

# MORAY COUNCIL

## Minute of Meeting of the Grampian Valuation Joint Board

Friday, 28 October 2022

Council Chambers, Council Office, High Street, Elgin, IV30 1BX

### **PRESENT**

Councillor Isobel Davidson, Councillor Donald Gatt, Councillor Dell Henrickson, Councillor Avril Mackenzie, Councillor Marc Macrae, Councillor Iain Taylor, Councillor Lynn Thomson, Councillor Sonya Warren, Councillor Judy Whyte

### **SUBSTITUTES**

Councillor Neil Copland (for Councillor Ciaran McRae), Councillor Moray Grant (for Councillor Stephen Smith)

### **APOLOGIES**

Councillor Desmond Bouse, Councillor Seamus Logan, Councillor Neil MacGregor, Councillor Ciaran McRae, Councillor Stephen Smith

### **IN ATTENDANCE**

Also in attendance at the meeting were Alasdair McEachan, Head of Governance, Strategy and Performance (Moray Council), Lorraine Paisey, Treasurer to the Board, Mark Adam, Assessor and ERO, Jim Barron and Gavin Oag, Depute Assessor and ERO, Linda Smith, Principal Admin Officer and Tracey Sutherland, Committee Services Officer.

#### **1. Chair**

The meeting was chaired by Councillor Donald Gatt, Moray Council.

#### **2. Declaration of Member's Interests**

In terms of Standing Order 25 and the Councillor's Code of Conduct, the Board noted that there were no declarations from Members who were present at the meeting where any item of business in which they have any financial or other interest is to be dealt with.

#### **3. Minute of meeting of 26 August 2022**

The minute of the meeting of 26 August 2022 was submitted and approved by the Board.

#### **4. Revenue Budget Monitoring Statement 1 April to 30 September 2022**

A report by the Treasurer to the Board asked the Board to consider the Revenue Budget Monitoring Statement for the period 1 April to 30 September 2022 and the estimate outturn position for the year 2022/23.

Following consideration the Board agreed to note:

- i) the Revenue Monitoring Statement for the period 1 April 2022 to 30 September 2022; and
- ii) the estimated outturn forecast for the year 2022/23.

#### **5. Financial Planning for 2023-24 and Future Years**

A report by the Treasurer to the Board asked the Board to consider the indicative budgets that will form the three year Revenue Budget from 2023/24 onwards, and to discuss the operational issues facing the Assessor and Electoral Registration Officer (ERO) in the medium to long term.

Following consideration the Board agreed to note:

- i) current indicative three year core budget from 2023/24 and that this will be further adjusted during the preparation of the Revenue Budget for 2023/24;
- ii) various scenarios which could impact on the revenue budget and the range of potential assumptions and risks;
- iii) operational issues facing the service; and
- iv) actions to be taken ahead of the budget setting meeting in January 2023.

#### **6. Homologation - State Funeral on 19 September 2022**

A report by the Assessor and ERO made the Board aware of the decision taken to close the Board's offices on Monday 19 September and award staff an additional day's leave on that day to mark the state funeral for Her Majesty Queen Elizabeth II.

Following consideration the Board agreed note the content of the report and homologate the decision to close the Board's offices on 19 September 2022 and grant staff an additional day's leave to mark the state funeral for Her Majesty Queen Elizabeth II.

#### **7. Electoral Registration**

A report by the Principal Admin Officer updated the Board on current developments in Electoral Registration.

Following consideration the Board agreed to note the content of the report.

## **8. Valuation Roll and Council Tax**

A report by the Depute Assessor and ERO (Aberdeen and Moray) provided an operational update on the valuation services provided by the Assessor including performance levels during the period 1 April 2022 to 17 October 2022.

Following consideration the Board agreed to note the report.

## **9. Public Performance Report**

A report by the Assessor and ERO sought approval for the publication of the 2021/22 public performance report.

The Assessor and ERO informed the Board that the report will be published on the Assessors website, subject to one correction at 4.3 where the Net Expenditure and the underspend figures comes from the Unaudited Accounts and those figures can only be confirmed once Audit Scotland have finished the audit of the accounts for 2021/22.

Following consideration the Board agreed to note the content of the report and agreed to the publication of the Public Performance Report provided as an appendix to the report.