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## Grampian Valuation Joint Board

Friday, 05 November 2021

**NOTICE IS HEREBY GIVEN** that at a Meeting of the **Grampian Valuation Joint Board** is to be held at **remote locations via video conference**, on **Friday, 05 November 2021** at **10:30**.

### BUSINESS

1. **Sederunt**
2. **Declaration of Member's Interests**
3. **Minutes of meeting of 18 June 2021** 5 - 8
4. **Action Log - 18 June 2021** 9 - 14
5. **Revenue Budget Monitoring Statement 1 April to 30 Sept 2021** 15 - 24  
Report by the Treasurer to the Board
6. **Financial Planning for 2022-23 and Future Years** 25 - 34  
Report by the Treasurer to the Board
7. **Internal Audit Annual Report 2020-21** 35 - 36  
Report by the Internal Audit Manager
8. **Valuation Roll and Council Tax** 37 - 44  
Report by the Assessor and ERO
9. **Electoral Registration** 45 - 118  
Report by the Assessor and ERO

<b>10. Public Performance</b>	<b>119 -</b>
Report by Assessor and ERO	<b>124</b>
<b>11. Flexible Working and Property Review</b>	<b>125 -</b>
Report by the Assessor and ERO	<b>128</b>
<b>12. Future of Meetings</b>	<b>129 -</b>
Report by Clerk to the Board	<b>130</b>

## GUIDANCE NOTES

- \* **Declaration of Group Decisions and Members Interests** - At the beginning of the meeting, immediately following the Sederunt, the Convener will, in terms of Standing Order 25, seek declarations from individuals on any financial or other interests.
  
- \*\* **Written Questions** - Any member can put one question to the Convener about relevant and competent business not already on the Agenda for a meeting of the Board. No member can put more than one question at any meeting. The member must give notice in writing of their question to the Clerk 4 working days prior to the meeting. A copy of any written answer provided by the Convener will be tabled at the start of the relevant meeting. The member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter but no discussion will be allowed.
  
- \*\*\* **Question Time** - At each ordinary meeting of the Board, 10 minutes will be allowed for question time when any member can put one question to the Convener regarding any matter within the remit of the Board. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed. In the event of further information/investigation being required in order to answer the question, the Clerk will arrange for a written answer to be provided within 7 working days.



## Grampian Valuation Joint Board

### SEDERUNT

Councillor Graham Leadbitter (Chair)  
Councillor Bill Cormie (Depute Chair)

Councillor Charles Buchan (Member)  
Councillor Marion Buchan (Member)  
Councillor Neil Copland (Member)  
Councillor Gordon Graham (Member)  
Councillor Andy Kille (Member)  
Councillor Neil MacGregor (Member)  
Councillor Avril Mackenzie (Member)  
Councillor Ron McKail (Member)  
Councillor John Reynolds (Member)  
Councillor Stephen Smith (Member)  
Councillor Judy Whyte (Member)  
Councillor Frank Brown (Member)  
Councillor Derek Ross (Member)

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