

APPENDIX 1

MORAY COUNCIL

INTERNAL AUDIT

ANNUAL AUDIT PLAN – 2019/20

Staff Resources		Available Days
3.8 FTE staff x 52 weeks x 5 days		988
Less:		
Overheads:		
Annual Leave (including public holidays)	148	
Training	19	
Sick Leave (Estimate)	19	
Administration	<u>10</u>	<u>196</u>
Available Days		<u>792</u>
Allocation of Days		
Core Financial Systems (Appendices 2 & 3)		180
Departmental Audit Projects (Appendices 2 & 3)		270
Moray Integration Joint Board		80
Management, Supervision and Service Development		52
Risk Management		50
Governance Statement / Corporate Initiatives		26
National Fraud Initiative (oversight and reporting)		30
Grampian Valuation Joint Board		10
Follow-up Work		20
Contingency		<u>74</u>
		<u>792</u>