



MINUTE OF MEETING OF THE INTEGRATION JOINT BOARD

Thursday, 26 November 2020

remote locations via video conference,

PRESENT

Ms Tracey Abdy, Mr Ivan Augustus, Simon Bokor-Ingram, Ms Elidh Brown, Mr Sean Coady (NHS), Councillor Theresa Coull, Jane Ewen, Nicholas Fluck, Mr Steven Lindsay, Ms Jane Mackie, Dr Malcolm Metcalfe, Mr Sandy Riddell, Mr Dennis Robertson, Dr Lewis Walker
Councillor Frank Brown (for Councillor Tim Eagle), Councillor Sonya Warren (for Councillor Shona Morrison)

APOLOGIES

Ms Karen Donaldson, Councillor Tim Eagle, Mr Chris Littlejohn, Councillor Shona Morrison, Mrs Val Thatcher

IN ATTENDANCE

Also in attendance at the above meeting were Maggie Bruce, Audit Scotland, David Pflieger, NHS Grampian, Ian MacDonald, Locality Manager, Dr Peter Kelly, Joyce Johnston, Interim Head of Integrated Children's Services, Pamela Cremin, Integrated Service Manager, Claire Power, Locality Manager, Jeanette Netherwood, Corporate Manager; Fiona McPherson, Public Involvement Officer, Heidi Tweedie, Moray Wellbeing Hub, Isla Whyte, Interim Support Manager, Marjorie Kennie, Administrator and Moira Patrick, Democratic Services Manager as Clerk to the Meeting.

1 Welcome and Apologies

Mr Sandy Riddell welcomed everyone to the meeting and advised that Mr Robertson was experience some technical difficulties in connecting to the meeting and had asked that he take the chair meantime. Apologies were noted.

2 Declaration of Member's Interests

Mr Sandy Riddell declared a personal interest in Agenda Item 13 'Progress on the Implementation of the Carers (Scotland) Act 2016'.

3 Minute of Meeting of 24 September 2020

The minute of the Meeting dated 24 September 2020 was submitted and approved.

4 Chair of Meeting

Mr Dennis Robertson joined the meeting at this juncture and took the chair.

5 Action Log of the Meeting of the Moray Integration Joint Board dated 24 September 2020

The Action Log of the meeting dated 24 September was discussed and updated accordingly.

Councillor Theresa Coull joined the meeting at this juncture.

6 Minute of Meeting of the Clinical and Care Governance Committee 27 August 2020 (for noting)

The Minute of the Meeting of the Clinical and Care Governance Committee dated 27 August 2020 was submitted and noted.

7 Chief Officer Report

A report by the Interim Chief Officer informing the Moray Integration Joint Board (MIJB) of activities that support the delivery against the IJB's strategic priorities articulated in the Strategic Plan, and the delivery against the 9 Health and Wellbeing outcomes. The report also outlined the key work for the Partnership that includes the implementation of Home First, alongside preparations for winter, responding to the ongoing COVID-19 pandemic, and budget control.

During discussion in relation to the Flu Vaccination programme, Dr Walker advised the meeting of issues raised by staff within local GP Practices where they had been subject to considerable abuse from the public that had been directed to them via the telephone, Facebook and other forms of social media. He further advised that this related to a lack of understanding by the public of the roll out of the flu vaccination programme and that whilst the communication issued had been resolved concern remained in relation to the forthcoming COVID vaccination programme and hoped that GP practices would be allowed to undertake some of the cohorts for the COVID programme.

The Chair stated his disappointment in hearing about the issues faced by staff and that this highlights the importance of good, clear and concise public communication. He further stated that he would raise the issues with the Depute Chief Executive of NHS

Grampian. He noted his sincere thanks to all staff who have shown a tremendous amount of resilience.

Following further discussion in relation to Operation Home First it was agreed that a further report be brought to the Board in January 2021 which would include information in relation to the role of carers, resourcing and education programme.

Thereafter the MIJB agreed:

- i. to note and comment on the content of the report;
- ii. that transforming services to meet the aspirations of the MIJB's Strategic Plan remains a priority, and
- iii. that a further report in relation to Operation Home First be submitted to the meeting in January 2021.

8 Revenue Budget Monitoring Quarter 2 for 2020-21

A report by the Chief Financial Officer provided the Board of an update of the current Revenue Budget reporting position as at 30 September 2020 and provided a provisional forecast position for the year end for the MIJB budget. The report also sought the Board's approval for issue, the Direction arising from the updated budget position shown in Appendix 4 of the report.

During discussion concern was raised in relation to proper governance as it was considered that the hosted services listed within Appendix 2 of the report was not comprehensive in that it did not show those services where, whilst not hosted, there is a shared liability across the 3 Integrated Joint Boards and it was agreed that this issue be discussed by the Audit, Performance and Risk Committee.

During further discussion clarification was sought in relation to how over/underspends were being reported and whether overspends were being mitigated by the underspends or if a resolution was being sought.

In response the Chief Financial Officer advised that some re-alignment of the budget was needed in order for these to be managed better.

The Chair asked if it would be possible that further reports include a small narrative in relation to the points raised which would provide an explanatory note for public understanding. This was agreed.

Thereafter the Board agreed to:

- i. note the financial position of the Board as at 30 September 2020 is showing an overspend of £60,863 on core services;

- ii. note the provisional forecast position for 2020/21 of an overspend of £301,708 on total budget;
- iii. note the progress against the recovery and transformation plan,
- iv. note the revisions to staffing arrangements dealt with under delegated powers and in accordance with financial regulations within the Council (MC) and NHS Grampian (NHSG) for the period 1 July to 30 September 2020 as shown in APPENDIX 3;
- v. approve for issue, the Direction arising from the updated budget position shown in Appendix 4 of the report;
- vi. that the issues raised in regard to services with shared liability be referred to the Audit, Performance and Risk Committee for further consideration, and
- vii. that future reports include a small narrative in relation to the points raised which would provide an explanatory note for public understanding

9 Order of Business

The meeting agreed to alter the order of business and take Agenda Item 11 ' Moray Prescribing Report' following Agenda Item 7 'Revenue Budget Monitoring Quarter 2 for 2020-21 in order to allow Mr David Pleger to attend another meeting.

10 Moray Prescribing Report

A report by the Acting Lead Pharmacist informed the Board of the effect of COVID on primary care prescribing.

Mr David Pflieger gave a presentation to the meeting outlining the key matters relevant to the report and thereafter responded to questions.

Following consideration the Board agreed:

- i. to note the contents of the report regarding the potential factors contributing to the uncertainty within primary care prescribing and the aim to refocus all Moray prescribers on best practice prescribing, and
- ii. that copies of the presentation slides be circulated to the Board in due course.

11 External Auditors' Report to those Charged with Governance

A report by the Chief Financial Officer asked the Board to consider the reports to those charged with governance from the Board's External Auditor for the year ended 31 March 2020. The report outlined the work carried out by Audit Scotland during 2019/20 as detailed in Appendices 1 and 2 of the report.

Maggie Bruce, External Auditor provided a summary of the key issues within the audit report at Appendix 1 and referred in particular to the assurance sought at paragraph 7 of the Appendix. She also noted her thanks to the Chief Financial Officer for her support throughout the process.

The Chair stated that he was reassured in regard to the work that had gone into what he considered a very good report and expressed his thanks to everyone involved.

Following further discussion the meeting noted that the signing of the Accounts would be done remotely using the DocuSign facility.

Thereafter the Board agreed to note the reports from the External Auditor as detailed in Appendices 1 and 2 of the report.

12 2019-20 Audited Annual Accounts

A report by the Chief Financial Officer provided the Board with the Audited Annual Accounts for the year ended 31 March 2020.

Following consideration the Board agreed to approve the Audited Annual Accounts for the financial year 2019/20.

13 Charging for Services

A report by the Chief Financial Officer invited the Board to consider the charges for services for the 2021/22 financial year.

Following consideration the Board agreed to:

- i. adhere to the request of the Moray Council that the MIJB recommend to them, the charges for the services delivered within the delegated functions;
- ii. approve the charges set out at Appendix 1 for recommendation to Moray Council for approval and inclusion into their budget setting processes;
- iii. note the recommended charges will be subject to assessment for the socio-economic impact and reported back to the MIJB where there is significant impact and no mitigation; and

- iv. note a review of non-means tested charges will be undertaken during 2021 and a report will be presented to the MIJB in due course.

14 Progress on the Implementation of the Carers (Scotland) Act 2016

Mr Riddell, having declared an interest in this item, remained in the meeting and took part in the discussion.

A report by the Chief Social Work Officer/Head of Service Strategy and Commissioning informed the Board of progress to date to implement the Carers (Scotland) Act 2016 into everyday practice in line with the duties encompassed within the Act and Key areas for development.

Following consideration the Board agree to note the:

- i. progress to date in relation to the Carers Act;
- ii. developments highlighted to ensure that key duties and requirements within the Act are embedded in Moray; and
- iii. considerable amount of flexible and creative responses adopted by Quarriers in terms of maintaining direct carer support throughout the Covid19 situation.

15 Moray Mental Health Services

A report by the Head of Service Strategy and Commissioning informed the Board of mental health service remobilisation status and plans for inpatient and community mental health services and provided assurance of access to mental health assessment, care and treatment for the population of Moray.

A report by the Head of Integrated Services informed the Board of mental health service remobilisation status and plans for inpatient and community mental health services and provided assurance of access to mental health assessment, care and treatment for the population of Moray.

Following consideration the Board agreed:

- i. to note the action taken to remobilise mental health services;
- ii to note the risks and mitigation against remobilisation aspects,
- iii that a briefing be arranged for the MIJB members on the position on Mental Health Officers, and
- iv that a full report on Mental Health Services be presented to the Board in March 2021.

16 Delegation of Children and Families and Justice Social Work Services

A report by the Interim Chief Officer provided the Board with an update on progress in relation to the proposed delegation of Children and Families and Justice Social Work to the Moray Integrated Joint Board.

Following consideration the Board agreed to note:

- i. the indicative timeline in relation to the proprietary work proposed for the delegation of children and families and justice social work to MIJB;
- ii. the Programme Board terms of reference; and
- iii. that further updates will be provided to the Board as the project continues to progress.

17 Public Sector Climate Change Duties Reporting Submission 2019-20

A report by the Interim Chief Officer provided the Board with the draft Moray Integration Joint Board (MIJB) Climate Change Duties Report submission for 2019/20 for approval.

Following consideration the Board agreed to approve the submission as detailed in Appendix 1 of the report to Sustainable Scotland Network for the reporting year 2019/20.

18 Communication

The meeting agreed that all agenda items and any issues relating to the Moray Integrated Joint Board should be provided in the first instance to the Chair, Vice Chair, Chief Officer and the Corporate Manager.

19 Forres Locality Pathfinder Project - Varis ACU and FNCT Service Review

A report by Iain Macdonald Locality Manager informed the Board on the progression of the redesign of Health and Social Care services in the Forres Locality.

Following consideration the Board agreed:

- i. to note progress on the journey of transforming Health & Social Care services in the Forres Locality based on the information provided within this report; and

- ii. that the Locality Manager continue to progress the Organisational Change process and implement the service redesign as outlined in Section 4 of the report.

20 Improving the Cancer Journey

A report by the Interim Chief Officer informed the Board of the decision not to progress the Macmillan grant funding application at this time.

Following discussion the Board agreed to note the decision made not to enter into an application for grant funding at this time.

21 Closure of Meeting

The Chair closed the meeting at 12.49pm.