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**REPORT TO: MORAY INTEGRATION JOINT BOARD ON 30 AUGUST 2018**

**SUBJECT: MORAY INTEGRATION JOINT BOARD MEETING DATES 2019/20**

**BY: PAM GOWANS, CHIEF OFFICER**

**1. REASON FOR REPORT**

- 1.1 To propose the schedule of meetings of the Moray Integration Joint Board (MIJB), the Audit, Performance & Risk Committee and the Clinical & Care Governance Committee for 2019/20.

**2. RECOMMENDATION**

- 2.1 It is recommended that the MIJB endorses the schedule of meetings for the MIJB, the Audit, Performance & Risk Committee and the Clinical & Care Governance Committee for 2019/20.

**3. BACKGROUND**

- 3.1 A timetable of meetings for the MIJB for 2018/19 was agreed at its meeting held on 31 August 2017 (para 9 of the Minute refers).

**4. KEY MATTERS RELEVANT TO RECOMMENDATION**

- 4.1 To ensure key dates for formal business are accounted for when setting meeting dates to avoid the creation of Special meetings to conduct formal business during development sessions.
- 4.2 A timetable of MIJB meetings for 2019/20 including Audit, Performance & Risk Committee and Clinical & Care Governance Committee is attached at **APPENDIX 1.**

## **5. SUMMARY OF IMPLICATIONS**

**(a) Corporate Plan and 10 Year Plan (Local Outcomes Improvement Plan (LOIP)) and Moray Integration Joint Board Strategic Commissioning Plan 2016 – 2019**

The scheduling of appropriate meetings facilitates good governance arrangements and supports the delivery of the Strategic Plans.

**(b) Policy and Legal**

In terms of the Standing Orders section 4.1, approved by the Board at its meeting on 28 June 2018 (para 5 of the Minute refers), the Board is to approve annually a forward schedule of meeting dates for the following year.

**(c) Financial implications**

There are no financial implications directly arising from this report.

**(d) Risk Implications and Mitigation**

None directly arising from this report.

**(e) Staffing Implications**

There are no staffing implications directly arising from this report.

**(f) Property**

There are no implications in terms of Council or NHS property directly arising from this report.

**(g) Equalities/Socio Economic Impact**

There are no equality issues directly arising from this report.

**(h) Consultations**

Consultations have been undertaken with the following partnership members who are in agreement with the content of this report where it relates to their area of responsibility:

- Legal Services Manager (Litigation & Licensing)
- Chief Financial Officer
- Caroline Howie, Committee Services Officer

## **6. CONCLUSION**

**6.1 The MIJB is asked to endorse the timetable of meetings, as attached at APPENDIX 1.**

Author of Report: Jeanette Netherwood  
Background Papers: With Author  
Ref: MIJB Meeting Dates