



## **MINUTE OF MEETING OF THE INTEGRATION JOINT BOARD**

**Thursday, 31 January 2019**

**Inkwell Main, Elgin Youth Café, Francis Place, Elgin, IV30 1LQ**

### **PRESENT**

Ms Tracey Abdy, Mr Ivan Augustus, Ms Elidh Brown, Tony Donaghey, Councillor Tim Eagle, Ms Pam Gowans, Councillor Louise Laing, Mr Steven Lindsay, Ms Jane Mackie, Dr Malcolm Metcalfe, Councillor Shona Morrison, Mr Jonathan Passmore, Dr Graham Taylor, Mrs Val Thatcher, Dr Lewis Walker, Mrs Susan Webb

### **APOLOGIES**

Mr Sean Coady (NHS), Mr Sandy Riddell

### **IN ATTENDANCE**

Ms Jeanette Netherwood, Corporate Manager; Ms Heidi Tweedie, tsiMoray; and Mrs Caroline Howie, Committee Services Officer as Clerk to the Meeting.

#### **1 Chair of Meeting**

The meeting was chaired by Councillor Shona Morrison.

#### **2 Welcome and Apologies**

The Chair welcomed everyone to the meeting. She advised that an 'Open Space' was to take place from 9.00am to 9.30am prior to future Board meetings to allow discussion between Members.

#### **3 Declaration of Member's Interests**

There were no declarations of Members' Interests in respect of any item on the agenda.

#### **4 Minute of Meeting dated 29 November 2018**

The Minute of the meeting of the Moray Integration Joint Board dated 29 November 2018 was submitted for approval.

Mr Passmore advised he was listed under 'Present' and also under 'In Attendance'. The clerk apologised for the oversight and undertook to remove the second listing prior to publishing the Minute.

With this change the Minute was approved.

#### **5 Action Log of Meeting dated 29 November 2018**

The Action Log of the Moray Integration Joint Board dated 29 November 2018 was discussed and it was noted that all items due had been completed.

#### **6 Moray Integration Joint Board Meeting Dates 2019.20 Update**

Under reference to paragraph 9 of the Minute of the meeting dated 30 August 2018 a report by the Chief Officer advised the Board of the intention to amend the schedule of meetings for the Board; the Audit, Performance and Risk Committee; and the Clinical and Care Governance Committee for 2019/20.

The Chief Officer advised she had been alerted to the fact that the proposed meetings listed for 3 October would clash with a meeting of NHS Grampian and proposed the meetings concerned be moved to the last Thursday of October.

As no one was otherwise minded the Board agreed to change the 3 October meetings to 31 October and approve the remaining meeting dates proposed.

#### **7 Review of Committee Appointments**

A report by the Legal Services Manager (Litigation & Licensing), Moray Council, asked the Board to consider its Committee Membership in light of changes in Board membership.

The Chief Officer advised she had been in discussion with the NHS Members of the Board who had proposed the following changes. Mr Sandy Riddell be appointed as a member of the Audit, Performance and Risk (APR) Committee and Mrs Susan Webb be appointed to Chair of the APR; Mrs Webb to step down from the Clinical and Care Governance (CCG) Committee and Mr Riddell be appointed as a member of the CCG Committee and assume the role of Chair of the CCG.

As no one was otherwise minded the proposals for Committee Appointments were agreed and the Clerk was asked to provide the updated meeting schedule to the six voting Members to allow them to update their diaries.

Thereafter the Board agreed to:

- i. appoint Mr Riddell as a member of the APR;

- ii. appoint Mrs Webb as Chair of the APR;
- iii. appoint Mr Riddell as a member and Chair of the CCG; and
- iv. ask the Clerk to provide the updated meeting schedule to the six voting Board Members.

Councillor Eagle entered the meeting at this juncture.

## **8 Reserves Policy - Review**

Under reference to paragraph 12 of the Minute of the meeting dated 31 March 2016 a report by the Chief Financial Officer sought approval for the Board's Reserves Policy.

Discussion took place on the Reserves Policy and the implications of the amendment that reduces the reserves from 3% to 2%.

Mr Passmore stated that in line with paragraph 3.1 of the report it was clear that reserves were not there to alleviate core overspend.

The Chief Financial Officer agreed this was the case however although reserves were to be held to provide security against unexpected cost pressures they also could not be held if they were needed to ensure statutory work was carried out.

Thereafter the Board agreed to:

- i. approve the Reserves Policy as detailed in Appendix 1 of the report; and
- ii. the next review of the Policy taking place no later than March 2012.

## **9 Minute of Meeting of Audit, Performance and Risk Committee dated 27 September 2018**

The Minute of the meeting of the Audit, Performance and Risk Committee dated 27 September 2018 was submitted and noted.

## **10 Items for the Attention of the Public**

Under reference to paragraph 10 of the Minute of the meeting of the Board dated 26 October 2017 the Board agreed that there were no items on the agenda that required to be brought to the attention of the public.

## **11 Shopmobility Moray**

Under reference to paragraph 15 of the Minute of the meeting dated 26 April 2018 a confidential report by the Head of Service, Strategy and Commissioning updated the Board on the review completed on Shopmobility Moray.

Following lengthy discussion the Board agreed to:

- i. note the actions taken to review funding options;
- ii. continue to support the service for a further 12 months; and
- iii. seek a further report by January 2020 within the context of grants made to third sector groups and the associated benefits in relation to the delivery of the Strategic Plan.

Mrs Webb entered the meeting during discussion of this item.

## **12 Moray Handyperson Services**

Under reference to paragraph 16 of the Minute of the meeting dated 26 April 2018 a confidential report by the Head of Service, Strategy and Commissioning updated the Board on the review completed on Moray Handyperson Services.

Following lengthy discussion the Board agreed to:

- i. note the actions taken to review funding options;
- ii. continue to support the service for a further 12 months;
- iii. seek an annual report from the service detailing how the funding is used and how the service supports the strategic aims of Health and Social Care Moray; and
- iv. seek a further report by January 2020 within the context of grants made to third sector groups and the associated benefits in relation to the delivery of the Strategic Plan.