

MORAY COMMUNITY PLANNING PARTNERSHIP

MINUTE OF COMMUNITY PLANNING BOARD

19 APRIL 2018

BOARD ROOM, MORAY COLLEGE, ELGIN

PRESENT

Councillor George Alexander (Chair)	Moray Council
Councillor Lorna Creswell	Moray Council
Councillor John Divers	Moray Council
Councillor Shona Morrison	Moray Council
Mr Grant Moir	Cairngorms National Park Authority
Mrs Fiona Rolt	Community Engagement Group
Ms Donna Chisholm	HIE Moray
Mr Joe Bodman	Moray College UHI
Councillor Frank Brown	Moray Integration Joint Board
Chief Superintendent Campbell Thomson	Police Scotland
Mr Ian Findlay, Local Senior Officer	Scottish Fire & Rescue Service
Mr David McCallum (substituting for Mr Anthony Standing)	Skills Development Scotland
Mrs Anne Lindsey (substituting for Mr Don Vass)	tsiMORAY

APOLOGIES

Apologies were intimated on behalf of Councillors Cowe and Allan, Ms Susan Webb (NHS Grampian), Mr Don Vass (tsiMoray), Mr Roddy Burns (Moray Council) and Mr Mike Palmer (Scottish Government).

IN ATTENDANCE

Ms Pam Gowans, Chief Officer, Moray Integration Joint Board, Ms Denise Whitworth, Acting Corporate Director (Corporate Services), Mrs Rhona Gunn, Corporate Director (Economic Development, Planning and Infrastructure), Mrs Bridget Mustard, Corporate Policy Unit Manager and Mrs Tracey Sutherland, Committee Services Officer as Clerk to the Board (all Moray Council).

Mr Gary Templeton, Principal Planning Officer (Moray Council) and Mr Allan Robertson, (NHS Grampian) for Item 1 and 2 only.

1. MINUTE OF PREVIOUS MEETING OF COMMUNITY PLANNING BOARD DATED 13 FEBRUARY 2018

The Minute of the Meeting of the Community Planning Board dated 13 February 2018 was submitted for approval.

Councillor Creswell requested an update on the circulation of the Local Outcome Improvement Plan (LOIP). In response, Mrs Mustard responded that the LOIP will hopefully be published on the internet later today and that a link will be sent to all partners of the Board.

At the previous meeting the Chair had requested figures on the apprenticeships in Moray however the information had not been received. Mr McCallum apologised and responded that he would ensure the information was circulated.

2. MORAY LOCAL DEVELOPMENT PLAN 2020/NEW GATECHECK PROCESS – PRESENTATION

Mr Gary Templeton, Principal Planning Officer, Moray Council and Alan Robertson, NHS Grampian provided the Board with a presentation on the Moray Local Development Plan 2020 and New Gatecheck Process.

Following the presentation Mr Templeton requested that the partner members of the Board review the Main Issues Report and provide feedback on their areas of specialism.

During the presentation Mr Templeton had informed the Board that Moray Council were piloting the new process and the Chair sought clarification on why Moray Council had been chosen. In response, Mr Templeton indicated that he had offered to be first as he felt it was a good opportunity to influence the process.

Mr Moir informed the Board that Moray Council's Local Development Plan does not cover the whole of Moray. A proportion of the area to the south is covered by the Cairngorms National Park Local Development Plan along with 4 other sections of other neighbouring Local Authority areas. Mr Moir also highlighted that Moray stands out with a proposed increase in population compared to other rural authorities in future year.

Councillor Creswell informed the Board that following a visit with other Councillors the previous day to Elgin Fire Station she was encouraged to see the close working relationship with the Ambulance Service.

Mr Templeton confirmed that Mr Robertson is working on the proposed Findrassie development and looking at options for creating joint working in new premises.

Mr Robertson added that new ways of working are also being trialled including the ability to hold a virtual consultation with your GP/consultant. The pilot of the scheme has recently concluded and he further added that work is being carried out to roll the scheme out across the Grampian.

Ms Gowans further added that the 'Attend Anywhere' technology has been used in Australia and proven to be a very useful tool. She emphasised that the issue was not in the rolling out of the system but in changing the practice/culture of medical staff and patients.

Following consideration, the Board agreed to note the presentation.

The Chair thanked Mr Templeton and Mr Robertson, thereafter they left the meeting at this juncture.

3. LOCAL OUTCOME IMPROVEMENT PLAN

(i) Local Outcome Improvement Plan Brexit Research – Oral Update

An oral update was given by Mrs Rhona Gunn, Corporate Director (Economic Development, Planning and Infrastructure), Moray Council.

Contact names have been received from the following partners:

- Highlands and Island's Enterprise
- NHS Grampian
- Police Scotland
- Moray Council

Mrs Gunn urged those partners who had not yet submitted a contact name to Mrs Mustard, to do so before 30 April 2018.

Mrs Gunn informed the Board that the Convention of the Highlands and Islands (COHI) and COSLA are consistently carrying out work on the implications of Brexit. She also said that partners providing information from their organisations would help to develop baseline Moray wide information on the impact of Brexit.

Mr Moir confirmed that Cairngorms National Park (CNP) are carrying out an exercise on the European funding that is currently coming into the area and a paper will be presented to the CNP board in June.

Following consideration, the Board noted the verbal update.

(ii) Locality Plans

A report was submitted by Denise Whitworth, Acting Corporate Director (Corporate Services), Moray Council asking the Community Planning Board to fund a temporary (12 month) full time Community Support Officer post to support local communities in the development and subsequent delivery of locality plans, initially in New Elgin East and Buckie Central East.

Mrs Rolt expressed concern with regards to the post being temporary and asked what measures would be in place when the next tranche of locality plans are delivered.

In response Mrs Whitworth confirmed that part of the remit for this post will be to build a model to use in future areas. There is a concern on how the future locality plans will go forward but this would be something for the Board to review in due course.

Following consideration, the Board agreed to approve funding for a temporary (12 month) full time Community Support Officer.

(iii) Performance Management Framework for Local Outcome Improvement Plan

A report was submitted by Roddy Burns, Chief Executive, Moray Council asking the Community Planning Board to approve the proposed performance management framework, noting that the content will be amended by relevant partnership lead officers over the coming months.

Councillor Alexander sought clarification on how often the performance information would need to be produced.

In response, Mrs Mustard confirmed that it was for the Board to decide however the Board need to produce an annual report.

Chief Superintendent Thomson acknowledged that the paper was a good starting point but further work needs to be carried out on what is to be reported. He further added that it would be prudent to set a timeframe and should lead partners present by exception to the Board. He suggested that a quarterly report on progress would be useful.

Mrs Gunn expressed concerns about quarterly reporting and the available resources within the Council to achieve this.

In addition, Mrs Mustard commented that previously Lead Officers presented the Board once a year on their particular areas. She further added that many of the Performance Indicators can only be reported annually.

Mr Moir suggested that a Lead Officer should present on an exception basis at meetings of the Board, highlighting any issues and the Board would then look for improvements in performance at the end of the year.

It was agreed that a further report would be brought to the Board for the September meeting.

4. POVERTY STRATEGY – UNDERSTANDING POVERTY IN MORAY

A report was submitted by Roddy Burns, Chief Executive, Moray Council asking the Community Planning Board to:-

- (i) note that the Lead Officers for the development of the strategy will be Chris Littlejohn and Kathy Ross who will lead on the development of a poverty strategy through the Fairer Moray Forum. Their work will be reported to CPOG and then to CP Board for approval of the strategy;
- (ii) agree that the information contained within the Poverty Profile provides enough statistical information at this point to inform the development of the strategy;

- (iii) recognise that there will be a two-pronged approach to tackling poverty: one to address universal issues across Moray; and the second to address poverty at a local level through the work undertaken to develop locality plans; and
- (iv) note that the other partnerships associated with the delivery of the LOIP will be asked to consider how their actions link with the poverty strategy.

Ms Whitworth highlighted to the Board that the report identifies the main issues for Moray and also feedback from the Poverty Conference. Appendix II summarises the actions already in place.

Following consideration, the Board agreed to approve the report.

5. FAMILY CENTRE AND HELP HUB – HER MAJESTY’S PRISON AND YOUNG OFFENDERS INSTITUTE GRAMPIAN – FUNDING UPDATE

A report was submitted by Roddy Burns, Chief Executive, Moray Council asking the Community Planning Board to note that, since most prisoners from Moray will be housed in the Inverness facility which is due to get a new facility with a family hub rather than Grampian, it is not appropriate at this time to consider funding for the Grampian hub.

Following consideration, the Board agreed that Mrs Mustard would write to the Centre advising them of the decision to not provide any funding.

6. ANY OTHER COMPETENT BUSINESS

Mrs Rolt advised the Board of the Community Engagement Group’s Development Session on 24 April and encouraged all Board members to attend.

7. GROWTH DEAL

A report was submitted by Rhona Gunn asking the Community Planning Board to:-

- (i) agree that the projects detailed in the Strategic Outline Programme in Appendix 1 will form the basis for ongoing discussion and negotiation with both governments;
- (ii) to note the progress made on the Moray Growth Deal since September 2017 and that the next stage of the process is the negotiation of Heads of Terms, at this stage projects are approved at a conceptual level only, subject to later submission of satisfactory full business cases and that whilst there is a standing mandate for negotiation at a policy level from the Scottish Government, negotiation cannot begin with the UK Government until a formal mandate to this effect is given by UK Ministers;
- (iii) to note that the June 2018 deadline for Heads of Terms for Moray will meantime be retained but as formal negotiations usually take up to 12 months before Heads of Terms are agreed, the deadline will be adjusted once full formal negotiations have begun;

- (ii) delegate authority to the Chair of the Community Planning Board in liaison with The Moray Growth Deal Board and Council Group Leaders to make such changes to the Strategic Outline Programme and the projects within it as are necessary to enable negotiations on Heads of Terms to progress effectively; and
- (iii) note that a further update report will be submitted before Heads of Terms are finalised.

Following consideration, the Board agreed to approve the Report.

8. DATE OF NEXT MEETING

The date of the next meeting of the Community Planning Board will be on **Thursday, 14 June 2018 at 9.30am in the Conference Room at Moray College, Elgin**