

HR Policy	Date	Original review schedule	Revised review schedule
Confidential Reporting	2008	2018/19	2020
Eye Sight Testing	2003	2019	2020
Grievance Procedure	2008	2018/19	2020
Long Service Award and Certification	2009	2019	2020
Relocation Scheme	2010	2019	2020
Special Leave	2009	2019	2020
Staff Review & Development Scheme	2009	2018/19	2020
Adoption Leave	2009	2019	2021
Alcohol and Drug Use affecting work	2009	2019	2021
Career Grade Scheme Overview	2007	2019	2021
Harassment	2009	2020	2021
Health and Safety Management	2009	2020	2021
Time off for Trade Union Duties	2013	2020	2021
Trade Union Officer Group Consultation	2009	2020	2021
Disciplinary	2008	2021	2022
Employee Consultation F/work	2009	2021	2022

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Protocol for Consultation	2009	2021	2022
Records Retention, control & management	2016	2021	2022
Maternity leave, pay & benefits	2009	2022	2023
Parental Leave	2009	2022	2023
Parental, maternity support leave & pay	2009	2022	2023
Code of Conduct	2019		2024
Computer Use (various)	2019		2024
Health and Work	2019		2024
Recruitment & Selection:	2019		2024
Smoking	2019		2024

Governance document	Date	Review period	Next review
Staff Handbook and organisation chart	2018	Periodic	As required
Staff Leaving Procedure checklist	2018	Periodic	As required
Overtime Guidance	2019	Periodic	As required
Reporting Senior Officer interests procedure	2019	Periodic	As required
Contingencies Plan	2018	2yr	2020
Records Management Plan	2018	2yr	2020
Complaints Handling	2016	5yr	2021
Equalities Mainstreaming and outcomes	2019	2yr	2021
Unacceptable Actions	2016	5yr	2021
Anti-Fraud and Corruption	2019	3yr	2022
Code of Corporate Governance	2019	3yr	2022
Financial Regulations	2019	3yr	2022
Scheme of Delegation	2020	3yr	2022
Standing Orders	2020	3yr	2022