

**Strategic Risk – Action Log**

<u>Risk</u>	<u>Action required</u>	<u>Lead</u>	<u>Target</u>	<u>Comment</u>
<b>1. The Integration Joint Board (IJB) does not function as set out within the Integration Scheme, Strategic Plan and Scheme of Administration and fails to deliver its objectives or expected outcomes.</b>	Development of a final approved Performance Management Framework, aligned to the new Strategic Plan will be a key focus.	Chief Financial Officer	Initial target March 2019  Revised date 27 June 2019	Document to be presented as part of governance surrounding the new Strategic plan in June 2019
<b>2. Inability to recruit and retain qualified and experienced staff whilst ensuring staff are fully able to manage change resulting from Integration</b>	Update Organisational Development Plan (presented to MIJB in January 2018) and present to MIJB	Heads of Service	30 June 2019	Initial intention was to have a dedicated resource however recruitment was not successful. Senior Managers are now considering options for utilising the available financial resource for specific targeted actions to address key areas in a different way.
	The Workforce plan will be developed and aligned with the strategic plan 2019- 2022	Heads of Service	September 2019	
<b>3. Inability to demonstrate effective governance and effective communication with stakeholders.</b>	Programme of future reports for Clinical and Care Governance Committee to be developed	Professional Lead for Clinical Governance / Heads of Service	June 2019	As part of the Alliance funding a new appointment will start April 2019 and a report will be
	Communications Strategy developed and approved by MIJB in June 2017 – to be	Chief Officer	June 2019	

	reviewed and updated Governance Frameworks documented and communicated for:-	Corporate Manager		submitted to MIJB in June Clinical Governance completed, Health and Safety and Risk Management are progressing.  Civil Contingencies requires input from partner organisations and this is being developed.
	<ul style="list-style-type: none"> <li>• Clinical Governance</li> <li>• Health and Safety</li> <li>• Civil Contingencies</li> <li>• Risk management</li> <li>• Performance management</li> <li>• Staff Governance</li> </ul>		<p>28/2/19</p> <p>31/3/19</p> <p>31/7/19</p> <p>31/3/19</p> <p>30/6/19</p> <p>31/7/19</p>	
<b>4. Inability to deal with unforeseen external emergencies or incidents as a result of inadequate emergency planning and resilience.</b>	Programme of implementation of table top exercises for business continuity to be established and implemented	HSCM Civil Contingencies Group (CCG)	31/7/19	
	Identification of staff resource to progress outstanding BC arrangements	SMT	31/3/19	
	Completion of major infectious disease/pandemic plans	Corporate Manager / HSCM CCG	30/4/19	Discussion to be held with colleagues in Aberdeen City and Aberdeenshire to ensure consistent approach
<b>5. Risk to MIJB decisions resulting in litigation/judicial review. Expectations from external inspections are not met.</b>	Process for sign off and monitoring actions arising from Internal and External audits is being set out as part of the HSCM governance arrangements.	Corporate manager / Chief Internal Auditor	31/3/19	
<b>6. Inability to achieve progress in relation to</b>	Development work will be undertaken to establish clear	Chief Financial Officer /	31/7/19	

<b>national Health and Wellbeing Outcomes. Performance of services falls below acceptable level.</b>	links to performance that describe the changes proposed by actions identified in the new Strategic Plan	Corporate manager / Service Managers
<b>7. Risk of major disruption in continuity of ICT operations, including data security, being compromised</b>	Protocol for access to systems by employees of partner bodies to be developed.	