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**REPORT TO: MORAY INTEGRATION JOINT BOARD ON 24 NOVEMBER 2022**

**SUBJECT: MORAY INTEGRATION JOINT BOARD MEETINGS 2023/24**

**BY: CORPORATE MANAGER**

**1. REASON FOR REPORT**

- 1.1. To ask the Board to consider future arrangements for holding meetings of the Moray Integration Joint Board (MIJB), the Audit, Performance and Risk Committee and the Clinical and Care Governance Committee going forward and to agree the meeting dates for 2023/24.

**2. RECOMMENDATION**

- 2.1 It is recommended that the Moray Integration Joint Board agrees the schedule of meetings for the MIJB, the Audit, Performance and Risk (APR) Committee and the Clinical and Care Governance (CCG) Committees for 2023/24**

**3. BACKGROUND**

- 3.1. There have been no requests to change the scheduling or times of the meetings as per the schedule of 2022/23.
- 3.2. On this basis, a proposed timetable of MIJB meetings for 2023/24 including MIJB development sessions, APR Committee and CCG Committee is attached at **APPENDIX 1**.
- 3.3. Following the Covid-19 pandemic, meetings of the MIJB, Audit Performance and Risk and Clinical and Care Governance have been a hybrid model of, in person and remote attendance. Also, the Council's committee meeting system, Connect Remote allows the meetings to be webcast live to members of the public, and Committee Members who are unable to attend in person, also allowing members to watch the meeting at a later date if required. There have been no requests to change this system. This hybrid system supports sustainability, reduces costs, and travel time for staff and members of the public who may need to travel to attend the meetings.

#### **4. KEY MATTERS RELEVANT TO RECOMMENDATIONS**

- 4.1 The meeting schedule is established with the intention to ensure key dates for formal business are accounted for and to avoid the creation of Special meetings and conducting formal business during development sessions.

#### **5. SUMMARY OF IMPLICATIONS**

**(a) Corporate Plan and 10 Year Plan (Local Outcomes Improvement Plan (LOIP)) and Moray Integration Joint Board Strategic Plan “Moray Partners in Care 2019 – 2029”**

The scheduling of appropriate meetings facilitates good governance arrangements and supports the delivery of the Strategic Plan.

**(b) Policy and Legal**

In terms of the Standing Orders section 4.1, approved by the Board at its meeting on 28 June 2018 (para 5 of the Minute refers), the Board is to approve annually a forward schedule of meeting dates for the following year.

**(c) Financial implications**

There are no financial implications directly arising from this report.

**(d) Risk Implications and Mitigation**

None directly arising from this report.

**(e) Staffing Implications**

There are no staffing implications directly arising from this report.

**(f) Property**

There are no implications in terms of Council or NHS property directly arising from this report.

**(g) Equalities/Socio Economic Impact**

An equalities impact assessment is not required as there is no change to service delivery arising as a result of this report. The hybrid model allows access to all members of the public and staff. It reduces the need for the cost and emissions associated with travel.

**(h) Climate Change and Biodiversity Impacts**

The hybrid system supports sustainability, reduces costs, and travel time for staff and members of the public who may need to travel to attend the meetings.

**(i) Directions**

None directly arising from this report.

**(j) Consultations**

Consultations have been undertaken with the following who are in agreement with the content of this report where it relates to their area of responsibility:

- Isla Whyte, Interim Support Manager

- Tracey Sutherland, Committee Services Officer, Moray Council

## **6. CONCLUSION**

### **6.1. The MIJB is asked to endorse the timetable of meetings, as attached at APPENDIX 1.**

Authors of Report: Sonya Duncan, Corporate Manager, HSCM

Background Papers:

Ref: