

APPENDIX 1 – PART A

Community Council Scheme Review Process

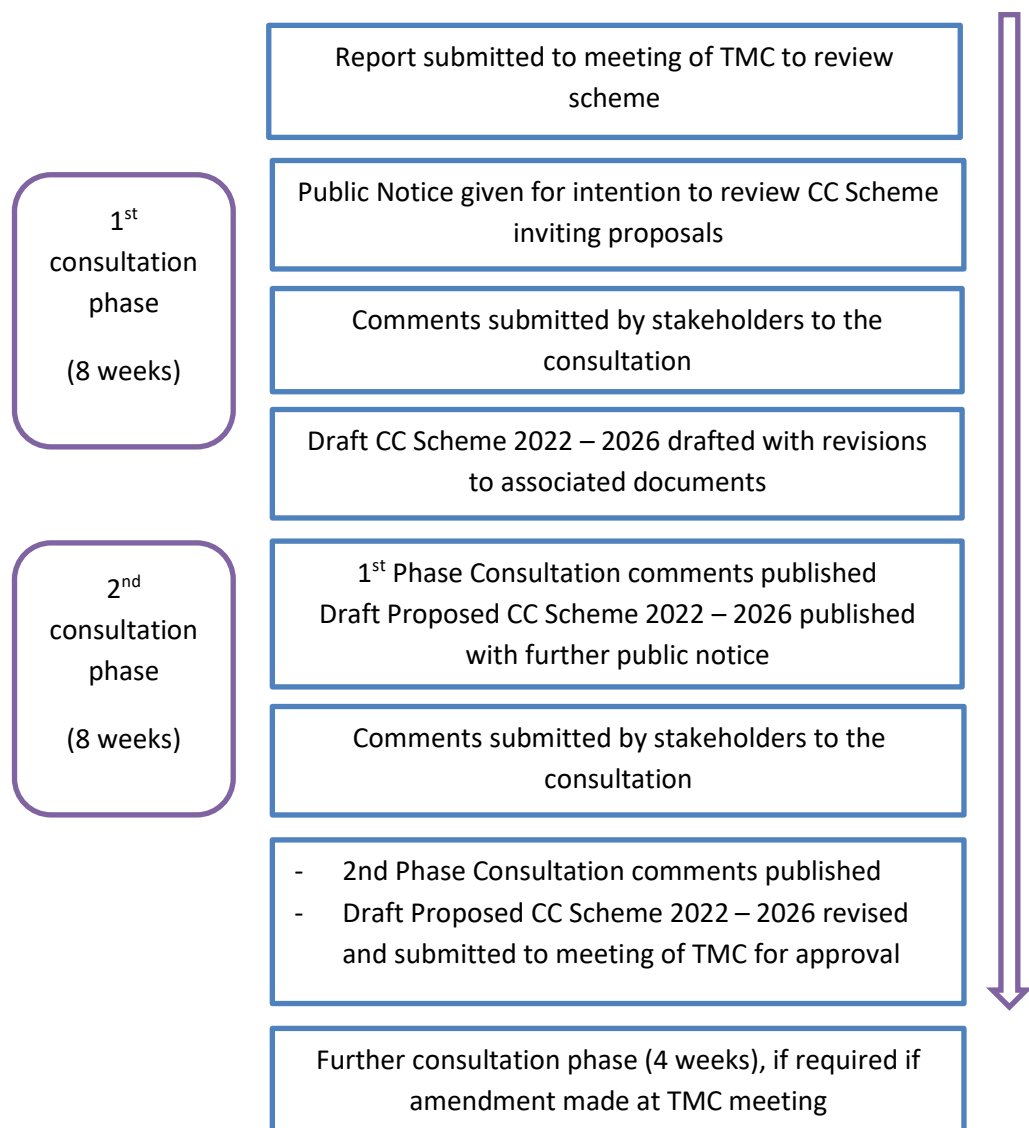
Prior to Community Council (CC) elections, the Moray Council (TMC) periodically reviews the current scheme and associated documents. The Moray Council Scheme of Establishment for Community Councils (CC scheme) was last reviewed in 2017. The next Community Council elections are due in autumn 2021.

The review is a two stage process;

- The first public consultation asks for proposals for amendments to be submitted for inclusion in a proposed CC scheme for 2022 – 2026.
- The second public consultation asks for comments on the proposed scheme.

Thereafter the proposed CC scheme and representations are reported to, and considered at a meeting of the Moray Council.

The Council may amend the proposed CC scheme in accordance with the representations. If proposals are amended, further public notice and opportunity for comment (4 weeks) will be given.



Associated CC documents which form part of the CC scheme or supplement CC administration are also reviewed simultaneously:

- CC Mapping, boundaries and sub-divisions
- Model Constitution and Standing Orders templates
- Electoral Arrangements for CCs

The statutory basis for reviewing community council schemes is set out in the Local Government (Scotland) Act 1973 s.53 and supplemented the Local Government etc. (Scotland) Act 1994 s22.

Given the current pandemic restrictions and committee cycles, and impending Scottish Parliamentary elections in May 2021, the review period for the Community Council Scheme Review will commence from Autumn 2020 – Spring 2021.

The proposed CC Scheme review timetable is shown below and is subject to final confirmation when the public notice of review is published.

First report to Council with intention to review scheme	Wednesday 23 September 2020
Public notice of intention to review 1 st Stage consultation commences	Thursday 24 September 2020
1 st Stage consultation ends (8 weeks)	Thursday 19 November 2020
Proposed CC Scheme published and 2 nd Stage consultation starts	Monday 30 November 2020*
2 nd Stage consultation ends (8 weeks) <i>(excludes Christmas week)</i>	Monday 1 February 2021
Second report to Council with proposed CC Scheme	TBC
Final, 4 week consultation period for amendments arising	If required, TBC

v0.4 08 Sept 2020

APPENDIX 1 – PART B

Draft Community Council Elections Timetable – October 2021

Community Council Elections 2021 (Provisional) Election Timetable*		
Last date for application to the Electoral Register		TBC
Notice of Election - Publication of public notice calling for Nomination of Candidates		Monday 16 August 2021
First time for candidates to lodge nomination papers		Tuesday 17 August 2021
Latest time for candidates lodging nomination papers		Not later than 4pm on Thursday 30 September 2021
Final date for the withdrawal of nominations		4pm on Thursday 30 September 2021
Declaration of Community Council established, if uncontested		5pm on Thursday 30 September 2021
Start of new term for uncontested Community Councils		Monday 4 October 2021
Publication of Notice of Poll for contested seats/Community Councils <i>(if required)</i>		Thursday 30 September 2021
<i>Postal votes for all contested areas prepared and printed</i>		
Last day for Postal Votes to be issued for Contested Seats*	By - 11	Wednesday 13 October 2021
Close of Poll <i>(if required)</i>	0	Thursday 28 October 2021
Counting of Votes	+5	By Thursday 4 November 2021
Declaration of Community Council established (contested) (Election Results)	+5	By Thursday 4 November 2021

* subject to review of the electoral scheme of arrangements for community council