



MINUTE OF MEETING OF THE MORAY INTEGRATION JOINT BOARD

CLINICAL AND CARE GOVERNANCE COMMITTEE

Thursday, 27 February 2020

Inkwell Main, Elgin Youth Café, Francis Place, Elgin, IV30 1LQ

PRESENT

Mr Ivan Augustus, Dr June Brown, Mr Sean Coady (NHS), Mrs Pam Dudek, Councillor Tim Eagle, Ms Jane Mackie, Dr Malcolm Metcalfe, Jeanette Netherwood, Mr Sandy Riddell, Dr Graham Taylor, Mrs Val Thatcher

IN ATTENDANCE

Caroline Howie, Committee Services Officer, Moray Council, as clerk to the meeting.

1 Chair of Meeting

The meeting was chaired by Mr Sandy Riddell.

2 Welcome and Apologies

The Committee joined the Chair in welcoming Dr June Brown, Nurse Director, Health & Social Care Partnerships in her role as Lead Nurse.

Thereafter the Committee noted that no apologies had been received.

3 Tribute to Staff

In noting that this would be the last meeting of the Committee to be clerked by Caroline Howie, Committee Services Officer, Moray Council, prior to her retirement on 31 March 2020, the Committee joined the Chair in wishing her well and thanking her for her help in the smooth running of the Committee.

4 Declaration of Member's Interests

There were no declarations of Members Interests in respect of any item on the agenda.

5 Minute of Meeting dated 28 November 2019

The Minute of the meeting of the Moray Integration Joint Board Clinical and Care Governance Committee dated 28 November 2019 was submitted and approved.

6 Action Log of Meeting dated 28 November 2019

The Action Log of the Moray Integration Joint Board Clinical and Care Governance Committee dated 28 November 2019 was discussed and it was noted that all items were progressing towards their due date as noted in the action log.

7 Clinical Governance Group - Update and Exception Report

Under reference to paragraph 7 of the Minute of the meeting dated 30 May 2019 a report by Sean Coady, Head of Service, informed the Committee of progress and exceptions reported in December 2019 and January 2020.

Mr Coady advised it would be helpful if Committee would contact him and provide information on specific areas the Committee would like information on within future reports. He further advised an Annual Report would be provided in June.

The Chair sought clarification on work ongoing to combine reporting from the NHS and Council systems.

In response Ms Netherwood, Corporate Manager, advised a process had been instigated and it had been hoped to bring a report to today's meeting, unfortunately this had been delayed and it was the intention to bring a report to the next meeting of the Committee.

Dr Taylor, Chair of the Clinical Governance Group, advised the Group looked for assurance that what should be done was being done and if this was not the case it would be reported to the Committee.

Lengthy discussion took place in respect of the Group and challenges being faced. It was stated that Members attend when they can and when unavailable for attendance information is disseminated through various systems. It was further stated there are some gaps in the reassurance process but work is ongoing to develop the process further to reduce any vulnerability.

Following further discussion the Committee agreed to note the update and exception report for Health and Social Care Moray Clinical Governance Group for December 2019 and January 2020.

8 Adult Support and Protection

A report by the Chief Social Work Officer (CSWO) informed the Committee of progress in relation to the Moray Improvement Action Plan for Adult Support and Protection (ASP) and actions taken to date.

Discussion took place around capacity to implement the action plan, however the CSWO advised that reports for ASP were reducing and that as processes are tightened up and standards met these should reduce even further.

Following further discussion the Committee agreed to note the progress in relation to ASP.

9 Review of Clinical and Care Governance - Output from Workshop

A report by the Chief Officer informed the Committee of progress in relation to the review of clinical and care governance arrangements.

The Chair, having attended the workshop on 8 January 2020, advised there had been open and challenging debate.

During discussion it was stated there is still work to be undertaken in amalgamating Moray Council and NHS systems. There are challenges in creating coherent reporting across systems but it was stated that some systems would remain as single systems.

Thereafter the Committee agreed to note:

- i. the progress and the future actions identified in appendix 1 of the report; and
- ii. a final draft of the action plan will be brought to a future meeting for approval.

10 Care Home Monitoring

A report by Jane Mackie, Head of Service, informed the Committee of the current situation within local Care Home provision with focus on a particular Care Home.

Following discussion the Committee agreed to note the:

- i. current management/monitoring of the Large Scale Investigation of a particular Care Home; and
- ii. increased measures being taken for contract monitoring for Care Home Contracts.