



Policy and Resources Committee

Tuesday, 27 November 2018

NOTICE IS HEREBY GIVEN that a Meeting of the **Policy and Resources Committee** is to be held at **Council Chambers, Council Office, High Street, Elgin, IV30 1BX** on **Tuesday, 27 November 2018** at **09:30**.

BUSINESS

1 Sederunt

2 Declaration of Group Decisions and Members Interests *

3 Resolution

Consider, and if so decide, adopt the following resolution:
"That under Section 50A (4) and (5) of the Local Government (Scotland) Act 1973, as amended, the public and media representatives be excluded from the meeting for Items 16 to 20 of business on the grounds that they involves the likely disclosure of exempt information of the class described in the relevant Paragraphs of Part 1 of Schedule 7A of the Act."

4 Written Questions **

5 Notice of Motion by Councillors L Laing and S Morrison 7 - 8

6 2017-18 Annual Energy Report 9 - 50

Report by Corporate Director (Economic Development, Planning and Infrastructure)

7 Partnership Agreement with tsiMoray 51 - 60

Report by Corporate Director (Corporate Services)

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| 8 | Caravan Sites and Control of Development Act 1960
Report by Corporate Director (Economic Development, Planning and Infrastructure) | 61 - 70 |
| 9 | Living Wage Accreditation
Report by Corporate Director (Corporate Services) | 71 - 74 |
| 10 | Human Resources Service Pressures
Report by Corporate Director (Corporate Services) | 75 - 90 |
| 11 | Community Asset Transfer Request (2015 Act) Marine Park, Lossiemouth
Report by Corporate Director (Corporate Services) | 91 - 104 |
| 12 | Community Asset Transfer Request Portknockie Bowling Green and Tennis Courts
Report by Corporate Director (Corporate Services) | 105 - 178 |
| 13 | Capital Plan 2018-19
Report by Corporate Director (Corporate Services) | 179 - 202 |
| 14 | Revenue Budget Monitoring to 30 September 2018
Report by Corporate Director (Corporate Services) | 203 - 228 |
| 15 | Question Time ***

Consider any oral question on matters delegated to the Committee in terms of the Council's Scheme of Administration.

Item(s) which the Committee may wish to consider with the Press and Public excluded | |
| 16 | Community Asset Transfer Interest, Cullen [Para 6]

<ul style="list-style-type: none"> • Information relating to the financial or business affairs of any particular person(s); | |

**17 Proposed Sale of Former Hostel at 11 Cluny Square,
Buckie [Para 9]**

- Information on terms proposed or to be proposed by or to the Authority;

**18 Proposed Sale of Land at Grampian Road, Elgin [Paras 6
& 9]**

- Information relating to the financial or business affairs of any particular person(s);
- Information on terms proposed or to be proposed by or to the Authority;

**19 Sale of Council Owned Land at St Leonards Road,
Forres [Paras 6 & 9]**

- Information relating to the financial or business affairs of any particular person(s);
- Information on terms proposed or to be proposed by or to the Authority;

**20 Moray Leisure Centre Temporary Change to Payment
Schedule [Para 9]**

- Information on terms proposed or to be proposed by or to the Authority;

Any person attending the meeting who requires access assistance should contact customer services on 01343 563217 in advance of the meeting.

GUIDANCE NOTES

* **Declaration of Group Decisions and Members Interests** - The Chair of the meeting shall seek declarations from any individual or political group at the beginning of a meeting whether any prior decision has been reached on how the individual or members of the group will vote on any item(s) of business on the Agenda, and if so on which item(s). A prior decision shall be one that the individual or the group deems to be mandatory on the individual or the group members such that the individual or the group members will be subject to sanctions should they not vote in accordance with the prior decision. Any such prior decisions will be recorded in the Minute of the meeting.

** **Written Questions** - Any Member can put one written question about any relevant and competent business within the specified remits not already on the agenda, to the Chair provided it is received by the Proper Officer or Committee Services by 12 noon two working days prior to the day of the meeting. A copy of any written answer provided by the Chair will be tabled at the start of the relevant section of the meeting. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed.

No supplementary question can be put or answered more than 10 minutes after the Council has started on the relevant item of business, except with the consent of the Chair. If a Member does not have the opportunity to put a supplementary question because no time remains, then he or she can submit it in writing to the Proper Officer who will arrange for a written answer to be provided within 7 working days.

*** **Question Time** - At each ordinary meeting of the Committee ten minutes will be allowed for Members questions when any Member of the Committee can put a question to the Chair on any business within the remit of that Section of the Committee. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed.

No supplementary question can be put or answered more than ten minutes after the Committee has started on the relevant item of business, except with the consent of the Chair. If a Member does not have the opportunity to put a supplementary question because no time remains, then he/she can submit it in writing to the proper officer who will arrange for a written answer to be provided within seven working days.

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THE MORAY COUNCIL

Policy and Resources Committee

SEDERUNT

Councillor Aaron McLean (Chair)
Councillor Graham Leadbitter (Depute Chair)
Councillor George Alexander (Member)
Councillor Frank Brown (Member)
Councillor John Cowe (Member)
Councillor Lorna Creswell (Member)
Councillor John Divers (Member)
Councillor Tim Eagle (Member)
Councillor Ryan Edwards (Member)
Councillor Louise Laing (Member)
Councillor Marc Macrae (Member)
Councillor Shona Morrison (Member)
Councillor Sonya Warren (Member)

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