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## Moray Council

Wednesday, 28 September 2022

**NOTICE IS HEREBY GIVEN** that a Meeting of the **Moray Council** is to be held at **Council Chambers, Council Office, High Street, Elgin, IV30 1BX** on **Wednesday, 28 September 2022** at **09:30**.

### BUSINESS

1. **Sederunt**
2. **Declaration of Group Decisions and Members Interests \***
3. **Resolution**

Consider, and if so decide, adopt the following resolution:  
"That under Section 50A (4) and (5) of the Local Government (Scotland) Act 1973, as amended, the public and media representatives be excluded from the meeting for Items 16 - 18 of business on the grounds that it involves the likely disclosure of exempt information of the class described in the relevant Paragraphs of Part 1 of Schedule 7A of the Act."

4. **Minutes**
  - 4a. **Minute of meeting of 10 August 2022** **7 - 26**
  - 4b. **Minute of Special Meeting of 14 September 2022** **27 - 34**
5. **Notice of Motion - Sky Lanterns and Balloon Releases** **35 - 36**
6. **Notice of Motion - Warm Banks** **37 - 38**
7. **Written Questions \*\***
8. **Appointments to Committees** **39 - 44**

Report by the Depute Chief Executive (Education, Communities and Organisational Development)

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| 9.  | <b>Corporate Plan Progress Update 2021-22</b><br>Report by Depute Chief Executive (Education, Communities and Organisational Development)  | <b>45 - 64</b>       |
| 10. | <b>Office Review Update - Smarter Working</b><br>Report by Depute Chief Executive (Education, Communities and Organisational Development)  | <b>65 - 82</b>       |
| 11. | <b>Flexible Working Policy Review</b><br>Report by Depute Chief Executive (Education, Communities and Organisational Development)  | <b>83 - 98</b>       |
| 12. | <b>Moray Learning Estate Strategy 2022-2032</b><br>Report by Depute Chief Executive (Education, Communities and Organisational Development)  | <b>99 -<br/>114</b>  |
| 13. | <b>Treasury Management Performance Indicators 2021-22</b><br>Report by Depute Chief Executive (Economy, Environment and Finance)   | <b>115 -<br/>130</b> |
| 14. | <b>Moray Growth Deal Housing Mix Delivery Project Procurement Requirement</b><br>Report by Depute Chief Executive (Economy, Environment and Finance)   | <b>131 -<br/>134</b> |
| 15. | <b>Question Time ***</b><br>Consider any oral question on matters delegated to the Committee in terms of the Council's Scheme of Administration.<br><br><b>Item(s) which the Committee may wish to consider with the Press and Public excluded</b>   |                      |
| 16. | <b>Learning Estate - Primary School Proposal [Paras 1 and 12]</b><br><ul style="list-style-type: none"> <li>• Information relating to staffing matters;</li> <li>• Information relating to instructions to counsel any opinion of counsel and any advice received, information obtained or action to be taken in connection with any legal proceedings;</li> </ul> |                      |

17. **Moray Affordable Housing Programme - Property**

**Acquisition [Para 9]**

- Information on terms proposed or to be proposed by or to the Authority;

18. **Hydrogen Research [Para 9]**

- Information on terms proposed or to be proposed by or to the Authority;

**Any person wishing to attend the meeting should contact customer services on 01343 563217 prior to the meeting as the number of attendees is restricted due to the recent Covid pandemic**

You can however watch the webcast of the meeting by going to :  
[http://www.moray.gov.uk/moray\\_standard/page\\_43661.html](http://www.moray.gov.uk/moray_standard/page_43661.html)

## GUIDANCE NOTES

\* **Declaration of Group Decisions and Members Interests** - The Chair of the meeting shall seek declarations from any individual or political group at the beginning of a meeting whether any prior decision has been reached on how the individual or members of the group will vote on any item(s) of business on the Agenda, and if so on which item(s). A prior decision shall be one that the individual or the group deems to be mandatory on the individual or the group members such that the individual or the group members will be subject to sanctions should they not vote in accordance with the prior decision. Any such prior decisions will be recorded in the Minute of the meeting.

\*\* **Written Questions** - Any Member can put one written question about any relevant and competent business within the specified remits not already on the agenda, to the Chair provided it is received by the Proper Officer or Committee Services by 12 noon two working days prior to the day of the meeting. A copy of any written answer provided by the Chair will be tabled at the start of the relevant section of the meeting. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed.

No supplementary question can be put or answered more than 10 minutes after the Council has started on the relevant item of business, except with the consent of the Chair. If a Member does not have the opportunity to put a supplementary question because no time remains, then he or she can submit it in writing to the Proper Officer who will arrange for a written answer to be provided within 7 working days.

\*\*\* **Question Time** - At each ordinary meeting of the Committee ten minutes will be allowed for Members questions when any Member of the Committee can put a question to the Chair on any business within the remit of that Section of the Committee. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed.

No supplementary question can be put or answered more than ten minutes after the Committee has started on the relevant item of business, except with the consent of the Chair. If a Member does not have the opportunity to put a supplementary question because no time remains, then he/she can submit it in writing to the proper officer who will arrange for a written answer to be provided within seven working days.

# THE MORAY COUNCIL

## Moray Council

### SEDERUNT

Councillor Kathleen Robertson (Chair)  
Councillor Donald Gatt (Depute Chair)

Councillor James Allan (Member)  
Councillor Peter Bloomfield (Member)  
Councillor Neil Cameron (Member)  
Councillor Tracy Colyer (Member)  
Councillor Theresa Coull (Member)  
Councillor John Cowe (Member)  
Councillor John Divers (Member)  
Councillor Amber Dunbar (Member)  
Councillor Jérémie Fernandes (Member)  
Councillor David Gordon (Member)  
Councillor Juli Harris (Member)  
Councillor Sandy Keith (Member)  
Councillor Scott Lawrence (Member)  
Councillor Graham Leadbitter (Member)  
Councillor Marc Macrae (Member)  
Councillor Paul McBain (Member)  
Councillor Neil McLennan (Member)  
Councillor Shona Morrison (Member)  
Councillor Bridget Mustard (Member)  
Councillor Derek Ross (Member)  
Councillor Draeyk Van Der Horn (Member)  
Councillor Sonya Warren (Member)  
Councillor Ben Williams (Member)

Clerk Name:	Tracey Sutherland
Clerk Telephone:	07971 879268
Clerk Email:	committee.services@moray.gov.uk