



## **MINUTE OF MEETING OF THE INTEGRATION JOINT BOARD**

### **AUDIT, PERFORMANCE AND RISK COMMITTEE**

**Thursday, 27 August 2020**

**remote locations via video conference**

#### **PRESENT**

Councillor Theresa Coull, Councillor Tim Eagle, Mr Sandy Riddell, Mr Dennis Robertson, Mr Steven Lindsay, Ms Tracey Abdy, Mr Simon Bokor-Ingram

#### **APOLOGIES**

Mr Atholl Scott

#### **IN ATTENDANCE**

Also in attendance at the above meeting was Mr Bruce Woodward, Senior Performance Officer, HSCM; Mr Dafydd Lewis, Senior Auditor, Moray Council; Mrs Jeanette Netherwood, Corporate Manager, HSCM; Mr Sean Coady, Head of Service, HSCM; and Mrs Isla Whyte, Interim Support Manager, HSCM, as clerk to the Board.

#### **1. Chair of Meeting**

The meeting was chaired by Cllr Coull.

#### **2. Welcome and Apologies**

The Chair welcomed everyone to the meeting and apologies were noted.

#### **3. Declaration of Member's Interests**

There were no declarations of Members' Interest in respect of any item on the agenda.

#### **4. Minute of Board Meeting dated 30 January 2020**

The Minute of the meeting dated 30 January 2020 was submitted for approval.

The Board agreed to approve the minute as submitted.

## **5. Action Log of Board Meeting dated 30 January 2020**

The Action Log of the meeting dated 30 January 2020 was discussed and updated accordingly at the meeting.

## **6. Quarter 1 (April-June 2020) Performance Cover Report**

A report by the Chief Financial Officer updates the Committee on its performance as at Quarter 1.

There was a development session in July for Board members around the new performance reporting style. It was acknowledged there is still some work to do regarding indicators but the report will continue to evolve and be flexible to support the health and social care system.

The Committee noted the performance of local indicators for Quarter 1 and the analysis of the local indicators that have been highlighted and actions being undertaken to address the performance that is outside of acceptable target ranges.

## **7. Internal Audit Update**

A report by the Chief Internal Auditor provides the Committee with a general update including details of progress on projects contained within the Internal Audit plan for 2019/20 financial year.

It was noted that a formally agreed programme of work is not yet in place and a development session for Audit, Performance and Risk Committee members is to be scheduled prior to the November meeting to provide an opportunity for discussion of the contribution of this committee to ensuring an effective audit and scrutiny Committee for Health and Social Care Moray (HSCM) and development of a more integrated approach across the whole system.

Mr Riddell went on to advise, as Chair of NHS Grampian Audit Committee, discussions are starting around ways in which partnership working across Grampian can be strengthened. Thoughts welcome on how to achieve a greater relationship with partners around joint auditing.

In term of the Occupational Therapy Store Final Report it was noted there is a lot of work underway with regards to the recommendations.

The Committee noted the audit update.

## **8. Internal Audit Annual Report**

A report by the Chief Internal Auditor provides the Committee with an internal audit opinion and report that can be used to inform the annual governance statement for the Moray Integration Joint Board (MIJB) for the financial year ended 31 March 2020.

It was noted COVID-19 has impacted on audit this year but will likely have a greater impact next year.

The Chief Internal Auditor is of the opinion that for the year to 31 March 2020, reasonable assurance can be placed on the adequacy and effectiveness of the Moray Integration Joint Board (MIJB) framework of governance, risk management and internal control.

The Committee notes the audit opinion based on work undertaken during the 2019/20 year, noting the impact the pandemic has had in the period of lockdown since March 2020.

### **9. Strategic Risk Register – August 2020**

A report by the Interim Chief Officer, provides an overview of the current strategic risks, along with a summary of actions which are in place to mitigate those risks, updated August 2020.

The report outlines the current position in relation to the impact of COVID-19 on progress with transformation plans. Governance arrangements of NHS Grampian and Moray Council have led to different reporting requirements for HSCM. Partners have been impacted which has resulted in less support to HSCM i.e. ICT, Legal and Committee Services. Going into winter it is noted the potential further waves of COVID-19 along with usual pressures will be a challenge.

The Audit, Performance and Risk Committee requested a report to a future meeting setting out in more detail changes required to embed the Home First approach. It was agreed to add this action to the action log. The report should include an evaluation and measure of current position against performance and risk. Mr Bokor-Ingram advised a report will also go to Clinical and Care Governance Committee with respect to any clinical risk.

The Committee agreed to:

- I. Consider and note the updated Strategic Risk Register and;
- II. Note the Strategic Risk Register will be further refined to align with the transformation plans as they evolve.

### **10. COVID-19 and Impact on Governance System – Discussion regarding email from MIJB Chair 06.08.20**

It was noted that an effective governance system is again in place as formal Committee meetings restart.

Pre meetings for Chairs/Vice-Chairs will also be scheduled going forward.

It was agreed that Mrs Netherwood will prepare a report for MIJB meeting in September clarifying governance arrangements in place for APR to give assurance to MIJB Chair.