

APPENDIX 1

2021	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	Jan	Feb	Mar	Apr	6 May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
AHP												
Adult Support and Protection (added)												
Children and Families Health Services (Qtr)												
Dental												
GMED (Qtr)												
Mental Health												
Substance Misuse Service												
Pharmacy (Qtr)												
Moray GP/ Primary Care Contracts Team												
Locality (Claire)												
Locality (Iain)												
Locality (Cheryl)												
Locality (Lesley)												
Learning Disability (Health)												
Optometry												
Public Health												
Adverse Events and DoC * (learning)												
Morbidity & Mortality*												
Feedback Reports* (HIS visits etc)												
Risk Management*												
Exception Reporting												
External Reports												
Internal Reports												

- Locality reports will incorporate updates for complaints, duty of candour etc
- Community Hospitals - covered weekly/fortnightly in other meetings
- District Nursing - covered at other meetings, any escalations can be forwarded. CRM, or picked up via complaints etc

- Adverse Events, DoC, Feedback, M&M and Risk Management will have a deep dive each quarter with exception reporting at each HSCM Clinical Governance Group meeting.
- Morbidity & Mortality\* (deaths and inequalities re morbid health, information from Public Health (year old data) – diabetes, poverty figures etc – Govt performance report
- Feedback Reports\* (HIS visits etc)

*3 minute brief – people should read papers before. – good practices, challenges (mitigations) and does anything need escalation – since last reporting period*

**Practice Governance** – separate item on agenda and will provide any exception reporting to C&CG. Minutes of Practice Governance to be circulated with papers for CCG Group

Clinical Care and Governance Committee dates:-

<b>Item for Committee</b>	<b>Date of CCG Group</b>	<b>Papers due</b>	<b>Date of CCG Committee</b>
Quarter 4	6 May	7 May 2021	27 May 2021
Quarter 1	5 Aug	26 July 2021	26 August 2021
Quarter 2	7 Oct	4 October 2021	28 October 2021
Quarter 3	January 2022	31 January 2022	24 February 2022