Your Moray

Community Planning Board

Wednesday, 15 June 2022

NOTICE IS HEREBY GIVEN that a Meeting of the **Community Planning Board** is to be held at **Remote Locations via Video Conference**, on **Wednesday, 15 June 2022** at **14:00**.

BUSINESS

Any person attending the meeting who requires access assistance should contact customer services on 01343 563217 in advance of the meeting.

THE MORAY COUNCIL

Community Planning Board

<u>SEDERUNT</u>

Anne Campbell (Member)
Mr Murray Ferguson (Member)
Mr Grant Moir (Member)
Mr Mike Palmer (Member)
Mr Anthony Standing (Member)
Chief Superintendent Kate Stephen (Member)
Mr Don Vass (Member)
Mrs Susan Webb (Member)
Councillor John Divers (Member)
Councillor Juli Harris (Member)
Councillor Graham Leadbitter (Member)
Councillor Neil McLennan (Member)
Councillor Bridget Mustard (Member)
Mr Roddy Burns (Member)
Mr Chay Ewing (Member)
David Reid (Outside Body Appointee)
Councillor Tracy Colyer (Outside Body Appointee)

Clerk Name:	Lindsey Robinson
Clerk Telephone:	07966 120593
Clerk Email:	committee.services@moray.gov.uk

MORAY COUNCIL   Item 2.

Minute of Meeting of the Community Planning Board

Wednesday, 02 February 2022

Remote Locations via Video Conference,

PRESENT

Councillor George Alexander, Mr Roddy Burns, Councillor John Divers, Councillor Tim Eagle, Mr Chay Ewing, Councillor Graham Leadbitter, Councillor Shona Morrison, David Reid, Councillor Sonya Warren, Mrs Susan Webb

APOLOGIES

Anne Campbell, Councillor John Cowe, Mr Murray Ferguson, Chief Superintendent George MacDonald, Mr Grant Moir, Mr Mike Palmer, Mr Anthony Standing, Mr Don Vass

IN ATTENDANCE

Also in attendance at the above meeting were the Depute Chief Executive (Economy, Environment and Finance), Depute Chief Executive (Education, Communities and Organisational Development), Head of Governance, Strategy and Performance, Acting Head of Children, Families and Justice Social Work Services, Quality Assurance and Locality Manager, Communities Service Manager (all Moray Council, David Allan, SCDC Scotland and Tracey Sutherland, Committee Services Officer as Clerk to the Board.

1.   Welcome and Apologies

The Chair, Councillor Graham Leadbitter, welcomed everyone to the meeting of the Board.

In particular, he welcomed David Reid, Highlands and Islands Enterprise and Chay Ewing, Scottish Fire and Rescue Services to their first meeting of the Board.

2.   Order of Business

The Chair sought agreement from the Board to take Item 4 on the agenda before Item 3. This was unanimously agreed.

3.   Minute of meeting 17 November 2021

The minute of the meeting of 17 November 2021 was submitted and approved as an accurate record of the meeting.

4. Localities Supporting Place Based Approaches in Moray

A report by the Depute Chief Executive (Education, Communities and Organisational Development) provided the Board with the report undertaken by the Scottish Community Development Centre (SCDC) 'Supporting Place Based Approaches in Moray' which provides a review of locality planning in Moray.

Mr Allan from SCDC gave a brief presentation on the findings of the report and answered questions from the Board.

Following consideration the Board agreed to:

i)   Note the the report undertaken by the Scottish for Community Development Centre (SCDC) 'Supporting place-based approaches in Moraywhich provides a review of locaility planning in Moray (Appendix 1);

ii)   Agree that the CLD Strategic Partnership continue to report back regularly to the CPP Board on the delivery of the CLD Plan and on progress on the Locality Plans in Buckie and New Elgin;

iii)   That the reporting and performance indicators used will be simplified and refreshed in line with the current reviews of the existing Buckie and New Elgin Localities Plans;

iv)   That an annual report on progress made in each Locality will be presented to the CPP Board identifying three high level priorities for future development and requests for additional input / support from the CPP;

v)   That reporting on the Localities Plans should also be considered by the Community Engagement Group – and that community representatives should be encouraged to participate in that setting; and

vi)   Agree to widen membership of the CLD Strategic Group to ensure reciprocal involvement across LOIP lead groups.

5.   Locality Plan Discussion Paper

A report by the Depute Chief Executive (Education, Communities and Organisational Development) invited the Board to consider how to progress community planning partnership locality planning across Moray.

Following consideration the Board agreed to

i)   note the positive work that has taken place in partnership with Communities in Buckie Central East and New Elgin East; and

ii)   progress locality planning for the community planning partnership by linking up with the planned work by the Council in Forres, Keith and Lossiemouth to bring in issue specific partner support or lead where a need is identified with any further involvement dependent upon resources for each partner.

6.   LOIP Review Preparation 2022

A report by the Depute Chief Executive (Education, Communities and Organisational Development) asked the Board to consider a mid-point review of the Local Outcomes Improvement Plan (Loip) 10 year plan during 2022, which would also enable the Loip to be reset to take account of covid impacts and recovery. The Board is also asked to consider a proposal for the community engagement for the review to run in parallel with the Council process for its Corporate Plan following the local government election in May 2022.

Following consideration the Board agreed:

i)   to undertake a mid-point review of the LOIP 10 during 2022; and

ii)   that the Community Engagement for the review runs in parallel with Council Engagement for its Corporate Plan, to enable the most efficient use of resources and maximise the impact of partnership actions in the revised plans.
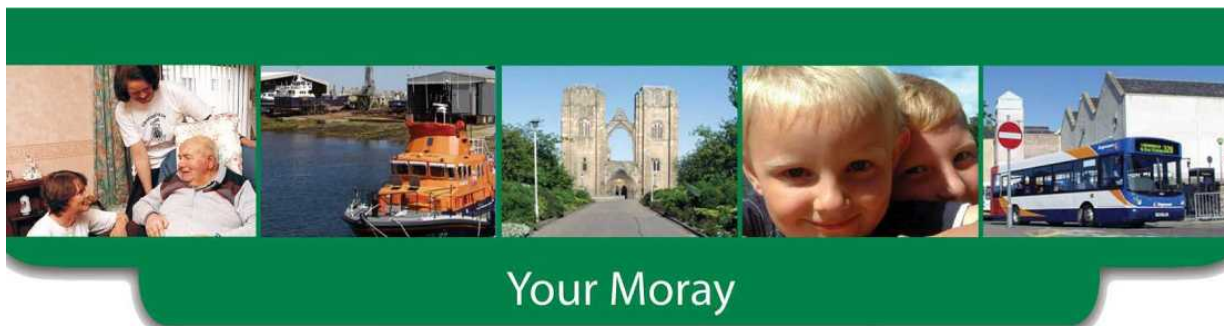
7.   AOCB

The Board noted that no further issues were raised.

The Chair, in recognising that this was the last meeting of the Board with the current cohort of Members, thanked everyone for their contribution over the last 5 years.

Your Moray

REPORT TO: **CHIEF OFFICERS GROUP ON 25 MAY 2022 and then COMMUNITY PLANNING BOARD ON 15 JUNE 2022**

SUBJECT: **2021-22 QUARTER 4 (JANUARY - MARCH) LOIP PERFORMANCE MONITORING REPORTS**

BY: **DEPUTE CHIEF EXECUTIVE (EDUCATION, COMMUNITIES AND ORGANISATIONAL DEVELOPMENT), MORAY COUNCIL**

1.   REASON FOR REPORT

1.1   To inform the Group of the performance against the Local Outcome Improvement Plan (LOIP) for the period to 31 March 2022.

2.   RECOMMENDATION

2.1   **It is recommended that the Group –**

   (i)   scrutinises and notes the progress reported in the templates hyperlinked to this report taking account of the impact responding to and recovering from the pandemic has had on partner organisations;

   (ii)   considers changing the frequency of reporting from quarterly to half yearly to reflect the longer term timescales of priorities.

3.   BACKGROUND

3.1   The Community Planning Board on 28 April 2021 agreed the LOIP delivery frameworks, recognising them as an evolving area of work that will continue to develop.

3.2   The Community Planning Board on 22 September 2021 agreed the use of Pentana (performance monitoring software) for the presentation of future monitoring reports which is ongoing. This report gives narrative summary on progress on LOIP priorities with links to Pentana styled backing tables. The tables aim to capture progress against the delivery frameworks as well as recognise efforts around response and recovery.

3.3   Refinement of performance indicators and actions remains variable
        across priorities due to delivery plans and partnership strategy action
        plans developing on different timelines. Some of the original delivery
        plan measures cannot be reported on as the data is not collected.
        These will be replaced with the relevant strategy action plan measures
        where available to evidence LOIP outcomes.

3.4   Delivery Plans provide a sharper focus which aims to enable the
        Group to give attention to a narrower range of priorities.

3.5   The Group and Board is invited to consider and apply scrutiny in
        assessing whether the information contained gives reasonable
        assurance on progress against LOIP priorities and actions to mitigate
        risks and issues.

3.6   **Building a better future for our children & young people in Moray**

        Work continues across the three focus areas.

LOIP PRIORITIES	RAG
The emotional and mental wellbeing of children and young people is improved	82%
Children live in safe and supportive families	60%
The impact of poverty on children, young people and families is mitigated	47%
OVERALL PRIORITY PROGRESS **Children and young people live in communities where their voice is heard and they are build up to be all they can be**	**68%**

        Progress summary -

3.6.1   With the majority of planned work complete, good progress has
        been made in improving the emotional and mental wellbeing of children
        and young people. £1.1m investment was secured in early
        intervention and prevention services. In the year to March 2022, there
        were around 1,100 children, young people and family referrals to the
        Family Wellbeing Service, Counselling in Schools and locality planning
        model with one third completing their programme of support.
        Commissioned services have begun to report on outcomes, on
        average 82% of children, young people and families showed
        improvement or had met expected outcomes.   Development of a
        wellbeing website for families to access information and support is
        progressing out with the original due date of April 2022, with delays
        due to capacity issues.

3.6.2   The Better Meetings Project is just one of the work streams ensuring
        that children and young people become more involved in their
        meetings, early indications are that there is better evidence of views
        within reports and plans. The Project Lead and Engagement Officer
        have been gathering data for self-evaluating progress made against
        the five foundations of The Promise: Voice, Family, Care, People and
        Scaffolding that will inform an implementation plan. Training on the

use of Outcome Star tool has been undertaken for social workers and partners as an initial step in rolling out the tool to allow consistent measurement and evidence of improved outcomes. As at March 2022, there were 178 Looked after Children (LAC), 82% were cared for in a community setting and 18% in a residential setting. Recently published 2020/21 benchmarking data reports that of a cohort of 16, 69% of LAC leavers achieved one or more qualification at SCQF Level 4 or better, above the national average of 57%, there were no achievements at SCQF Level 5 against the national average of 24%. Of the 2020-21 LAC leavers, 75% entered an initial positive destination, below the national average of 88%.

3.6.3   Work in mitigating the impacts of poverty is progressing in line with expected due dates. Early insights to a research study into the experiences of the implementation of the Financial Inclusion Pathway evidence the difficult choices families are having to make in order to provide for their children and the level of acceptability of questioning around financial status, learning points will inform improvement in approaches. Making Every Opportunity Count (MEOC) toolkit has been updated with a specific focus around poverty to identify local supports. Quality improvement methodology support, provided by the Scottish Government, will ensure approaches deliver improvement that can be evidenced.

Risks and Issues -

3.6.4   The lack of Lead Officer support available to the multi-agency Child Poverty Group and general capacity is limiting the pace of progress of the child poverty priority. The GIRFEC Leadership Group is exploring options and the council Senior Project Officer (Poverty) is offering support as capacity allows.

3.6.5   Recruitment and retention of staff continues to be a challenge in the delivery of the wellbeing needs of children. There has been an increase in staff moving between organisations or working for more than one, impacting on service delivery. The third sector are investing in new recruitment methods but as yet the problem of unfilled posts and built experience remains.

3.7   **Empowering and connecting communities**

The pace of progress has increased and delivery is as expected at this stage against the two focus areas contributing to this priority.

LOIP PRIORITIES	RAG
Develop stronger, more resilient, supportive, influential and inclusive communities	75%
Improve life chances for people in Moray of all ages in communities experiencing the greatest inequality	73%
OVERALL PRIORITY PROGRESS **Thriving and well connected place, where more people live well**	**74%**

Progress summary -

3.7.1 The action to develop and implement a community wellbeing survey will be reframed going forward to better reflect the role that health and wellbeing plays in all community engagements. Outputs from recent community consultations in Buckie and Lossiemouth have been circulated amongst council services and partner agencies to identify work already in place or planned that responds to the community priorities highlighted. Community anchor organisations in Lossiemouth and Forres are being supported in their engagements to extend the reach and involvement of communities, each at the mid-point of an eight staged process, with initial mapping undertaken in Keith. Existing locality plans continue to be supported, in Buckie a steering group has been formed to explore establishing a Development Trust and community lunches at the Fisherman's Hall restarted in April with funding secured to hold taster sessions for new activities to widen the Hall's usage. In New Elgin, the working group have revised their locality plan identifying four main themes, with sub groups set up to drive delivery. An event 'Make the Most of Your Pension' in February, brought older residents together to hear from partner agencies. The Community Support Unit are committed in working with communities on Community Asset Transfers (CATs), initial assessments were completed for Forres Skate park Group and Garmouth and Kingston Community Association, Buckie Fisherman's Hall gained court approval in April 2022 and Portknockie Community Association was supported in achieving SCIO status.

3.7.2 Building capacity progressed with tsiMoray forming an inclusive working group to prioritise and allocate £250k funding from the Mental Health and Wellbeing Fund to 40 different projects to address local needs. tsiMoray also supported Just and Green Moray sessions in Dufftown and Portgordon. Community Resilience Plans continue to develop in a number of localities supported by the Community Support Unit and partner organisations. In the year ended March 2022, the Adult and Family Learning team has seen a marked increase in adult learning. Learners' achievements will be celebrated in an event that will also consider future learning needs.

Risks and Issues -

3.7.3 Nothing to report.

3.8 **Growing diverse, inclusive and sustainable economy**

Three focus areas are complete, with the remaining focus area subject slippage.

LOIP PRIORITIES	RAG
Increased participation, skill and pay levels with reduced gender inequality through pathways to employment and higher skilled employment	100%
Increased participation, skill and pay levels with reduced gender inequality through targeted approaches for those furthest from the job market	100%

Increased participation, skill and pay levels with reduced gender inequality through choices for the young workforce	100%	
Increased participation, skill and pay levels with reduced gender inequality through apprenticeships at all levels	24%	
OVERALL PRIORITY PROGRESS By the year 2030 Moray will have a sustainable and inclusive economy which generates improved opportunities for everyone, including more skilled and higher paid jobs	68%	

Progress summary -

3.8.1 Planned work during 2021/22 to increase the current early learning and childcare provision and expand the programme to meet demand was completed and parents offered flexibility to choose their childcare provider and the hours based on their funded entitlement.

3.8.2 In the year ended March 2022, 106 people were employed through the the Moray Employer Recruitment Incentive (MERI) scheme, an increase from the 73 people employed in 2020-21. With just one third of those participating female, the Local Employability Partnership are exploring options to improve the gender balance going forward. The scheme provides up to £8k for newly created jobs and aims at helping people of all ages with the greatest barriers to employment, get and stay in jobs. A total of 361 people were supported through the Council's Employability Service in the year to March 2022, a significant increase on the previous year. 103 people were supported into learning, training or work. Moray Pathways at the Inkwell employability and training hub, in increasing participation through targeted approaches for those furthest from the job market, attracted 304 attendances in 2021-22, falling short of target (400) as a result of delays in opening due to the pandemic.

3.8.3 For the period to March 2022, 161 Kickstart placements have been filled through Moray Chamber of Commerce. 61 young people have finished the scheme by completing their six month placement, likely to increase to around 90 if including those placements still live. Assessing the universal success of the single year Kickstart Scheme is not possible as data from the Department for Work and Pensions (DWP) is not publically available.

3.8.4 Development of an Apprenticeship Strategy and Action Plan is progressing, albeit out within original timescales. It is anticipated that the draft strategy will be presented to the Board in September 2022.

Risks and issues –
3.8.5 Assessment of the Kickstart scheme can only be based on available data from the Chamber of Commerce as DWP data not published.

3.9 **Improving well-being of our population**

Progress on track to deliver against the three focus areas contributing this priority. Definitions around wider wellbeing priorities still to be considered and incorporated in future reporting.

LOIP PRIORITIES	RAG
A whole population approach to prevention and reducing related harms – prevent and reduce alcohol and drug related harms	80%
A whole population approach to prevention and reducing related harms – there is a reduction in alcohol and drug related harm and improvement in people's wellbeing	100%
A whole population approach to prevention and reducing related harms – promote engagement into treatment care and support and ensure the consistency of alcohol and drug service provision across Moray: supporting community services in meeting the needs of those using services where alcohol and drug use is a factor	100%
OVERALL PRIORITY PROGRESS **People are healthier and experience fewer harms as a result of making well informed decisions about their health and well-being**	93%

Progress summary -

3.9.1   Services are fully operational and data shows increasing demand for services with 641 clients in specialist services as at March 2022. Comprehensive support packages are provided through the partnership of Moray Drug and Alcohol Services (MIDAS) and Arrows to prevent or reduce related harms. The Scottish Government's Drug and Alcohol Intervention Service for Young People (DAISY) system is slowly developing however limitations around data extraction are unlikely to be resolved until late 2022 at the earliest.

3.9.2   Recovery outcomes continue to show an average improvement from Assessment through 3, 6 and 12 month intervals, on average 56% of clients reported improvement in physical and mental health and wellbeing. The service, generally continues to meet its waiting time targets of 72 hours and 3 weeks albeit target timescales were missed on 7 occasions in quarter 4, which the partnership are looking into. The partnership has increased the investment in service taking account of the Medically Assisted Treatment (MAT) standards to address issues that reduce the barriers around accessing services; premises, location and availability, a key challenge for Moray being suitable accommodation to support closer working between Arrows and MIDAS. The Recovery Café is fully operational and part of the recovery network, it provides volunteering opportunities that build recovery capital and confidence.

3.9.3   Development of the workforce continued throughout 2021-22 and a training calendar is in place and aligned to locality networks for the coming year.

Risk and issues -

3.9.4   Scottish Government are aware of concerns raised by partnerships around reporting capabilities of DAISY. Funds have been set aside for the recruitment of a data analyst, which will alleviate some of the capacity issues around data extraction.

3.9.5 Impact of service needs in taking forward and meeting the Medically Assisted Treatments (MAT) standards, in particular accommodation for the MIDAS Service to meet the diverse and complex needs of those requiring support. Funds have been allocated for improved accommodation and an additional nurse prescriber, which will assist in reducing alcohol and drug related harms.

4.   SUMMARY OF IMPLICATIONS

4.1.   As a performance report, there are no direct financial, workforce, equalities, policy or legal issues from this report.

5.   CONCLUSION

5.1.   The report provides reasonable assurance of progress made against LOIP activities and highlights particular risks and issues associated with each priority.

Author of Report: Louise Marshall, Strategy and Performance Manager
Background Papers: CPB 16/09/20 LOIP 2nd edition approved (item 4)
CPB 28/04/21 LOIP Development of Delivery Framework Update (item 3)
Building a better future for our children & young people in Moray – Actions and Indicators table
Empowering and connecting communities – Actions and Indicators table
Growing diverse, inclusive and sustainable economy – Actions and Indicators table
NEW Actions and Indicators table.pdf
Improving well-being of our population – Actions and Indicators table
Actions and Indicators table - NEW.pdf

Ref: SPMAN-957343068-2171

Designation: Depute Chief Executive   Name: Denise Whitworth
                 (Education, Communities &
                 Organisational Development)

Your Moray

REPORT TO: COMMUNITY PLANNING BOARD ON 15 JUNE 2022

SUBJECT: FUTURE COMMUNITY PLANNING BOARD MEETINGS

BY: DEPUTE CHIEF EXECUTIVE (EDUCATION, COMMUNITIES, AND ORGANISATIONAL DEVELOPMENT)

1.   REASON FOR REPORT

1.1   To ask the Board to consider future arrangements for holding meetings of the Community Planning Board going forward now that Covid restrictions have been lifted.

2.   RECOMMENDATION

2.1   **It is recommended that the Board agrees:**

   i)   how meetings will be held going forward as per the options in section 4; and

   ii)   whether the meetings should be webcast to allow members of the public to view the meetings.

3.   BACKGROUND

3.1   Prior to the Covid restrictions the Board meetings were held face to face in various locations. The meetings moved online from 16 September 2020 and have remained that way ever since.

3.2   The meetings of the Board have never been webcast due to the varying locations of the meetings, however the Board may wish to consider webcasting the meetings to allow members of the public to view the meetings should they wish.

4.   FUTURE MEETING OPTIONS

4.1   Now that social distancing restrictions have been lifted there are a number of options for the Board to consider.

4.2   The options are as follows:

   • Continue with meetings online
   • To return to face to face meetings

- To have a mixture of face to face and online meetings (hybrid meetings)
- To have the meetings webcast

4.3   For the meetings to be webcast, the Board would need to use either Connect Remote or the Council Chamber as the meeting base.

Continue with Meetings Online

4.4   If the Board wish to continue holding the meetings remotely then there will be no change to the current arrangements. The online meetings can be webcast if that is the Board's decision.

Return to Face to Face Meetings

4.5   If the Board wish to return to face to face meetings then the meetings can be held in any location. If the Board wish to webcast the meetings then the face to face meetings will need to take place in the Council Chamber, Headquarters, and Elgin, to allow use of the webcasting equipment in the Chamber.

Hybrid Meetings

4.6   The Council have recently purchased a new hybrid meeting system which would mean the Board members can meet face to face and also have members joining remotely. Again, to use this facility the meetings would need to take place in the Council Chamber.

5.   **SUMMARY OF IMPLICATIONS**

(a)   **Corporate Plan and 10 Year Plan (Local Outcomes Improvement Plan (LOIP)) and**
The scheduling of appropriate meetings facilitates good governance arrangements and supports the delivery of the Strategic Plan.

(b)   **Policy and Legal**
There are no policy or legal implications arising from this report.

(c)   **Financial implications**
There are no financial implications directly arising from this report.

(d)   **Risk Implications**
None directly arising from this report.

(e)   **Staffing Implications**
There are no staffing implications directly arising from this report.

(f)   **Property**
There are no implications in terms of Council property directly arising from this report.

(g)   **Equalities/Socio Economic Impact**
An equalities impact assessment is not required as there is no change to service delivery arising as a result of this report.

(h)   **Climate Change and Biodiversity Impacts**

Online meetings reduce the impact on the environment through reduction of travel so a decision to move to hybrid or face to face meetings will increase impact.

(i)   Consultations
Consultations have been undertaken with the following who are in agreement with the content of this report where it relates to their area of responsibility.

- Depute Chief Executive (Education, Communities, and Organisational Development)

6.   CONCLUSION

6.1.   The Board is asked to agree on how they wish meetings to be held in the future.

Author of Report: Lindsey Robinson, Committee Services Officer.
Background Papers: N/A
Ref: SPMAN-957343068-2172