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## Grampian Valuation Joint Board

Friday, 24 August 2018

**NOTICE IS HEREBY GIVEN** that at a Meeting of the **Grampian Valuation Joint Board** is to be held at **Woodhill House, Aberdeen**, on **Friday, 24 August 2018** at **10:30**.

### BUSINESS

- 1 **Sederunt**
- 2 **Declaration of Group Decisions and Members Interests \***
- 3 **Minute of Previous Meeting on 26 January 2018** 5 - 8
- 4 **Written Questions \*\***
- 5 **Unaudited Annual Accounts for 2017-18** 9 - 14  
Report by the Treasurer
- 6 **Internal Audit Annual Report 2017-18** 15 - 18  
Report by the Treasurer
- 7 **Revenue Budget Monitoring Statement 1 April to 30 June 2018** 19 - 24  
Report by the Treasurer
- 8 **Homologation Report** 25 - 26  
Report by the Assessor and ERO  
**Homologation Report - Appendix A** 27 - 32  
**Homologation Report - Appendix B** 33 - 40  
**Homologation Report - Appendix C** 41 - 82

<b>9</b>	<b>Register of Electors Report</b>	<b>83 - 86</b>
	Report by the Assessor and ERO	
<b>10</b>	<b>Risk Report</b>	<b>87 - 100</b>
	Report by the Assessor and ERO	
<b>11</b>	<b>Complaints Report</b>	<b>101 - 104</b>
	Report by the Assessor and ERO	
<b>12</b>	<b>Non Domestic Rates Consultation</b>	<b>105 - 176</b>
	Report by the Treasurer	
<b>13</b>	<b>Revised Schedule of Meetings Report</b>	<b>177 - 178</b>
	Report by the Clerk to the Board	
<b>14</b>	<b>Question Time ***</b>	
	Consider any oral question on matters delegated to the Committee in terms of the Council's Scheme of Administration.	

## GUIDANCE NOTES

- \* **Declaration of Group Decisions and Members Interests** - At the beginning of the meeting, immediately following the Sederunt, the Convener will, in terms of Standing Order 25, seek declarations from individuals on any financial or other interests.
  
- \*\* **Written Questions** - Any member can put one question to the Convener about relevant and competent business not already on the Agenda for a meeting of the Board. No member can put more than one question at any meeting. The member must give notice in writing of their question to the Clerk 4 working days prior to the meeting. A copy of any written answer provided by the Convener will be tabled at the start of the relevant meeting. The member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter but no discussion will be allowed.
  
- \*\*\* **Question Time** - At each ordinary meeting of the Board, 10 minutes will be allowed for question time when any member can put one question to the Convener regarding any matter within the remit of the Board. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed. In the event of further information/investigation being required in order to answer the question, the Clerk will arrange for a written answer to be provided within 7 working days.



## **Grampian Valuation Joint Board**

### **SEDERUNT**

Councillor Graham Leadbitter (Chair)  
Councillor Bill Cormie (Depute Chair)  
Councillor Christian Allard (Member)  
Councillor Charles Buchan (Member)  
Councillor Alan Donnelly (Member)  
Councillor Gordon Graham (Member)  
Councillor Andy Kille (Member)  
Councillor Ron McKail (Member)  
Councillor John Reynolds (Member)  
Councillor Michael Roy (Member)  
Councillor Sandy Stuart (Member)  
Councillor Brian Topping (Member)  
Councillor Judy Whyte (Member)  
Councillor Frank Brown (Member)  
Councillor Theresa Coull (Member)

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