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## Grampian Valuation Joint Board

Friday, 18 June 2021

**NOTICE IS HEREBY GIVEN** that at a Meeting of the **Grampian Valuation Joint Board** is to be held at **remote locations via video conference**, on **Friday, 18 June 2021 at 10:30**.

### BUSINESS

1. **Sederunt**
2. **Declaration of Member's Interests**
3. **Minute of Meeting of 5 February 2021** 5 - 8
4. **Unaudited Annual Accounts for 2020-21** 9 - 16  
Report by the Treasurer to the Board
5. **Revenue Budget Monitoring Statement 1 April to 31 May 2021** 17 - 20  
Report by Treasurer to the Board
6. **Governance** 21 - 54  
Report by the Assessor and ERO
7. **Risk Management** 55 - 68  
Report by the Assessor and ERO
8. **Valuation Roll and Council Tax Valuation List** 69 - 78  
Report by the Assessor and ERO
9. **Register of Electors** 79 - 82  
Report by the Assessor and ERO
10. **Complaints Handling Performance** 83 - 86  
Report by the Assessor and ERO



## GUIDANCE NOTES

- \* **Declaration of Group Decisions and Members Interests** - At the beginning of the meeting, immediately following the Sederunt, the Convener will, in terms of Standing Order 25, seek declarations from individuals on any financial or other interests.
  
- \*\* **Written Questions** - Any member can put one question to the Convener about relevant and competent business not already on the Agenda for a meeting of the Board. No member can put more than one question at any meeting. The member must give notice in writing of their question to the Clerk 4 working days prior to the meeting. A copy of any written answer provided by the Convener will be tabled at the start of the relevant meeting. The member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter but no discussion will be allowed.
  
- \*\*\* **Question Time** - At each ordinary meeting of the Board, 10 minutes will be allowed for question time when any member can put one question to the Convener regarding any matter within the remit of the Board. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed. In the event of further information/investigation being required in order to answer the question, the Clerk will arrange for a written answer to be provided within 7 working days.



## Grampian Valuation Joint Board

### SEDERUNT

Councillor Graham Leadbitter (Chair)  
Councillor Bill Cormie (Depute Chair)

Councillor Charles Buchan (Member)  
Councillor Marion Buchan (Member)  
Councillor Neil Copland (Member)  
Councillor Gordon Graham (Member)  
Councillor Andy Kille (Member)  
Councillor Neil MacGregor (Member)  
Councillor Avril Mackenzie (Member)  
Councillor Ron McKail (Member)  
Councillor John Reynolds (Member)  
Councillor Stephen Smith (Member)  
Councillor Judy Whyte (Member)  
Councillor Frank Brown (Member)  
Councillor Derek Ross (Member)

|                  |                                |
|------------------|--------------------------------|
| Clerk Name:      | Tracey Sutherland              |
| Clerk Telephone: | 07971 879268                   |
| Clerk Email:     | tracey.sutherland@moray.gov.uk |