



**REPORT TO: CHILDREN AND YOUNG PEOPLE'S SERVICES COMMITTEE ON
21 NOVEMBER 2018**

**SUBJECT: PRIMARY AND SECONDARY SCHOOL FUNCTIONAL CAPACITY
AND OCCUPANCY**

**BY: ACTING CORPORATE DIRECTOR (EDUCATION AND SOCIAL
CARE)**

1. REASON FOR REPORT

1.1 To inform the Committee of the Primary and Secondary School Functional Capacities and Occupancy for session 2018/19.

1.2 This report is submitted to Committee in terms of Section III D (23) (a) of the Council's Scheme of Administration relating to school capacities and available accommodation.

2. RECOMMENDATION

2.1 Committee is asked to consider and note:-

(i) the Primary and Secondary School Functional Capacities and Occupancy for session 2018/19; and

(ii) a further report will be brought to Committee if physical or functional capacities change throughout the course of the session.

3. BACKGROUND

3.1 Primary School Functional Capacities have been reported annually to this Committee. Secondary School Functional Capacities have been included for 2018/19.

3.2 The Functional Capacity of the school is the maximum number of pupils that a school can accommodate in any one year taking into account the organisational needs of the school and in particular the age distributions of the pupils.

3.3 The functional capacity for each school is calculated on census day in September each year, which in this case was 19 September 2018.

3.4 The functional capacities and percentage occupancy for session 2018/19 for primary schools are attached in **Appendix 1** (schools in alphabetical order)

and **Appendix 2** (schools according to Associated School Group). Secondary school capacities and percentage occupancy is attached in **Appendix 3**.

- 3.5 In Moray the maximum class size in Primaries 1, 2 and 3 for session 2018/19 has been set at 25 with the maximum class size in Primaries 4-7 set at 33. The exception is Bishopmill Primary where there is a Primary 1 class where the maximum capacity is 33 and there are 2 teachers in the class. This has arisen because of a number of military families returning from tours abroad and being accommodated in houses in the Bishopmill catchment area.
- 3.6 The functional capacity of St Sylvester's Primary School will be reviewed during 2018/19 due to concerns around noise levels within the open plan environment.

4. SUMMARY OF IMPLICATIONS

(a) Corporate Plan and 10 Year Plan (Local Outcomes Improvement Plan (LOIP))

The Policy was informed by the latest draft Single Outcome Agreement and Best Value for Moray plan and specifically relates to Moray 2023 a Plan for the Future priority 3 Ambitious and Confident Young People.

(b) Policy and Legal

There is no policy or legal implication arising directly from this report.

(c) Financial implications

The continuing over provision of pupil spaces has ongoing resource implications for the council.

(d) Risk Implications

There are no risk implications arising directly from this report.

(e) Staffing Implications

There are no staffing implications arising directly from this report.

(f) Property

There are no property implications arising directly from this report.

(g) Equalities/Socio Economic Impact

There is no requirement for an equality impact or socio economic impact assessment to be carried out.

(h) Consultations

Primary and Secondary School Head Teachers and Senior Officers in Education and Social Care, Paul Connor, Principal Accountant, Margaret Forrest, Legal Services Manager, Litigation and Licensing, Equal Opportunities Officer, and Tracey Sutherland, Committee Services Officer have been consulted and are in agreement with the contents of this report as regards their respective areas of responsibilities.

5. CONCLUSION

5.1 Committee is asked to consider and note the Primary and Secondary School Functional Capacities and Occupancy for Session 2018/19.

Author of Report: Kate Elder ESO Staffing
Background Papers:
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