



REPORT TO: COMMUNITY PLANNING BOARD ON 8 NOVEMBER 2023

SUBJECT: PROPOSED SCHEDULE OF MEETINGS TO NOVEMBER 2024

BY: DEPUTE CHIEF EXECUTIVE (EDUCATION, COMMUNITIES AND ORGANISATIONAL DEVELOPMENT)

1. REASON FOR REPORT

1.1. To invite the Board to consider and agree the schedule of meetings for the period to November 2024.

2. RECOMMENDATION

2.1. **It is recommended that the Board approve the schedule of meetings for the period to November 2024.**

3. BACKGROUND

3.1. At the meeting of the Board on 9 November 2022 (paragraph 8 of the minute refers), the Board agreed the schedule of meetings up to, and including, November 2023.

3.2. It has been the previous practice of the Board to agree the meeting dates for the coming year at the November meeting.

3.3. The proposed dates for 2024 are:

- 16 February 2024
- 23 May 2024
- 21 August 2024
- 27 November 2024

3.4. Arrangements for any special meetings will be made in consultation with the Chair, Depute Chair, partner agencies and the appropriate Officers.

4. CONSULTATIONS

4.1. The Depute Chief Executive (Education, Communities and Organisational Development), and the Chair of the Board have been consulted and any comments received have been incorporated into this report.

5. CONCLUSION

- 5.1. The Board is asked to approve the schedule of meetings for the period to November 2024.**

Author of Report:

Lindsey Robinson, Committee Services Officer

Background Papers:

Ref:

SPMAN-957343068-2324 / SPMAN-957343068-2325