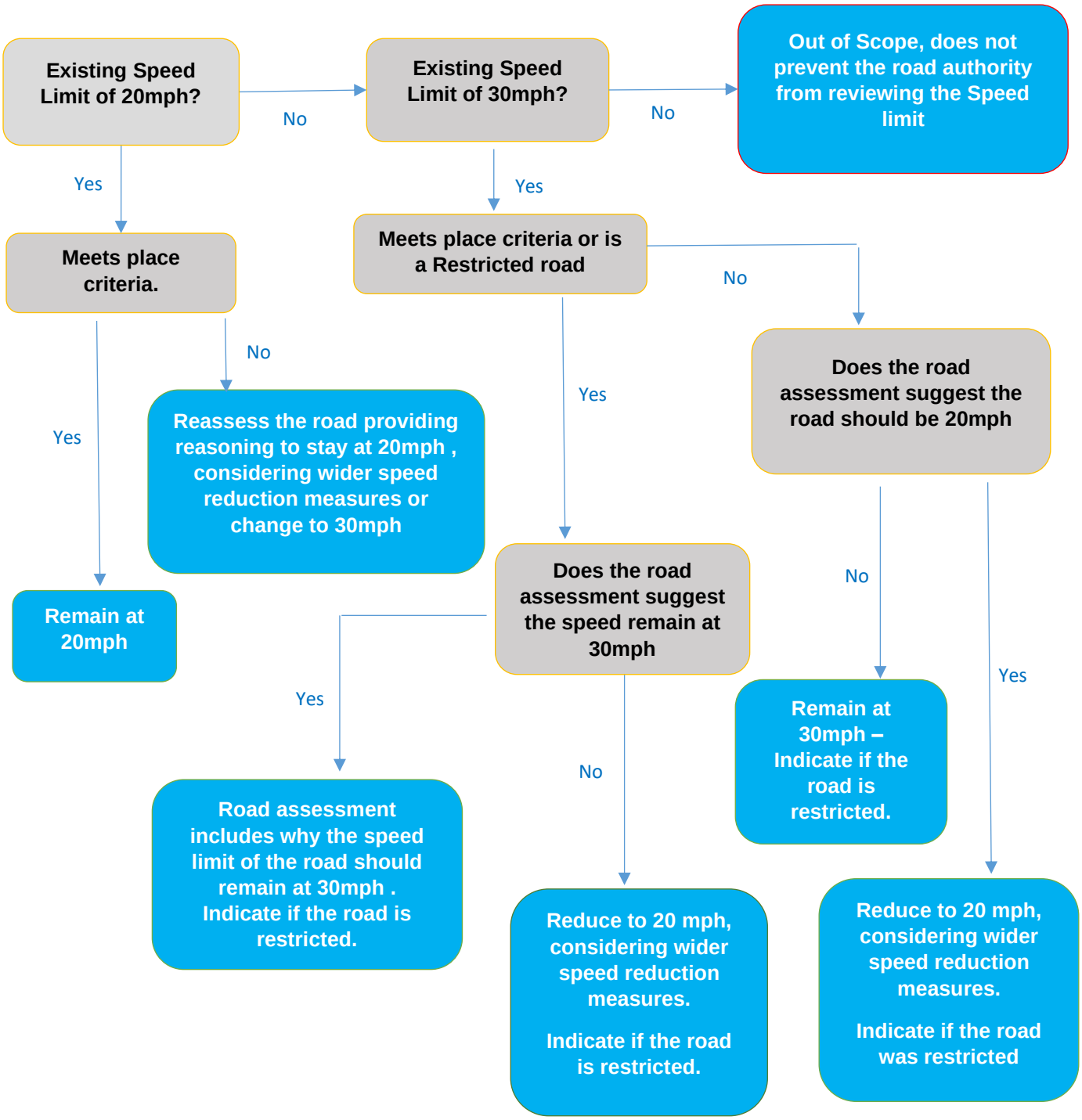APPENDIX 1 – ROAD ASSESSMENT PROCESS