



# APPENDIX 1

## (1) Strategic Planning and Commissioning Group

The following has been agreed by the Board for this Working Group:

Membership:

- Chair of Board
- Chief Officer
- Chief Financial Officer
- ~~Head of Adult Services~~
- ~~Head of Primary Care, Prevention & Children Services~~
- Heads of Service, Health and Social Care Moray
- Director of Acute Services, NHS Grampian
- NHS Grampian North of Scotland Regional Lead
- Director of Strategic Commissioning, NHS Highland
- Hospital Manager, Dr Gray's Hospital
- Clinical Lead, Primary Care
- Clinical Lead, Secondary Care
- Housing Representation
- Third Sector Representation
- Independent Sector Representation
- Public Representation
- Locality Representation
- Strategic Planning Project Officer
- Senior Planner, NHS Grampian
- Service Manager, Commissioning Team

Chair: Chief Officer

Quorum: Half of the membership.

To be in attendance: Other representatives may be invited to attend where there are agenda items specific to their role and expertise.

Meeting frequency: monthly. During the period of revision of the strategic plan, meetings will alternate between business focus and strategic plan review, the business meeting will continue on a bi-monthly cycle thereafter.

#### **Remit and powers:**

1. To oversee, drive and strengthen strategic planning and commissioning for health and social care services across Moray.
2. To assist the board and its Chief Officer in driving forward the Board's Strategic Plan, establishing a Transformation Plan and translating this into an Implementation Plan that meets the requirements set out in the Public Bodies (Joint Working) (Scotland) Act 2014 in relation to the integration principles and the achievement of the 9 national health and wellbeing outcomes.
3. To take into account the views of localities to develop sustainable ways of ensuring locality representation.
4. To develop and review the Strategic Framework and Implementation Plan that will optimise opportunities to integrate commissioning and service delivery..
5. To ensure effective financial planning practice is embedded into the process for commissioning to assist in delivery of the Strategic Plan. Processes should be clearly monitored for financial monitoring and reporting to Moray IJB.
6. To ensure that all existing contracts put in place by Moray Council and NHS Grampian are reviewed and that necessary stakeholders are brought together to complete the review and agree a process for the future, which will be set out in a Joint Commissioning Strategy that will be brought to the Board for approval.

7. Ongoing monitoring and review of the Strategic Plan.
8. To review the group's effectiveness, and consider its development and training needs at least annually.
9. Members will be expected to:
  - Represent their sector or professional area
  - Ensure the interest of the agreed localities are represented
  - Develop and maintain the necessary links and networks with groups and individuals in the community to enable views to be sought and represented over the development, review and renewal of the strategic plan.
  - Take an active role in the review of the strategic plan.
  - Help ensure the strategic plan reflects the needs and expectations (and that there has been an adequate assessment of those needs and expectations) across the localities.
  - Work collaboratively with each other, with the Strategic Planning Reference Group and with the Joint Operational Management Team of the health and social care public service in Moray.