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## Moray Council

Wednesday, 05 September 2018

**NOTICE IS HEREBY GIVEN** that a Meeting of the **Moray Council** is to be held at **Council Chambers, Council Office, High Street, Elgin, IV30 1BX** on **Wednesday, 05 September 2018 at 09:30.**

### BUSINESS

**1 Sederunt**

**Economic Development and Infrastructure Services  
Committee - Change of Date**

**2 Declaration of Group Decisions and Members Interests**

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**3 Resolution**

Consider, and if so decide, adopt the following resolution:  
"That under Section 50A (4) and (5) of the Local Government (Scotland) Act 1973, as amended, the public and media representatives be excluded from the meeting for Items 16 and 17 of business on the grounds that it involves the likely disclosure of exempt information of the class described in the relevant Paragraphs of Part 1 of Schedule 7A of the Act."

**4 Minutes**

- |  |                |
|--|----------------|
| <b>4(a) Minute of Special Meeting dated 28 June 2018</b>                 | <b>7 - 24</b>  |
| <b>4(b) Minute of Special Meeting dated 2 July 2018</b>                  | <b>25 - 26</b> |
| <b>4(c) Minute of Policy and Resources Committee dated 7 August 2018</b> | <b>27 - 32</b> |

<b>5</b>	<b>Written Questions **</b>	
<b>6</b>	<b>Revenue Budget Monitoring to 30 June 2018</b>	<b>33 - 52</b>
	Report by Corporate Director (Corporate Services)	
<b>7</b>	<b>Capital Plan 2018-19</b>	<b>53 - 76</b>
	Report by Corporate Director (Corporate Services)	
<b>8</b>	<b>Management Rules for Public Libraries</b>	<b>77 - 94</b>
	Report by Corporate Director (Corporate Services)	
<b>9</b>	<b>Proposed Response to the Scottish Government Consultation on Implementation of the Barclay Review of Non Domestic Rates in Scotland</b>	<b>95 - 104</b>
	Report by Corporate Director (Corporate Services)	
<b>10</b>	<b>Monitoring Officer report</b>	<b>105 - 108</b>
	Report by Monitoring Officer	
<b>11</b>	<b>Review of Moray's Leisure Estate</b>	<b>109 - 112</b>
	Report by Acting Corporate Director (Education and Social Care)	
<b>12</b>	<b>Moray Leisure Centre - Internal Audit Overview</b>	<b>113 - 120</b>
	Report by Chief Executive	
<b>13</b>	<b>Relocation of Polling Place - Cullen and Rathven Rural</b>	<b>121 - 124</b>
	Report by Corporate Director (Corporate Services)	
<b>14</b>	<b>Appointments to Committees and Outside Bodies</b>	<b>125 - 134</b>
	Report by Corporate Director (Corporate Services)	
<b>15</b>	<b>Question Time ***</b>	
	Consider any oral question on matters delegated to the Committee in terms of the Council's Scheme of Administration.	

**Item(s) which the Committee may wish to consider with the Press and Public excluded**

## **16 Moray Leisure Centre - Governance and Staffing**

- Information relating to staffing matters;

## **17 Cullen Town Hall - Proposed Sale**

- Information relating to the financial or business affairs of any particular person(s);
- Information on proposed terms and/or expenditure to be incurred by the Authority;

**Any person attending the meeting who requires access assistance should contact customer services on 01343 563217 in advance of the meeting.**

## GUIDANCE NOTES

\* **Declaration of Group Decisions and Members Interests** - The Chair of the meeting shall seek declarations from any individual or political group at the beginning of a meeting whether any prior decision has been reached on how the individual or members of the group will vote on any item(s) of business on the Agenda, and if so on which item(s). A prior decision shall be one that the individual or the group deems to be mandatory on the individual or the group members such that the individual or the group members will be subject to sanctions should they not vote in accordance with the prior decision. Any such prior decisions will be recorded in the Minute of the meeting.

\*\* **Written Questions** - Any Member can put one written question about any relevant and competent business within the specified remits not already on the agenda, to the Chair provided it is received by the Proper Officer or Committee Services by 12 noon two working days prior to the day of the meeting. A copy of any written answer provided by the Chair will be tabled at the start of the relevant section of the meeting. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed.

No supplementary question can be put or answered more than 10 minutes after the Council has started on the relevant item of business, except with the consent of the Chair. If a Member does not have the opportunity to put a supplementary question because no time remains, then he or she can submit it in writing to the Proper Officer who will arrange for a written answer to be provided within 7 working days.

\*\*\* **Question Time** - At each ordinary meeting of the Committee ten minutes will be allowed for Members questions when any Member of the Committee can put a question to the Chair on any business within the remit of that Section of the Committee. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed.

No supplementary question can be put or answered more than ten minutes after the Committee has started on the relevant item of business, except with the consent of the Chair. If a Member does not have the opportunity to put a supplementary question because no time remains, then he/she can submit it in writing to the proper officer who will arrange for a written answer to be provided within seven working days.

Clerk Name: Moira Patrick  
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Clerk Email: moira.patrick@moray.gov.uk

# THE MORAY COUNCIL

## Moray Council

### SEDERUNT

Councillor Shona Morrison (Chair)  
Councillor Graham Leadbitter (Depute Chair)  
Councillor George Alexander (Member)  
Councillor James Allan (Member)  
Councillor David Bremner (Member)  
Councillor Frank Brown (Member)  
Councillor Theresa Coull (Member)  
Councillor John Cowe (Member)  
Councillor Gordon Cowie (Member)  
Councillor Paula Coy (Member)  
Councillor Lorna Creswell (Member)  
Councillor John Divers (Member)  
Councillor Tim Eagle (Member)  
Councillor Ryan Edwards (Member)  
Councillor Claire Feaver (Member)  
Councillor Donald Gatt (Member)  
Councillor Louise Laing (Member)  
Councillor Marc Macrae (Member)  
Councillor Aaron McLean (Member)  
Councillor Maria McLean (Member)  
Councillor Ray McLean (Member)  
Councillor Amy Patience (Member)  
Councillor Derek Ross (Member)  
Councillor Ron Shepherd (Member)  
Councillor Sonya Warren (Member)  
Councillor Walter Wilson (Member)

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