

STATEMENT OF OUTSTANDING BUSINESS AT NOVEMBER 2019 – REPORTS

Date of Audit and Scrutiny Meeting	Subject & Committee Decision	Update	Responsible Officer	Date to be Completed	Completed
4 December 2018	Internal Audit Charter (Terms of Reference) Seek a report providing a draft Internal Scrutiny Charter for consideration	Draft report under development.	Depute Chief Executive (Education Communities and Organisational Development (ED, Comms and OD))	November	On agenda
4 December 2018	The National Fraud Initiative in Scotland That the policy to combat fraud and corruption will be updated and submitted for approval to the next meeting of the Policy and Resources Committee	Due to workload pressures this has been deferred until the meeting in September.	Depute Chief Executive (ED, Comms and OD)	September 2019	On agenda
4 December 2018	Corporate Integrity Group Update Action - Seek clarification on the feasibility of publishing hospitality records for staff	Will be addressed as priorities dictate.	Depute Chief Executive (ED, Comms and OD)	June 2019	June 2019

STATEMENT OF OUTSTANDING BUSINESS – ANNUAL REPORTING

Date of Audit and Scrutiny Meeting	Subject & Committee Decision	Update	Responsible Officer	Date to be Completed	Completed
22 March 2017	Update on Progress: Customer Focus Strategy and Charter	Annual update on progress against strategy and charter.	Depute Chief Executive (ED, Comms and OD)	June 2019	June 2019
	Local Outcome Improvement Plan (LOIP)	Due to workload pressures this has been deferred until the meeting in September.	Chief Executive	September 2019	On agenda
	Corporate Integrity Group Update Annual update	Meeting of group due in Dec 19. Annual update will be in first quarter of 2020	Head of Governance Strategy and Performance	March 2020	