour	April 2021	
F1i	Section 50 (Licensing) Food Hygiene Certificate Cooksafe Books (per book) Butchersafe Books (per book)		£5,600	£89.66 £5.35 + £3 p+p £5.35 + £3 p+p	£96.83 £5.78 + p+p £5.78 + p+p	April 2021 April 2021 April 2021	
F1j	Residential Caravan Sites	Sites with 50 Pitches and under	£5,000	First application £838.44 Renewal £607.92	First application £905 Renewal £ 656	April 2021	
					First application	April 2021	

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
		Sites with over 50 pitches		First application £1,169 Renewal £672.18	£,1262 Renewal £725		
K2.	Landlord Registration fees	S	£61,000	As set	As set		
F2	Contaminated Land						
F2b	Level 1 Land Use Report			£165.36 + VAT	£178.60 + VAT	April 2021	
F2c	Level 2 Land Use Report			£397.13 + VAT	£428.90 + VAT	April 2021	
F2d	Contamination Enquiry Report Single Residential Property <1000m ² Report Single Residential property >1000 m ² and all commercial requests			£95.98 £95.98 per hour	£103.66 £103.66 per hour	April 2021 April 2021	
F3	Building Standards						

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
F3a.	Building Warrant Fees set by Scottish Government	S		As set	As set	May 2005	
F3b	Letters of Comfort (LTC)		£19,000				
F3c	Confirmation of completion Property Inspection of unauthorised works (for up to 2 site visits)			£502	£524	April 2021	
F3d	LTC visit 3, and each subsequent visit)			£758	£788	April 2021	
				£119	£123	April 2021	
	Building Standards Pre application check			£86	£89	April 2021	
	For major construction projects requiring Building Standards input to the design process			£137 per hour	£142 per hour	April 2021	
F4	Development Management						
F4a	Planning Application Fees – set by Scottish Government	S		As set	As set	2017	
F4b	Recoverable expenditure:		£62,000				
	Neighbour Notification			£122	£127	April 2021	
F4c	Section 34 Advertising and Other Advertising (e.g to establish owner of property)			£199	£207	April 2021	

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
F4d	Property History Check			£64	£66	April 2021	
F4k	High Hedges			£456	£474	April 2021	
F4l	Pre-application advice on Major Development proposals			£1,607	£1671	April 2021	
F4m	Pre-application advice on all local development proposals (except single houses in the town & countryside)			£536	£557	April 2021	
F4n	Pre-application advice on single houses in the town & countryside			£161	£167	April 2021	
F4n 1	Pre-application advice on commercial developments and changes of use (max floor space 500 sqm)			£161	£167	April 2021	
F4o	Development enquiry fees for proposed householder only. All other development types require a Certificate of Lawfulness of Proposed Use or Development			£64	£66	April 2021	

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
F4p	Enquiries relating to proposed works to Listed Buildings (only one fee payable if it relates to a householder, local and or major development enquiry).			£64	£66	April 2021	
F4q	Requests for Non-material Variation of previously approved scheme:			£200			No change just occurred
F4r	Pre-application advice for Community Developments			Free	Free	April 2021	
F4s	Pre-application advice for Town Centre Developments			Free	Free		
F4t	Pre-application advice for Proposals supporting the Council's food growing strategy			Free	Free		
F4u	Pre-application advice and Planning Applications for Works or alterations to improve access, safety, health or comfort for a disabled person at their home.			Free	Free		

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
F4v	<p>Compliance with conditions Where an applicant seeks confirmation that the terms set out in a condition attached to a planning permission have been met. <i>Note: There is no charge in respect of conditions attached to listed building consent or conservation area consent.</i></p> <p>Where an enquiry relates to a householder development, which would benefit from planning application fee exemption under Reg 7 (means of access, etc. for disabled persons).</p> <p>Where an enquiry relates to a development, which would benefit from planning application fee reduction under Schedule 1, Art 7, (Community Councils).</p>			<p>£100 for each request No limit on number of request</p> <p>Fee Waived in Full <i>Reduced and waived fees subject to agreement by Council</i></p> <p>Fee reduced by half. <i>Reduced and waived fees subject to agreement by Council</i></p>		<p>April 2022</p> <p>April 2022</p> <p>April 2022</p>	

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
F4w	<p>Discharge of conditions Where an applicant seeks approval of information submitted in respect of a condition attached to a planning permission, for the agreement of the planning authority. <i>Note: there is no charge in respect of conditions attached to listed building consent or conservation area consent.</i></p> <p>Where an enquiry relates to a householder development, which would benefit from planning application fee exemption under Reg 7 (means of access, etc. for disabled persons).</p> <p>Where an enquiry relates to a development, which would benefit from planning application fee reduction under Schedule 1, Art 7, (Community Councils).</p>			<p>£100 for each request No limit on number of request</p> <p>Fee Waived in Full <i>Reduced and waived fees subject to agreement by Council</i></p> <p>Fee reduced by half. <i>Reduced and waived fees subject to agreement by Council.</i></p>		<p>April 2022</p> <p>April 2022</p> <p>April 2022</p>	

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
F4x	<p>Surcharges (application from 1 October 2022 Applications made in retrospect) Where an application for planning permission is made after the whole development being applied for has been carried out in full.</p> <p>Applications made in retrospect Where an application for planning permission is made when the development being applied for has been started but not completed, including the revised design of a previously granted planning permission.</p>			<p>Fee calculated in accordance with tables above, plus one quarter</p> <p>Fee calculated in accordance with tables above, plus one quarter</p>		October 2022	
	NOTE Brief non-specific or general pre-application advice which can be given over the telephone.						

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
	Planning and Development						
F4e	Moray Local Development Plan 2015 (hard copy)			£75 plus P&P Individual volumes £25 plus P&P except volume 2 £50 plus P&P	£75 plus P&P Individual volumes £25 plus P&P except volume 2 £50 plus P&P	April 2021	
	Moray Local Development Plan 2020 (hard copy)				£75 plus P&P Individual volumes £25 plus P&P except volume 2 £50 plus P&P		
F4g	Supplementary Guidance (hard copy)			£12:50 + p&p	£12.50 + p&p	April 2021	
F4g 1	Viability Assessments			Applicant to pay District Valuer's fee	Applicant to pay District Valuer's fee	Approved at Committee 2019	
F4h	Charge for naming streets & housing		£14,000				
	Address 1			£110	£114	April 2021	
	Addresses 2 – 9			£110 + £31 per additional addresses 2 - 9 (min £141/max £358)	£119 + £34per additional addresses 2 - 9 (min £153 /max £391)	April 2021	

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
	Addresses 10 – 19			£358 + £23 per additional addresses 10 - 19 (min £381/max £588)	£ 391 + £25 per additional addresses 10 - 19 (min £416 /max £641)	April 2021	
	Addresses 20 – 49			£588 + £17 per additional addresses 20 - 49 (min £605/max £1,098)	£641 + £19 per additional addresses 20 - 49 (min £660 /max £1,211)	April 2021	
	Addresses 50 – 99			£1,098 + £14 per additional addresses 50 - 99 (min £1,112/max £1,798)	£1,211+ £16 per additional addresses 50 - 99 (min £1,227 /max £2,011)	April 2021	
	Addresses 100+			£1,798 + £13 per additional addresses 100+ (min £1,811)	£2,066 + £15 per additional addresses 100+ (min £2,026)	April 2021	
F5	Building Standards / Development Management						
F5a	Section 50 (Licensing) Certificate			£60	£62	April 2021	

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
F5b	Copy Documents – Planning Decisions Notice / Building Warrants & Certificate of Completion Search Retrieval Fee – No Reference Number given Cost of documents – A4 plans Cost of documents - A3 plans Cost of documents - A2 plans Cost of documents - A1 plans Microfiche and Digital Copies – any amount total cost		£1,260	£32 £22 £0.27 £0.53 £11 £13 £11	£33 £23 £0.28 £0.54 £11.50 £13.50 £11.50	April 2021 April 2021 April 2021 April 2021 April 2021 April 2021 April 2021	
F6	Trading Standards						
F6a	Measuring Instruments for Liquid Fuels and Lubricants Per nozzle Testing of Credit Card acceptor (per unit regardless of number of nozzles)		£720	£96.04 £126.28	£101 £133	April 2021 April 2021	

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
F6b	Weights Submitted for Test Weights not exceeding 25kg			£13.85 first £8.77 others	first others	April 2021	
F6c	Weighing Instruments Not exceeding 15kg Not exceeding 100kg Not exceeding 2 tonne Exceeding 2 tonnes (where the submitter provides labour and testing equipment) Exceeding 2 tonnes (where Trading Standards provides labour and testing equipment) Cost recovery for hire of Weighbridge Testing Unit		Included above	£40.80 £63.12 £94.73 £253.87 By quotation – full cost recovery	£43 £66 £99 £267 By quotation – full cost recovery	April 2021 April 2021 April 2021 April 2021	
F6d	Road Tanker – Liquid Fuel Measuring Instrument Above 100 Litres Wet Hose (2 testing liquids) Wet Hose (3 testing liquids)			£127.60 £192	£134 £201	April 2021 April 2021	

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
F6e	Other Services Certificate of Errors or Calibration Certificate on test of weighing/measuring equipment			£53.93	£57	April 2021	
	Hire of weights per day: Quantity not exceeding 205kg Quantity exceeding 205kg		£212	£15.16 £37.46	£16 £39	April 2021 April 2021	
F6f	Hourly Rate & Minimum Call Out Charge for Services not listed above Trading Standards Officer Support Officer			£78.92 £44.75	£83 £47	April 2021 April 2021	
F6g	The Explosives Regulations 2014	S	£1,164	As specified in current Health and Safety Fees Regulations	As specified in current Health and Safety Fees Regulations	April 2012	
F6h	The Petroleum (Consolidation) Regulations 2014	S	£4,860	As specified in current Health and Safety Fees Regulations	As specified in current Health and Safety Fees Regulations	April 2012	

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
F6j	Public Weighbridge Operator Competence Test and Certificate			£76.28	£80	April 2021	
F7	Economic Development Markets coming to Moray All commercial operators using the Plainstones in Elgin 1 visit is up to 3 days maximum.		£2,100	£116.17 per visit	£120.81	April 2021	
B15.	Moray Training – Delivery of Training Accredited Qualifications & courses to care services, external companies & Moray Council – this service has been discontinued and so there are no charges						
B15 a.	SVQ – Social Services and Health Care Level 2 Registration and induction Registration fixed price set by SQA Induction Assessment Fees - 6 units			£51 £137.70 £108.63 / unit		April 2021	
	SVQ – Social Services and Health Care Level 3 Registration and induction Registration fixed price set by SQA Induction Assessment Fees - 8 units			£55.85 £137.70 £157.44 / unit		April 2021	
.	SVQ – Social Services and Health Care Level 4					April 2021	

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
	Registration and induction Registration fixed price set by SQA Induction Assessment Fees - 8 units			£65.79 £137.70 £216.50 / unit			
.	SVQ – Business and Administration Level 2 Registration and induction Registration fixed price set by SQA Induction Assessment Fees - 8 units			£51 £137.70 £100.67 / unit		April 2021	
.	SVQ – Business and Administration Level 3 Registration and induction Registration fixed price set by SQA Induction Assessment Fees - 8 units			£55.85 £137.70 £124.24 / unit		April 2021	
B15 b.	People Handling Basic Manual Handling Health and Safety Awareness		Included in above	£501.23 per session £375.92 per session £313.80 per session		April 2021	
B15 c.	Accredited Emergency First Aid at Work (1 day course)		Included in above			April 2020	

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
	Registration fixed price set by SQA Internal Course costs External Course costs			£7.50 per candidate £40.80 per candidate £49.47 per candidate		April 2021	
	Accredited Emergency First Aid at Work (1 day course) Registration fixed price set by SQA Internal Course costs External Course costs			£15.30 per candidate £102 per candidate £124.24 per candidate		April 2021	
	Accredited Emergency Paediatric First Aid (1 day course) Registration fixed price set by SQA Internal Course costs External Course costs			£7.65 per candidate £40.80 per candidate £49.47 per candidate		April 2021	

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
	Accredited Paediatric First Aid (2 day course) Registration fixed price set by SQA Internal Course costs External Course costs			£15 per candidate £96.90 per candidate £119.14 per candidate		April 2020 April 2021	
B15 d.	Training squad – work carried out		£	£20.45 per hour + £0.97 per mile travel expenses		April 2021	

SECTION G: WASTE MANAGEMENT, LAND AND PARKS

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
G1	Waste collection and disposal			All charge are net of VAT			
G1b	Collection of bulky household refuse (white and non-white goods)		£35,500	£21.89	£24.00	April 2021	Uplift of 4% recommended.
G1d	Disposal of Commercial Fridges/Freezers	SD		Individually assessed	Individually assessed	April 2016	To remain as individually assessed based on a case by case scenario. Assessment will be based on associated staffing costs as per the updated position.
G1e.	Residual Waste per bin per week 140 ltr bin 240 ltr bin 360 ltr bin 660 ltr bin 1100 ltr bin 1280 ltr bin Assessed per sack or equivalent		£943,000	£4.81 £8.22 £12.38 £21.68 £36.12 £42.01 £4.11	£5.29 £9.04 £13.61 £23.84 £39.73 £46.21 £4.52	April 2018	No increase in council charge since 2018. Market assessment indicates 10% uplift can be accommodated.

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
G1f.	Recyclable Trade Waste per bin per week 140 ltr bin 240 ltr bin 360 ltr bin 660 ltr bin 1100 ltr bin Assessed – Cardboard packaging		£247,000	£1.92 £3.27 £4.93 £8.52 £14.18 Based on equivalent bin size	£2.11 £3.59 £5.42 £9.37 £15.59 Based on equivalent bin size	April 2018	As per the above response for G1e.
G1g.	Recycling Centre Pass			£224.44	£246.88	April 2021	Commercial provision, 10% uplift recommended
G1h.	Disposal of commercial and industrial waste (per tonne) For difficult waste		£138,000	£80.66 £98.34	£29.00 £46.68	September 2022	In line with previous council decision
G1i.	Skip/Container hire - based on recovery of costs i.e. location/frequency of service/disposal costs		£8,600	Individually assessed	Individually assessed		As per the above response for G1d.
G1j.	Disposal of green waste from landscape gardeners		£14,000	£31.87	£35.59	April 2021	Increase to achieve cost recovery
G1k	Charge per suite of bins/boxes for new properties		£30,000	£121.33	£132.00	April 2021	Uplift recommended to achieve cost recovery

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
G1l	Household garden waste permits		£830,000	£40 pa per bin	£36 pa per bin	April 2020	As approved by Council 7/12/2022
G1m	Use of Waste Disposal points by Caravans/Camper Vans			£6.82	£7.00	April 2021	4% to recognise increasing costs
G2	Burial Grounds			All charges are net of VAT			
G2a.	Sale of Lair Non-Resident Sale of Lair Fee for transfer of lair Non-Resident Fee for transfer of Lair		£174,000	£824.16 £1,745.22 £45.90 £845.58	£906.58 £1,919.74 £50.49 £930.14	April 2021 April 2021 April 2021 April 2021	10% recommended as saving in line with benchmarking.
G2b.	Interment Charges Under 18 years of age Over 18 years of age Fee for Non-Moray Resident		£526,000	Nil £949.62 £1,743.18	Nil £1,044.58 £1,917.50	April 2021	As above 10%
G2c.	Additional charge for interments Saturday (over 18 years) Non-Moray Resident Sunday (over 18 years) Non-Moray Resident		Included above	£475.32 £872.10 £949.62 £1,743.18	£522.85 £959.31 £1,044.58 £1,917.50	April 2021	As above 10%
G2d.	Purchase of Cremated Remains Lair in Garden of Remembrance		£Nil	£473.28	£520.61	April 2021	As above 10%

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
	Non-Moray Residents			£174.06	£191.47		
	Fee for interment of casket			£224.40	£246.84		
	Fee for Non-Moray Resident			£510	£561		
	Additional charge for Caskets:						
	Saturday			£112.20	£123.42		
	Non-Moray Resident			£255	£280.50		
	Sunday			£224.40	£246.84		
	Non-Moray Resident			£510	£561		
	Scattering of Ashes on Grave			£38.76	£42.64		
	Non-Moray Resident			£95.88	£105.47		
G2e.	Fee for digging foundations for headstone		£24,000	£109.14	£120.05	April 2021	As above 10%.
	Non-Resident Fee for digging foundations for headstone			£315.18	£346.70		
G2f.	Search Fee		Nil	£67.32	£74.05	April 2021	As above 10%
G2g.	Disinterments		Nil	Individually assessed	Individually assessed	N/A	

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
G3	Hiring a space for an event in a park or open space			All charges are net of VAT			
	Fairgrounds		£6,700				
G3a.	Stalls & Children's ride-on units <ul style="list-style-type: none"> • April-September (per day for first seven days) • October-March (per day for first seven days) Thereafter per day: April-September October-March			£13.97 £6.58 £6.58 £3.57	£15.37 £7.24 £7.24 £3.93	April 2021	10% proposed as a saving – market assessment
G3b.	Large ride-on units (dodgems, waltzer, big wheel etc) <ul style="list-style-type: none"> • April-September (per day for first seven days) • October-March (per day for first seven days) Thereafter per day: April-September October-March			£48.86 £19.77 £19.77 £9.93	£53.75 £21.75 £21.75 £10.92	April 2021	As above 10%

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
G3c	Circuses						<p>Recommend all Deposits are retained at the same level. These are fully refundable providing there is no ground damage. Recommend 10% uplift on all other events charges – many of which were newly introduced in 2022 and are applied for commercial activity.</p>
	Small Circus Deposit			£500	£500	April 2022	
	Daily Fee Admin fee			£341.70 £50.00	£375.87 £55.00	April 2021 April 2022	
	Large Circus Deposit			£500	£500	April 2022	
	Daily Fee Admin fee			£454.92 £100	£500.41 £110	April 2021 April 2022	

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
G4	Commercial Events		£0			April 2022	Recommend all Deposits are retained at the same level. These are fully refundable providing there is no ground damage.
	Small – up to 199 expected attendees / capacity						
	Deposit			£500	£500		
	Admin Fee			£50	£55		
	Daily Fee			£300	£330		
	Medium – between 200 - 499 expected attendees / capacity						Recommend 10% uplift on all other events charges – many of which were newly introduced in 2022 and are applied for commercial activity.
	Deposit			£1,000	£1,000		
	Admin Fee			£50	£55		
	Daily Fee			£350	£385		
	Large – between 500 – 1000 expected attendees / capacity						
	Deposit			£2,500	£2,500		
	Admin Fee			£100	£110		
	Daily Fee			£400	£440		
	Major – more than 1000 expected attendees / capacity						
	Deposit			£5,000	£5,000		
	Admin Fee			£100	£110		
	Daily Fee			£500	£550		

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
G5	Community Charity and Not for Profit Events Deposit Admin Fee Daily		£0	Nil Nil Nil	Nil Nil Nil	April 2022	No charge for community / charity / events

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
G6	Photography Shoot (Commercial) – Full Day Deposit Admin Fee Daily fee Filming (Commercial) Deposit Admin Fee Daily fee		£0	TBC – Note (1) £50 £150 TBC – Note (1) POA (Price on Application) POA	TBC – Note (1) POA £150 TBC – Note (1) POA (Price on Application) £125 per hour	April 2022	Recommend POA for photography deposit and to only apply for major photography shoots. Recommend stating hourly charge (£125 per hour) for filming (levied for actual filming time i.e. excludes set up/de-rig time). Following comparisons with other local authorities a charge of £125 per hour has been tested and used this year and has been accepted by commercial film companies.

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
G7	Personal Trainer / Bootcamp – Commercial Deposit Admin Fee Daily fee		£0	TBC – Note (1) £0 £0		April 2022	Recommend retaining as free – supports health and wellbeing.. Numbers are low.
G8	Electricity Charge for Events			£0.14 p/kWh	Full cost recovery. £0.27 p/kWh @ 1 April 2023	April 2021	Estimated at 26.6p per kWh by Energy Officer from 1 April 2023. Increase recommended with authority delegated to keep pace with price increases.

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
G9	Memorial Benches (park or green space); OR Memorial Benches (park or green space): Phoenix Lowther Phoenix Jubilee Clifton Picnic Table Pembroke Picnic Table (with wheelchair accessible area)			PROPOSED NEW CHARGE	Price on application £1,100 £1,500 £1,620 £1,200 £1,460 (above prices excl VAT – website page with detail is being provided to support this. Charges cover the bench and materials/labour to install)		

Lets for advance units and for approved non-operating days due to inclement weather will be charged at a third of the above prices.

(1) TBC – To be confirmed on application subject to potential risk of ground damage

SECTION H: FLEET, ROADS AND TRANSPORTATION

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
H1	Fleet Services			All charges are net of VAT			
H1a	Taxis		£25,000			April 2021	These charges are currently around the same cost as DVSA MOT charges as below. Proposal would be to keep these the same or max 2% inflation increase
	Taxi Test			£61.00	£62.20		
	Taxi Re-Test			£61.00	£62.20		
	Meter Calibration			£17.50	£17.80		
	Duplicate Certificate			£15.50	£15.50		
H1b	Prohibition Clearance			£15.50	£15.50	April 2021	
H1c	M.O.T Certificate Issue with Taxi Test		£19,000	£14	These are charges set by DVSA	April 2020	
	M.O.T Class 7 Vehicles	M		£58.60		April 2017	
	M.O.T Test Class 4	M		£54.85		April 2017	
	M.O.T Partial Re-Test	M		£27		April 2017	
H1d	Duplicate MOT & Taxi Compliance Certificate	M		£10	These are charges set by DVSA	April 2021	
	Note: DVSA now online service but can still be issued aligned taxi certificated (very rarely issued)						

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
H1e	Vehicle Rectification Certificate		£3,000	£15.30	DVSA charge	April 2021	
H1f	Car Evaluation			£57	Remove charge	April 2021	Not done
H1g	Minibus Drivers Assessment			£64.52	£67.10	April 2021	4% increase.
H2	Roads			All charges are net of VAT			
H2a	<p>Consent for excavating in a road by a private party:</p> <p>Road opening permit – no apparatus – minor works</p> <p>Road opening permit – standard works</p> <p>Road opening permit + permit for installation of plant – major works (per unit of inspection)</p> <p>Additional inspection fee for installation of plant. As defined in the Scottish Road Works Register (SRWR)</p> <p>Penalty for overrun of road opening permit – minor works Standard Fixed Penalty Notice. As defined in the Road Works (Fixed Penalty) Regulations</p>			<p>£155</p> <p>£275</p> <p>£725</p> <p>In line with SRWR charge</p> <p>In line with SRWR charge</p>	<p>£170</p> <p>£305</p> <p>£800</p> <p>In line with SRWR charge</p> <p>In line with SRWR charge</p>	April 2021	10% increase after comparison with neighbouring authorities (rounded up/down)

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
H2b.	Road occupations		£62,000			April 2021	10% increase after comparison with neighbouring authorities (rounded up)
	<u>Scaffolding</u>						
	Up to 7 days			£80	£90		
	Up to 14 days			£150	£165		
	Up to 21 days			£220	£245		
	Up to 28 days			£290	£320		
	Up to 35 days			£370	£410		
	Up to 42 days			£440	£485		

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
	Extension to existing permit: Up to 7 days* Up to 14 days* Up to 21 days* Up to 28 days* Up to 35 days* Up to 42 days*			£80 £150 £220 £290 £370 £440	£90 £165 £245 £320 £410 £485	April 2021	10% increase after comparison with neighbouring authorities (rounded up/down)
	*Penalty for over-run of permit Standard Fixed Penalty Notice (+ cost of permit) (As defined in the Road Works (fixed penalty) Regulations 2008			As set by the Scottish Road Works Commissioner	As set by the Scottish Road Works Commissioner		
	Mobile Scaffold Tower			£60	£65		
	Crane/Cherry Picker permits up to a week			£135	£150		
	Temporary traffic signals up to 7 days			£115	£130		

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
	Builders Skips up to 7 days Building materials up to 7 days			£60 £60	£65 £65	April 2021 April 2021	10% increase after comparison with neighbouring authorities (rounded up/down)
	Additional fee for deposition of skip/builders material in Car Park per bay up to 7 days (free car parks / low turnover)			£35	£40	April 2020	
	Additional fee for deposition of skip/builders material in Car Park per bay up to 7 days (in a medium/high turnover car park)			£60	£65	April 2021	
	Licensed vehicle parked in road to service works/operations with pedestrian area between 11:00 and 16:00			£60	£65	April 2021	
	Contractors vehicle parked in road to service works/operations within Commerce Street, Elgin			£60	£65	April 2021	

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
H2c.	Temporary Traffic Orders		£109,000			April 2021	10% increase after comparison with neighbouring authorities (rounded up/down)
	Up to and including five days*			£305	£340		
	Traffic Order*			£1,465	£1,615		
	Any extension to order*			£1,245	£1,370		
	Community Events						
	Commercial (Admission Charges and Stallholder Fees)			£210	£230		
	Community Events (Mass Events / Free Access)			£100	£110		
	Seasonal Community Events (Parades/Street Parties)			£20	£25	April 2020	
	Remembrance Day Services			Free	Free		
	* Penalty for over-run of permit Standard Fixed Penalty Notice (+cost of permit) as defined in the Road Works (fixed penalty) Regulations 2008			As set by the Scottish Road Works Commissioner	As set by the Scottish Roads Works Commissioner		

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
H2d.	<p>Traffic Data & undertaking Temporary Traffic Surveys</p> <p>Full survey data provided by post or email (Commercial) As above (Voluntary)</p> <p>Undertaking a temporary survey for maximum 7 days and providing full survey data (Commercial) As above (Voluntary)</p> <p>Collation and provision of collision data (up to 2 hours preparation)</p> <p>Collation and provision of collision data (for each additional hour preparation or part thereof)</p>		£1,400	<p>£165</p> <p>£90</p> <p>£470</p> <p>£235</p> <p>£140</p> <p>£70</p>	<p>£185</p> <p>£100</p> <p>£520</p> <p>£260</p> <p>£155</p> <p>£75</p>	April 2021	10% increase after comparison with neighbouring authorities (rounded up/down)
H2e.	<p>Road Status Enquiry (outwith Formal Property Enquiry System)</p> <p>Application for information for road classification from the statutory list of public highways. Charge per application</p>		£1,000	£45.83 + VAT = £55.00	£50 + VAT = £60.00	April 2021	10% increase after comparison with neighbouring authorities (rounded up/down)

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
H2f.	Private Parties/ Accident Damage Fee for engineer/inspector			15% of value of construction work	15% of value of construction work	April 2017	
H2g.	Provision of signage on request Tourist Signposting Local Destination Signs			Individually calculated to cover the cost of design, manufacture and erection	Individually calculated to cover the cost of design, manufacture and erection	April 2017	
H3.	CAR PARKING CHARGES		£915,000	Inclusive of VAT			
	High Turnover Sites Moray Street, Ladyhill Road, St Giles levels 5 & 6, Cooper Park 8am- 12 noon (first 30 mins free - Cooper Park only) Period: Up to 30 mins Up to 1 hour Up to 2 hours Up to 3 hours Up to 4 hours					May 2018	

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
	Medium Turnover Sites Northfield Terrace, South Street, Hall Place, St Giles Levels 1-4, North Port, North College Street West Period: Up to 30 mins Up to 1 hour Up to 2 hours Up to 3 hours Up to 4 hours 4+ hours			£0.50 £1.50 £2.00 £2.50 £3.00 £5.00	Delete £1.00 £2.50 £3.00 £4.00 £6.00	May 2018	
	Low Turnover Sites Lossie Green, Lossie Wynd, Batchen Lane - all levels All Day Weekly Ticket			£1.00 £5.00	£2.00 £10.00	October 2012	
	Elgin Railway Station (all day) Elgin Railway Station (weekly) Parking Notices Parking Notices (if paid within 14 days)			£2.00 £10.00 £80.00 £60.00	£2.00 £10.00 £80.00 £60.00	May 2018 April 2018	
	Staff Car Parks – per day		Included above	£1.00	£2.00	November 2019	

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
	<p>Season Tickets includes VAT High Turnover Site</p> <p>Medium Turnover Site</p> <p>Elgin Railway Station Low Turnover Site</p> <p>Charge for opening multi storey car parks outwith opening hours</p> <p>Electric Charge Point (per Visit) - flat rate to ensure operation of unit remains cost neutral</p>		Included above	<p>n/a no all day parking</p> <p>£45.00</p> <p>£40.00 £20.00</p> <p>£54.00</p> <p>£0.28 per kw/h</p>	<p>n/a no all day parking</p> <p>£60.00</p> <p>£40.00 £40.00</p> <p>£54.00</p> <p>£0.30 per kw/h</p>	<p>October 2012</p> <p>May 2018 April 2012</p> <p>April 2018</p> <p>April 2022</p>	<p>10 years since review, still represents significant discount on daily price</p> <p>Proportionate increase in line with daily price</p> <p>10% increase rounded down. Charge has to cover other costs of operation as well as consumption</p>
H4.	Roads Construction Consent (RCC)		£91,000			April 2016	No change commercially sensitive

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
	Inspection fee Second or subsequent RCC application			£64 per £1,000 of road bond value £287	£64 per £1,000 of road bond value £287		
H5	Public Transport Unit						
H5a	Hire of vehicle (without driver) Excluding charges made under fixed contract with annual RPI increases Daily charge Plus mileage charge: 0-130 miles (per mile)			£45.00 £1.10	£50.00 £1.25	April 2021	10% increase rounded up
H5b	Hire of vehicle (with driver) Minimum daily charge 0-130 miles (per mile) Driver per hour Mon – Fri Driver per hour weekend & public holiday			£45.00 £1.10 £18.00 £20.00	£50.00 £1.25 £20.00 £25.00	April 2021 April 2021 April 2021	10% increase rounded up
H5c	Duplicate school bus pass			£10.00	£10.00	August 2018	Leave until meaningful to round up

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
H5d	Community bus fares		£21,000	Rounded to multiple of 5p £1.15 - £14.25	Adult Single £3-£9 Adult Return £5-£9 10 Journeys £20- £36 Annual £800 - £1,400	April 2021	New pricing structure approved at ED&I September 2022

SECTION I: HARBOURS

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
	Commercial harbours Leisure harbours		£535,000 £79,000	All charges are net of VAT unless indicated			
I1	Cargo Vessels						
I1a	Cargo Vessel – per 7 days or part thereof (per dead weight all told ton (where GT exceeds DWAT, payment will be based on GT)			£0.54	£0.58	April 2021	4% increase based on neighbouring ports comparison
I1c	Self Propelled and towed barges per 7 days or part thereof (per m2 or part thereof)			£1.02	£1.12	April 2021	10% increase based on neighbouring ports comparison
I1c(i))	All CTV per day (per length, per metre or part thereof) All CTV per month (per length, per metre or part thereof) non refundable All CTV per annum (per length, per metre or part thereof) non refundable			£3.21 £63.19 £703.65	£3.53 £69.51 £774.02	April 2021	10% increase based on neighbouring ports comparison
I1d	Tugs and maintenance/service vessels – per 7 days or part thereof per m or part thereof			£5.36	£5.36 Minimum charge £80.00	April 2021	Introduction of a minimum charge at the rate most commonly used

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
11f	Compulsory garbage (cargo)(on arrival per visit)			£80.33	£80.33	April 2021	Charge remains based on neighbouring port comparison
11g	Storage of cargo equipment on piers and quaysides per 7 days of part thereof (per m ² or part thereof)			£5.36	£5.36	April 2021	Charge remains based on neighbouring port comparison
11h	Handling mooring ropes (per hour or part thereof per person) during normal working hours (08:00 – 18:00) Handling mooring ropes (per hour or part thereof per person – outwith normal working hours 18:00 - 08:00)			£53.55 £96.39	£55.70 £100.23	April 2021	4% increase based on neighbouring ports comparison
11i	Passengers embarking and disembarking per trip including pleasure vessels, sea angling and excluding passengers on pilot boat and vessels being charged as CTV – per passenger			£1.07	£1.18	April 2021	10% increase based on neighbouring ports comparison
11j	Cleaning of piers following cargo movement – per hour or part thereof			£234.39	£246.11	April 2021	10% increase based on

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
							neighbouring ports comparison
I1k	Fast Rescue Craft – per entry/departure			£53.55	£55.16	April 2021	3% increase based on neighbouring ports comparison
I1l	Cleaning of Piers when waste left by any vessel (excl cargo)			£50.00	£50.00	April 2021	Charge remains based on neighbouring port comparison
I1m	Annual compound charge for chartered vessels (including sea angling, wildlife, tourism – charge inclusive of garbage and passenger fees) Up to 10m – per annum 10m to 15m – per annum Over 15m – per annum			£1,000.00 £1,750.00 £2,250.00	£1,000.00 £1,500.00 £2,000.00	NEW April 2022 April 2021 April 2021	Charge remains/ decreases based on neighbouring port comparison
I1n	Supply of ice: Per tonne Per standard fish box			£60.00 £2.50	£66.00 £2.75	NEW April 2022 NEW April 2022	10% increase based on neighbouring ports comparison
I2	Fishing Vessels					April 2020	
I2a	<u>Composition Fee</u> (entries to qualify for quarterly composition fee = 3 entries in 1 st month)						To ensure the decline in fishing is not exacerbated by increasing

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
	Vessels: Under 10m 10-17m 17-22m 22-26m 26-30m Over 30m			£39.11 £58.85 £87.36 £106.94 £124.79 £203.18	£39.11 £58.85 £87.36 £106.94 £124.79 £203.18		charges propose to remain same
I2b	<u>Single Entry</u> (per 7 days or part thereof – including vessels laid up) Vessels: Under 10m 10-17m 17-22m 22-26m 26-30m Over 30m			£39.11 £58.85 £87.36 £106.94 £124.79 £203.18	£39.11 £58.85 £87.36 £106.94 £124.79 £203.18		
I2e	Surcharge after a continuous period of 12 weeks			50% on top of charges above	50% on top of charges above	April 2006	
I2f	Compulsory garbage charge (on arrival, per visit) Up to 10m Over 10m This charge will be levied on only one occasion per vessel per week			£10.00 £20.00	£10.00 £20.00	April 2021 April 2021	
I2g	Storage of Fishing equipment in net storage area (per m ² per month or part thereof)			£1.63	£1.63	April 2020	

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
I2h	Vessels less than or equal to 10m in length engaged in licensed creel fishing Where non declaration of fish landings per quarter, per vessel			Recreational dues plus 2% of catch value £420.00	Recreational dues plus 2% of catch value £420.00	April 2012 April 2020	
I3	Recreational Vessels						
I3a	Pontoon Berth - Annual berthing charges (inc VAT) Over 3 - 4m Over 4 - 5m Over 5 - 6m Over 6 - 7m Over 7 - 8m Over 8 - 9m Over 9 - 10m Over 10 - 11m Over 11 - 12m Over 12 - 13m Over 13 - 14m Over 14 - 15m Over 15 - 16m Over 16 - 17m Over 17 - 18m Over 18 - 19m Over 19 - 20m Each metre thereafter			£333.60 £417.00 £500.40 £583.80 £667.20 £750.60 £834.00 £917.40 £1,000.80 £1,084.20 £1,167.60 £1,251.00 £1,334.40 £1,417.80 £1,501.20 £1,584.60 £1,668.00 £83.40	£366.96 £458.70 £550.44 £642.18 £733.92 £825.66 £917.40 £1,009.14 £1,100.88 £1,192.62 £1,284.36 £1,376.10 £1,467.84 £1,559.58 £1,651.32 £1,743.06 £1,834.80 £91.74	April 2021	10% increase

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
	Wall/Loose Mooring - Annual berthing charges (inc VAT)					April 2021	10% increase
	Over 3 - 4m			£278.00	£306.00		
	Over 4 - 5m			£347.50	£382.50		
	Over 5 - 6m			£417.00	£459.00		
	Over 6 - 7m			£486.50	£535.50		
	Over 7 - 8m			£556.00	£612.00		
	Over 8 - 9m			£625.50	£688.50		
	Over 9 - 10m			£695.00	£765.00		
	Over 10 - 11m			£764.50	£841.50		
	Over 11 - 12m			£834.00	£918.00		
	Over 12 - 13m			£903.50	£994.50		
	Over 13 - 14m			£973.00	£1,071.00		
	Over 14 - 15m			£1,042.50	£1,147.50		
	Over 15 - 16m			£1,112.00	£1,224.00		
	Over 16 - 17m			£1,181.50	£1,300.50		
	Over 17 - 18m			£1,251.00	£1,377.00		
	Over 18 - 19m			£1,320.50	£1,453.50		
	Over 19 - 20m			£1,390.00	£1,530.00		
	Each metre thereafter			£69.50	£76.50		

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
	Hardstanding - Annual berthing charges (inc VAT) Over 3 - 4m Over 4 - 5m Over 5 – 6m Over 6 – 7m Over 7 – 8m Over 8 – 9m Over 9 – 10m Over 10 – 11m Over 11 – 12m Over 12 – 13m Over 13 – 14m Over 14 – 15m Over 15 – 16m Over 16 – 17m Over 17 – 18m Over 18 – 19m Over 19 – 20m Each metre thereafter			£222.40 £278.00 £333.60 £389.20 £444.80 £500.40 £556.00 £611.60 £667.20 £722.80 £778.40 £834.00 £889.60 £945.20 £1,000.80 £1,056.40 £1,112.00 £55.60	£244.80 £306.00 £367.20 £428.40 £489.60 £550.80 £612.00 £673.20 £734.40 £795.60 £856.80 £918.00 £979.20 £1,040.40 £1,101.60 £1,162.80 £1,224.00 £61.20	April 2021	10% increase
I3c	Discounted rate for pensioners (boats less than 7m in length) (for current beneficiaries only)			75% of current relevant charge	75% of current relevant charge		
I3e	Rover Ticket - in line with Aberdeenshire Council			£66.67 + VAT = £80	£66.67 + VAT = £80	April 2021	In line with Aberdeenshire Council

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
I3f	Visiting Vessel Day Ticket per day or part thereof			£16.67 + VAT	£16.67 + VAT	April 2019	No increase based on neighbouring ports comparison kept rounded for paying by cash
I4	Harbour Dues						
I4e	Use of port/harbour to demonstrate or test equipment/ vessel or any other similar event (commercial) - per day or part thereof			£214.20	£257.04	April 2021	20% increase is based on neighbouring ports comparison
I4f	Use of port/harbour for community/ charity events			£107.10	£107.10	April 2021	No increase based on neighbouring ports comparison
I4g	Use of harbour for paddlesports etc			By individual agreement	By individual agreement	April 2019	
I4h	Hire of Single Gangway			£37.49	£37.49	April 2021	No increase based on neighbouring ports comparison
I5	Wharfage						
I5a	Minimum charge – all categories per tonne (change in pricing arrangement)			£214.20	£224.91	April 2021	5% increase is based on neighbouring ports comparison
I5b	Basic materials, manufactured goods, fuels			£1.21	£1.21	April 2020	No increase based on

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
	(other than petroleum spirit) per tonne						neighbouring ports comparison
15c	Wet fish, including fish consigned to or from any harbour not owned by Moray Council Wet fish "That part of landings of white fish and shellfish in excess of £7,500 in value"			2.5% Ad valorem 1.5% Ad valorem	2.5% Ad valorem 1.5% Ad valorem	April 2008 April 2008	
15d	Wood, Lumber, Cork, Chipboard and Blockboard per cubic metre			£1.05	£1.05	April 2020	No increase based on neighbouring ports comparison
15f	Foods (other than wet fish) per tonne			£1.21	£1.21	April 2020	No increase based on neighbouring ports comparison
15g	Fabricated Goods per tonne			£7.61	£7.99	April 2020	5% increase based on neighbouring ports comparison
15h	<u>"Loyalty" Reduction in Charges</u> Above 25,000 tonnes			Scale rate less 5%	Price on application	April 2006	

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
15j	Dangerous Goods (any hazardous chemicals – explosives or inflammables) per tonne			£85.21	£85.21	April 2020	No increase based on neighbouring ports comparison
15k	Heavy lifting for extraordinary specialised activities, eg transformers, wind turbine parts 50-99 tonnes – per tonne 100-149 tonnes – per tonne 150-249 tonnes – per tonne Over 250 tonnes – per tonne			£1.07 £1.34 £1.61 £1.88	£1.61 £2.01 £2.42 £2.82	April 2021	50% increase based on neighbouring ports comparison
16	Slipway and repair pads						
16a	Any recreational vessel using a slipway inclusive of one entry and one exit from the harbour per occasion Any commercial vessel using a slipway inclusive of one entry and one exit from the harbour per occasion Season ticket for recreational unlimited use of any Council slipway, valid for 12 months, commencing 1 April per vessel			£16.67 + VAT £25 + VAT £61.20 + VAT	£16.67 + VAT £25 + VAT £61.20+ VAT	April 2019 April 2019 April 2021	No increase based on neighbouring ports comparison

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
	Season ticket for commercial unlimited use of any Council slipway, valid for 12 months, commencing 1 April per vessel			£425.00 + VAT	£425.00 + VAT	April 2021	
17	Weighbridges Goods shipped or unshipped on which harbour dues are payable per tonne (to nearest tonne) Other goods per weighing			£0.37 £10.50	£0.37 £12.50 + VAT = £15.00	April 2021 April 2020	No increase based on neighbouring ports comparison 19% increase rounded as this rate is often paid cash
18	Pilotage					April 2021	
18a	Per gross registered ton Minimum charge			£0.43 £231.66	£0.43 £254.85		No increase based on neighbouring ports comparison Minimum charge 10% increase
18b	Detention Charge for Late arrival of vessel - per hour or part thereof			£231.66	£254.85		10% increase based on neighbouring ports comparison

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
I8c	Hire of Pilot-Boat and crew per hour or part thereof including towing support activity and similar Per passenger or crew member			£231.66	£254.85		10% increase based on neighbouring ports comparison
I8d	Pilot Boat Maintenance Charge "per dead weight all told ton" (to be applied when pilotage not requested) (where GT exceeds DWAT, payment will be based on GT)			£0.16	£0.16		No increase based on neighbouring ports comparison
I9	Supply of Water						
I9a	Cargo vessels: Minimum Charge Charge per tonne or part thereof			£10.00 £5.00	£10.00 £5.00	April 2021 April 2021	No increase based on neighbouring ports comparison
I9b	Fishing Vessels regardless of whether a composition fee has been paid Up to 10m 10-20m Over 20m On each occasion			£5.51 £11.03 £17.03	£5.51 £11.03 £17.03	April 2021 April 2021 April 2021	No increase based on neighbouring ports comparison

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
I9c	Recreation vessels on each occasion			£5.51	£5.51	April 2021	No increase based on neighbouring ports comparison
I10	Supply of electricity - cost per electrical unit Up to 3 hours Per Electrical unit			£10.71 + VAT £0.33 + VAT	£10.71 + VAT £0.33 + VAT	April 2021 April 2021	No increase based on neighbouring ports comparison
I12	Fuel transfer - cost per tonne			£2.68	£2.68	April 2021	No increase based on neighbouring ports comparison
I13	Ground rent for container/fuel tank (per sq m per annum (pro rata))			£16.07	£16.07	April 2021	No increase based on neighbouring ports comparison
I14	Hire of Room at Harbour Office Standard per hour or part thereof Junior/over 60/charity per hour or part thereof Business Rate per hour or part thereof			£16.32 £11.22 £18.77	£26.00 £20.00 £36.00	April 2021 In Line with other departments C5 D2	

SECTION K: HOUSING AND PROPERTY

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
K1.	Housing Support: Warden's Service: The Moray Council Sheltered Housing		£102,000	£35.49	£36.73	April 2021	3.5% increase which mirrors tenants' preference for rent increase per consultation
K3	Recharge of Council's Estates' costs		£11,000				
K3a	Applications to purchase ground for incorporation into gardens: Initial fee (confirming ownership, valuation, preparing plan, title check by Legal Section) Final fee (processing application) Committee report preparation			£314 £486 £278	£350 £550 £450	April 2021 April 2021 April 2021	To keep pace with inflation. To keep pace with inflation. To better reflect costs of preparing a report.
K3b	Applications for Site Compounds and Mobile Trading on Council land Initial fee (confirming ownership, consultation)			£150	£175	April 2021	Existing charges, but not included previously in corporate list of fees.

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
	with Council officers and local members, drafting of licence) Complex transactions			Hourly rate of £47 - £96.50 per hour	Hourly rate of £49 - £100 per hour	April 2021	Cost recovery approach.
K3c.	Consents: (a) Assignations of lease (b) Sub leases: standard leases (c) Early lease terminations: standard charge Complex transactions Discount for not-for-profit tenants			£386 £148 £296 Hourly rate of £47 - £96.50 per hour Hourly rate of £23.50 - £48.25 per hour	£450 minimum £250 minimum £330 Hourly rate of £49 - £100 per hour Hourly rate of £24.50 - £50 per hour	April 2021	To better reflect actual costs. To better reflect actual costs. To keep pace with inflation. Cost recovery Partial cost recovery

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
K3d	Utility companies: Scottish Water/Gas - Electricity Telecoms Electricity/Telecoms (complex)			200% Rydes Scale £256 £211 200% Rydes Scale	200% Rydes Scale £350 minimum £350 minimum Hourly rate of £49 - £100 per hour	April 2021	To better reflect actual costs and market fees. To better reflect actual costs.
K3e	Private parties Water and Sewerage			200% Rydes Scale	200% Rydes Scale	April 2011	
K3f	Public consultations for common good property transactions Standard transaction – alienable property Complex transactions			£150 minimum. Hourly rate of £47 - £96.50 per hour as well as expenses incurred.	£250 minimum. Hourly rate of £49 - £100 per hour as well as expenses incurred.	April 2021	To better reflect costs involved Cost recovery
K3g	Recharge of Council's Estates' costs in relation to discretionary property transactions/work			£47 - £96.50 per hour	Hourly rate of £49 - £100 per hour	April 2021	Cost recovery

REF	SERVICE	CODE S / M / SD	BUDGET 2022/23	CHARGE 2022/23	CHARGE 2023/24	DATE OF LAST CHANGE	REASON FOR RECOMMENDATION
K4	Late Payment of Commercial Rents					April 2021	
K4a	Initial investigation and contact with tenant and issue of correspondence pursuing payment			£32.15	£50		To better reflect costs involved
K4b	Negotiate and issue Payment Arrangement			£64.25	£75		To better reflect costs involved
K4c	Instruct legal action			£59.15	£100		To better reflect costs involved
K4d	Copy documents			£41	£50		To better reflect costs involved
K4e	Sheriff Officers			Recovery of actual cost to the Council	Recovery of actual cost to the Council		