



## **MINUTE OF MEETING OF THE MORAY INTEGRATION JOINT BOARD**

**Thursday, 25 November 2021**

**To be Held Remotely in Various Locations,**

### **PRESENT**

Ms Tracey Abdy, Mr Ivan Augustus, Simon Bokor-Ingram, Councillor Frank Brown, Mr Sean Coady, Councillor Theresa Coull, Councillor John Divers, Mr Steven Lindsay, Dr Malcolm Metcalfe, Councillor Shona Morrison, Mr Derick Murray, Mr Sandy Riddell, Mr Dennis Robertson, Ms Heidi Tweedie, Dr Lewis Walker

### **APOLOGIES**

Professor Siladitya Bhattacharya, Mr Roddy Burns, Ms Karen Donaldson, Jane Ewen, Professor Caroline Hiscox, Ms Jane Mackie, Dr Paul Southworth, Mr Neil Strachan, Mrs Val Thatcher

### **IN ATTENDANCE**

Also in attendance at the above meeting were Jeanette Netherwood, Corporate Manager, Jacqui Short, Care at Home Manager, Adam Coldwells, Director of Strategy and Deputy Chief Executive NHS Grampian, Roddy Huggan, Team Manager, Steve Gotts, Allied Health Care, Brian Howarth, Audit Scotland, Tracy Stephen, Chief Social Work Officer and Tracey Sutherland, Committee Services Officer as clerk to the meeting.

#### **1. Chair**

The meeting was chaired by Councillor Shona Morrison.

#### **2. Welcome and Apologies**

The Chair welcomed everyone to the meeting and in particular Derick Murray, to his first meeting as the new NHS Grampian representative replacing Professor Nick Fluck.

#### **3. Declaration of Member's Interests**

The Board noted that no declarations of Member's interest were submitted.

#### **4. Minute of Meeting of 30 September 2021**

The minute of the meeting of the Moray Integration Joint Board on 30 September 2021 was submitted and approved.

#### **5. Action Log - 30 September 2021**

The Action Log of the meeting dated 30 September 2021 was discussed and updated accordingly.

See separate document for actions.

#### **6. Minute of Meeting of CCG on 27 May 2021**

The minute of the Clinical Care and Governance Group of 27 May 2021 was submitted for noting by the Board.

#### **7. Chief Officer Report**

A report by the Chief Officer informed the Board of the Chief Officer activities that support the delivery against the Moray Integration Joint Board's strategic priorities articulated in the Strategic Plan, and the delivery against the 9 Health and Wellbeing outcomes. Key work for the Partnership includes the implementation of Home First; remobilisation from the covid pandemic; supporting measures for the reduction of local covid transmission; and budget control. We also need to continue taking a longer term strategic view and setting out clear plans that will deliver transformational change so we can best meet the needs of our community.

The Board joined the Chair in thanking all staff for their hard work and dedication over the last 18 months.

Following consideration in which Officers answered questions with regards to Home First targets, consideration of transportation issues for the proposed Moray Coast Medical Centre and the 3 conversation model, the Board agreed:

- i) to note the content of the report; and

- ii) that transforming services to meet the aspirations of the MIJBs Strategic Plan remains a priority, with focus on key objectives as we remobilise from the covid pandemic, along with a look ahead as we continue to develop our strategic planning.

#### **8. Revenue Budget Monitoring Quarter 2 for 2021-22**

A report by the Chief Financial Officer updated the Board on the current Revenue Budget reporting position as at 30 September 2021 and provide a provisional forecast position for the year end for the Moray Integration Joint Board budget,

Following consideration the Board agreed to:

- i) note the financial position of the Board as at 30 September 2021 is showing an overall overspend of £2,396,026;
- ii) note the provisional forecast position for 2021/22 of an overspend of £2,373,735 on total budget;

- iii) note the progress against the approved savings plan in paragraph 6 and update on Covid-19 and additional funding in paragraph 8;
- iv) note the revisions to staffing arrangements dealt with under delegated powers and in accordance with financial regulations within the Council (MC) and NHS Grampian (NHSG) for the period 1 July to 30 September 2021 as shown in Appendix 3; and
- v) approve for issue, the Directions arising from the updated budget position shown in Appendices 4 and 5.

## **9. Membership of Board and Committees - Update**

A report by the Chief Officer informed the Board of changes to membership during October 2021.

Following consideration the Board agreed to:

- i) note that Professor Nick Fluck resigned from the Board with effect from 6 October 2021;
- ii) note that Mr Roderick (Derick) Murray has been appointed as the new NHS Grampian representative on the Board with effect from 6 October 2021;
- iii) appoint Mr Derick Murray as the new chair of Clinical and Care Governance Committee to replace Professor Nick Fluck; and
- iv) note that Dr Paul Southworth is the new Public Health Representative on the Board

## **10 External Auditors Report to Those Charged with Governance**

A report by the Chief Financial Officer asked the Board to consider the reports to those charged with governance from the Board's External Auditor for the year ended 31 March 2021.

Mr Brian Howarth, External Auditor introduced the report and went through the key messages contained within.

Following consideration the Board agreed to note the reports from the External Auditor within Appendices 1 and 2.

## **11. Operation Iris**

Mr Adam Coldwells, Director of Strategy and Deputy Chief Executive NHS Grampian gave a presentation and answered questions from the Board on Operation Iris, the NHS Grampian planned approach for recovery, for the 6 period from November 2021, from the unprecedented pressure the NHS is under following the Covid impacts and restrictions.

Councillors Brown and Coull left the meeting during this item.

## **12. 2020-21 Audited Annual Accounts**

A report by the Chief Financial Officer submitted to the Board the Audited Annual Accounts for the year ended 31 March 2021.

Following consideration the Board agreed to approve the Audit Annual Accounts for the financial year 2020/21.

## **13. Social Care Provision in Moray**

A report by the Chief Social Work Officer informed the Board of the situation and sought agreement to use mitigating actions in relation to current concerns around social care provision.

Jacqui Short, Care at Home Manager gave the Board a brief update on the current situation within social care provision in Moray and spoke of the developing Care @ Home Hub which is being developed alongside Allied Healthcare.

Following consideration the Board agreed:

- i) to note the content of the report and that the mitigating actions identified in section 4 be taken forward; and
- ii) the action plan attached at Appendix 1

## **14. Older Persons and Physical Sensory Disability Budget Overspend Quarter 2 for 2021-22**

A report by the Head of Service informed the Board of the Older Persons and Physical Sensory Disability (PSD) overspend of £1.65m as at 30 September 2021 and measures being taken to address this.

Following consideration the Board agreed to note:

- i) the current financial position and actions taken to manage the overspends; and
- ii) that many of the trends discussed in the report are not specific to Moray but are nationwide in their nature.

## **15. Moray Mental Health Service Remobilisation, Planning, Delivery and Performance**

A report by the Integrated Service Manager, Mental Health and Drug and Alcohol Recovery Services informed the Board of service mobilisation, to provide service assurance to the Board of access to mental health assessment, care and treatment delivery and performance for the population of Moray. The report also updated the Board about service planning and improvement initiatives and about service risks and mitigation being taken against these.

Following consideration the Board agreed to note:

- i) the action taken to remobilise mental health services;

- ii) the service delivery and performance status;
- iii) the planning and service improvement initiatives including collaborative commissioning and leading change and transformation with the input of lived and living experience; and
- iv) the service risks and mitigation plans.

Dr Lewis Walker, Sean Coady and Peter McLean left the meeting during the consideration of this item.

## **16. Primary Care Services Update Report**

A report by the Chief Officer updated the Board on Primary Care and to provide assurance on the contribution to the whole system for health and care.

Following consideration the Board agreed to:

- i) note the contents of the paper and its recommendations; and
- ii) endorse the development of patient engagement plans.

## **17. Charging for Services**

A report by the Chief Financial Officer asked the Board to consider the charges for services for 2022/23 financial year.

Following consideration the Board agreed to:

- i) adhere to the request of Moray Council that the MIJB recommend to them, the charges for the services delivered within the delegate functions;
- ii) approves the charges set out at Appendix 1 for recommendation to Moray Council for approval and inclusion into their budget setting processes; and
- iii) note the recommended charges will be subject to assessment for the socio-economic impact and reported back to the MIJB where there is significant impact and no mitigation.

Heidi Tweedie left the meeting during the consideration of this item.

## **18. Contributions Policy (Non-Residential Care) Update**

A report by the Chief Social Work Officer informed the board that Moray Council, on 10 November 2021, approved the updated Health and Social Care Moray (HSCM) Contributions Policy for 2021/22 (Appendix 1) in relation to charges applying to non-residential social care services.

Following consideration the Board agreed to:

- i) note the adoption of the updated Contributions Policy by Moray Council on 10 November 2021; and

- ii) note the main changes, including administrative/efficiency changes (requested and agreed by the Self-Directed Support and Community Care Finance Teams and supported by relevant guidance). These relate to the way the Local Authority contributes to, administers and monitors payments for care and support through service user's Individual Budgets and Direct Payments (Option 1 under Self Directed Support).

## **19. Civil Contingency (Scotland) Act 2004 - Inclusion of Integration Joint Boards as Category 1 Responders**

A report by the Corporate Manager provided an outline of the requirements of the Moray Integration Joint Board (MIJB) arising from the inclusion of Integration Joint Boards (IJBs) as Category 1 Responders under the Civil Contingencies (Scotland) Act 2004.

Following consideration the Board agreed to:

- i) note the inclusion of IJB's as Category 1 Responders in terms of the Civil Contingencies Act 2004 (the 2004 Act); the requirements and the arrangements in place and planned to ensure that the IJB meets its requirements under the Act.
- ii) instruct the Chief Officer, as its Accountable Officer, to carry out on its behalf, all necessary arrangements to discharge the duties on the MIJB under the 2004 Act.
- iii) instruct the Chief Officer to report annually to the MIJB, providing assurance on the resilience arrangements in place to discharge the duties on the IJB under the 2004 Act.
- iv) note the Strategic Risk Register includes a risk relating to the IJB's requirements under the 2004 Act.

## **20. Future Moray Integration Joint Board Meetings**

A report by the Corporate Manager asked the Board to consider future arrangements for holding meetings of the Moray Integration Joint Board, the Audit Performance and Risk Committee and the Clinical and Care Governance Committee going forward and to agree the meeting dates for 2022/23.

Following consideration the Board agreed to:

- i) endorse the schedule of meetings for the MIJB, Audit, Performance and Risk Committee and the Clinical and Care Governance Committee for 2022/23;
- ii) defer the decision on how meetings will be held in the future until restrictions are lifted but to continue with online meetings in the meantime;
- iii) meetings starting at either 9.30am or 2.00pm with the main Integration Joint Board moving back to a morning meeting; and
- iv) webcast future meetings of Audit, Performance and Risk and Clinical and Care Governance Committees.

## **21. Public Sectors Climate Change Duties Reporting Submission 2020-21**

A report by the Chief Officer presented the draft Moray Integration Joint Board Climate Change Duties Report submission for 2020/21.

Following consideration the Board agreed to approve the draft submission to Sustainable Scotland Network (Appendix 1) for the reporting year 2020/21.