

# North Highland and Moray Local Space Leadership Group

## Terms of Reference

### Key Information

This is the Terms of Reference for the Local Space Leadership Group (LSLG) who will be working together to deliver the 5 year North Highland and Moray Space Cluster Strategy and Action Plan.

### Responsible Persons

LSLG Chair: TBA  
 LSLG Vice Chair: TBA  
 Secretariat: Membership TBA

### Purpose

The LSLG is formed to provide leadership to the delivery of a 5 year strategy to develop one of the most significant UK Space Clusters in Highlands and Moray. The Highland and Moray Space Cluster Strategy will be developed to align with and complement the UK National Space Strategy, due for publication in Summer 2021. It will also align and complement the Scottish Space Strategy currently being developed by the Scottish Space Group, the Scottish Space Leadership Council, and the Scottish Space Academic Forum, for publication later in 2021.

### Scope

To keep up-to-date with policy and legal (regulatory) developments from international, national and devolved administrations concerning space and economic development.

To actively drive the development of the North Highland and Moray Space Cluster in the areas through regular review of strategic recommendations in light of changing macro environment.

To actively drive and review the action plan for the development of the North Highland and Moray Space Cluster with respect to the provision of support for private/public sector investment.

### Authority

The Steering Group will be chaired by the Chair person, final decisions taken on the actions taken will reside with the chair.

The LSLG will have an odd number of members with the Chair having the casting vote.

## Membership

Members of the LSLG to include:

9 members total (including a Chair and Vice Chair)

Highland / Moray Councillor

MSP/MP

Industrial Private Sector Member(s)

Academia Member(s)

Supported by a secretariat of 2 members

3 year maximum seat on the LSLG

Non-attendance to result in replacement

## Meeting Arrangements

Meetings will be organised on a 6 weekly basis. Agendas and papers will be prepared through the Vice Chair. These will be distributed electronically.

It is anticipated that there will be considerable communications in between meetings. Input for the meetings to agendas and papers will be routed through the Vice Chair.

## Reporting

The LSLG will report minutes through the CNSRP website.

## Deliverables

The LSLG will deliver the actions associated with the effective execution of the Space Cluster Strategy.

## Review

These Terms of Reference will be reviewed at the Steering Group Meeting on 8<sup>th</sup> August 2021.