



MINUTE OF MEETING OF THE INTEGRATION JOINT BOARD

Thursday, 28 March 2019

Inkwell Main, Elgin Youth Café, Francis Place, Elgin, IV30 1LQ

PRESENT

Ms Tracey Abdy, Mr Ivan Augustus, Ms Elidh Brown, Tony Donaghey, Councillor Tim Eagle, Ms Pam Gowans, Mrs Linda Harper, Councillor Louise Laing, Mr Steven Lindsay, Ms Jane Mackie, Dr Malcolm Metcalfe, Councillor Shona Morrison, Mr Jonathan Passmore, Mr Sandy Riddell, Dr Graham Taylor, Mrs Val Thatcher, Mrs Susan Webb

APOLOGIES

Mr Sean Coady (NHS), Dr Lewis Walker

IN ATTENDANCE

Ms Jeanette Netherwood, Corporate Manager; Ms Heidi Tweedie, tsiMoray; Ms Deborah O'Shea, Principal Account, Moray Council; Mr Sandy Thomson, Lead Pharmacist; Ms Fiona McPherson, Public Involvement Officer, Moray Council and Mrs Caroline Howie, Moray Council as clerk to the Board.

ALSO PRESENT

Councillor Theresa Coull

1 Chair of Meeting

The meeting was Chaired by Councillor Shona Morrison.

2 Welcome

The Chair welcomed members of the press and public to the meeting.

3 Declaration of Member's Interests

There were no declarations of Members' Interests in respect of any item on the agenda.

4 Minute of Meeting dated 31 January 2019

The Minute of the meeting of the Moray Integration Joint Board dated 31 January 2019 was submitted for approval.

Under reference to paragraph 12 of the Minute Mrs Webb was of the opinion information should have been included in respect of a link to Housing to include housing needs challenges.

The clerk undertook to review the notes of the meeting and to update the minute if appropriate.

With this possible change the Minute was approved.

5 Order of Business

In terms of Standing Order 2.2, the Meeting agreed to vary the order of business as set down on the Agenda and take Item 13 "Revenue Budget Monitoring Quarter 3 for 2018-2019" immediately before Item 6 "Revenue Budget 2019-20" in order to allow discussion of monitoring of the budget from 2018-19 prior to discussion of the budget for 2019-20.

6 Action Log of Meeting dated 31 January 2019

The Action Log of the Moray Integration Joint Board dated 31 January 2019 was discussed and it was noted that all items due had been completed.

7 Chief Officers Report

A report by the Chief Officer (CO) provided the Board with an update on key priorities.

The development of the Strategic Commissioning Plan 2019 was discussed and the CO advised that it may be prudent to hold additional development sessions during the year to provide clarity for the Board. Discussion around future agreement of the Plan revealed the Board were of the opinion time should be spent on getting the requirements of the Plan to an appropriate stage and that it should be taken to a development session in the autumn with a draft Plan being presented for discussion in September 2019.

With reference to the retirement of Jennie Williams, Service Manager, NHS Community Health Services, the Board joined the Chair in requesting the CO pass on the Board's warm wishes for a long and happy retirement.

8 Revenue Budget Monitoring Quarter 3 for 2018-2019

A report by the Chief Financial Officer updated the Board on the current Revenue

Budget reporting position as at 31 December 2018 and provided an updated forecast position for the financial year.

Lengthy discussion took place on the forecast position provided. A request was made that future reports include more detail around the recovery plan. The Chief Financial Officer agreed to include this information in future reports.

Mr Passmore advised he had been on the Board as a substitute last year and wished to acknowledge the work of the Chief Financial Officer undertaken to get to the current position.

Mrs Webb was of the opinion that redesign was not happening at the pace required, given the increasing demand on services. She was of the opinion that future reporting should show progress on this.

Ms Brown stated Third Sector organisations were working alongside the Board to create a culture of change, and the Chair echoed this.

Thereafter the Board agreed to:

- i. note the financial position of the Board as at 31 December 2018 is showing an overspend of £2,758,138;
- ii. note the provisional forecast position for 2018/19 of an overspend of £3,138,189 on core services;
- iii. note the progress on savings previously approved;
- iv. note the revisions to staffing arrangements dealt with under delegated powers and in accordance with financial regulations for the period 1 October to 31 December 2018 as shown in appendix 3 of the report; and
- v. the inclusion of more detailed figures in future reports in relation to the progress of the recovery plan.

9 Revenue Budget 2019-20

A report by the Chief Financial Officer sought agreement of the Board for the revenue budget for 2019/20.

Lengthy discussion took place on the Revenue Budget for 2019/20. The Board joined the Chair in thanking the Chief Financial Officer and the Chief Officer for work undertaken to strengthen partnerships.

Thereafter the Board agreed to:

- i. note the funding allocations proposed by NHS Grampian and Moray Council, detailed at paragraph 4.2 of the report;
- ii. note the underlying overspend forecast for the 2018/19 financial year and the financial risk inherent in the Recovery Plan detailed at paragraph 4.6 of the report;
- iii. the proposals to conduct a series of service reviews during the year to ensure

- priorities are aligned to the Strategic Plan and within the available funding;
- iv. formally approve the Revenue Budget for 2019/20 as detailed in appendix 1 of the report; and
 - v. approve Directions for issue as set out in Appendices 2 and 3 of the report respectively to NHS Grampian and Moray Council.

10 Standards Officer and Depute Officer Reappointment

Under reference to paragraph 9 of the Minute of the meeting dated 26 October 2017 a report by the Chief Officer asked the Board to consider the reappointment of its Standards Officer and one Depute, whose current terms of appointment are due to expire in April 2019 and note the resignation of one of the previous Deputes.

The Board joined the Chair in thanking Mrs Forrest for her service prior to her recent resignation.

Thereafter the Board agreed to:

- i. formally nominate for approval by the Standards Commission, Alasdair McEachan, Head of Legal and Democratic Services, Moray Council, as Standards Officer of the Moray Integration Joint Board (MIJB), for a further period of 18 months until October 2020;
- ii. formally nominate for approval by the Standards Commission, Aileen Scott, Legal Services Manager, Moray Council, as Depute Standards Officer of the MIJB, for a further period of 18 months until October 2020;
- iii. note the resignation of Margaret Forrest, Depute Standards Officer for the MIJB, on 20 January 2019; and
- iv. task the Chief Officer with writing to the Standards Commission with the relevant information.

11 Review of Financial Regulations

Under reference to paragraph 6 of the Minute of the meeting dated 25 January 2018 a report by the Chief Financial Officer sought the approval of the Moray Integration Joint Board (MIJB) to update the Financial Regulations in line with the proposed amendments contained within appendix 1 of the report.

During discussion Mrs Webb sought clarification on who would approve applications for Grant Funding.

In response the Chief Financial Officer advised the Strategic Planning and Commissioning Group would have responsibility for this and undertook to update paragraph 4.11.2 of appendix 1 of the report to reflect this.

Thereafter the Board agreed:

- i. to the Chief Financial Officer updating paragraph 4.11.2 of appendix 1 of the report;

- ii. to approve the proposed changes to the MIJB Financial Regulations as set out in appendix 1 of the report; and
- iii. that the next review will be no later than March 2020.

12 Ministerial Strategic Group - Local Indicators 2019-20

Under reference to paragraph 17 of the Minute of the meeting dated 23 February 2017 a report by the Chief Financial Officer informed the Board of the updated position in relation to performance against the six Ministerial Strategic Group (MSG) indicators and sought approval to submit local objectives for the forthcoming financial year, 2019/20 to the MSG for Health and Community Care.

Following discussion the Board agreed to:

- i. approve the local objectives for the six MSG integration indicators as set out in appendix 1 of the report; and
- ii. direct the Chief Officer to submit the local objectives to the MSG for Health and Community Care.

13 Minute of Clinical and Care Governance Committee Meeting dated 30 August 2018

The Minute of the meeting of the Clinical and Care Governance Committee dated 30 August 2018 was submitted and noted.

14 Extension of Free Personal Care for People Under 65

A report by the Head of Adult Social Care Services informed the Board of the extension of free personal care (FPC) for people less than 65 years of age and the potential financial implication of the policy.

Following discussion the Board agreed to note the extension of free personal care guidance applicable from 1 April 2019 and the potential financial implication of the policy.

15 Prescribing Budget Requirements 2019-20

A report by Sandy Thomson, Lead Pharmacist, informed the Board of the predicted budget resource requirements for 2019/20.

Discussion took place on the introduction of a system for blood glucose monitoring introduced for those patients who it was considered would get the most improved outcomes. It was suggested that a development session would be helpful in understanding the pressures around prescribing.

Mr Thomson advised he would be happy to support a development session on the subject.

Thereafter the Board agreed to:

- i. note the recommendations made in the report with regard to volume, costs, risks and the net predicted need for budget resource of £17.315m as part of the overall Health and Social Care Moray budget setting process for 2019/20;
- ii. note the estimated budget requirements linkage to the Locally Enhanced Services/Service Level Agreements with general practice level allocations and financial monitoring to be facilitated in a timely manner; and
- iii. task the Chief Financial Officer and Lead Pharmacist to ensure that final prescribing budget allocations are notified to corporate finance and pharmacy teams to enable practice level allocations and financial monitoring to be facilitated in a timely manner.

16 Items for the Attention of the Public

Under reference to paragraph 10 of the minute of the Moray Integration Joint Board dated 26 October 2017 the Board agreed that the Integration Joint Board budget and challenges being faced should be brought to the attention of the public.

17 Operational Management Arrangements for Health and Social Care Moray

A confidential report by the Head of Service informed the Board of the proposed revised management structure.

Following consideration the Board agreed to note the:

- i. revised management structure and the finance resource requirements; and
- ii. the structure, on approval, will be implemented from April 2019, subject to formal consultation.