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**REPORT TO: MORAY INTEGRATION JOINT BOARD ON 24 NOVEMBER 2022**

**SUBJECT: MORAY WINTER/SURGE ACTION PLAN 2022/23**

**BY: CHIEF OFFICER**

**1. REASON FOR REPORT**

- 1.1. To inform the Board of the Health and Social Care Moray Winter/Surge Action Plan for 2022/23.

**2. RECOMMENDATION**

- 2.1. It is recommended that the Moray Integration Joint Board (MIJB) considers and notes:**

- i) that Health and Social Care Moray (HSCM), including GMED (the NHS out of hours service) have robust and deliverable plans in place to manage the pressures of surge at any time of the year including the festive period; and**
- ii) that the Moray Winter/Surge Action Plan 2022/23 has been submitted to NHS Grampian for inclusion in the Grampian Health and Social Care Winter (Surge) Plan.**

**3. BACKGROUND**

- 3.1. Winter / surge planning is a critical part of operational business to ensure business continuity during a potentially pressured time of the year. It is anticipated that the winter period 2022/23 will bring significant pressure to the health and care system across Grampian.
- 3.2. In November 2022, the three Health and Social Care Partnerships were asked to review and submit local winter/surge plans. A template was provided, based on formats used in previous years.
- 3.3. Meetings with sector leads are to be arranged to review respective plans, key themes, gaps, opportunities to optimise cross-system capacity. A cross-system table top exercise / test of plans will also be scheduled.
- 3.4. Services are requested to review their business continuity plans annually and review prioritisation of critical functions.

- 3.5. Regular cross system meetings are held to learn from previous experience and ensure progress against the Grampian wide action plan.

#### **4. KEY MATTERS RELEVANT TO RECOMMENDATION**

- 4.1. There have been various debrief sessions to identify lessons learned from the previous year's winter/surge plan and Storm Arwen, Malik and Corrie in the winter of 2021/22. The attached winter/surge action plan (**APPENDIX 1**) has been informed from lessons learned and the remobilisation plan.
- 4.2. GMED updated the Surge Plan for Out of Hours Urgent Care in December 2021, and continue to review / amend as necessary throughout the year to ensure robust, effective and agreed plans for the delivery of primary care out-of-hours services during surge.
- 4.3. A detailed operational plan will be created for staff providing key pieces of information, contacts and documentation based on the attached action plan. This will be done in conjunction with Dr Gray's Hospital.
- 4.4. Work will continue to be developed with the Civil Contingencies teams in Moray Council and NHS Grampian, around how we develop and link plans together. Sharing of plans across the three Health and Social Care Partnerships allows discussion about partner support.
- 4.5. The winter/surge plan is supported by various documents which underpin this report. The working documents are all attached as listed below, they continue to be refreshed and updated throughout the year:

**APPENDIX 2** – Delayed Discharge Action Plan

**APPENDIX 3** – Unscheduled Care Plan

**APPENDIX 4** – Letter from Humza Yousaf MSP and Shona Robison MSP

**APPENDIX 5** – Letter to Humza Yousaf MSP and Shona Robison MSP

**APPENDIX 6** – Attachment to APPENDIX 6 – Self Assessment document

#### **5. SUMMARY OF IMPLICATIONS**

- (a) **Corporate Plan and 10 Year Plan (Local Outcomes Improvement Plan (LOIP)) and Moray Integration Joint Board Strategic Plan “Moray Partners in Care 2019 – 2029”**  
In line with the strategic themes set out in MIJB Strategic Plan.

- (b) **Policy and Legal**  
None arising directly from this report.

- (c) **Financial implications**  
Additional funding is made available by Scottish Government to support additional pressures presented by the winter period. The senior management team will assess and discuss where the funds should be applied for greatest benefit and approvals will be sought as appropriate. The interim Chief Finance Officer continues to report regularly.

**(d) Risk Implications and Mitigation**

Any risks relating to the surge plans will be considered and recorded on the Strategic Risk Register and escalated where appropriate.

**(e) Staffing Implications**

None arising directly from this report, however staffing is of significant relevance throughout this period as winter ailments will also affect staff. Staff levels will be under constant review and actions taken as appropriate to mitigate risk. Staff are being offered the flu and Covid-19 vaccination to help reduce the risk of severe illness.

**(f) Property**

None directly arising from this report. However, HSCM is mindful of the impact of property issues over the winter period i.e. access due to weather. Contingency plans are in place to mitigate risk.

**(g) Equalities/Socio Economic Impact**

An Equalities Impact Assessment is not required as there are no changes to policy as a direct result of this report.

**(h) Climate Change and Biodiversity Impacts**

An Equality Impact Assessment is not required as there are no changes to policy arising from this report and therefore there will be no differential impact on people with protected characteristics.

**(i) Directions**

None directly associated with this report.

**(j) Consultations**

Consultation on this report has taken place with the following staff who are in agreement with the content in relation to their area of responsibility:

- Chief Financial Officer
- Heads of Service
- Service Managers
- GMED Manager

## **6. CONCLUSION**

### **6.1. HSCM have worked closely with all key stakeholders under the guidance of NHS Grampian to establish local plans in line with national guidance and good practice.**

Author of Report: Sonya Duncan, Corporate Manager

Background Papers: with author

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