



## **MINUTE OF MEETING OF THE CLINICAL AND CARE GOVERNANCE COMMITTEE**

**Thursday, 25 May 2023**

**Council Chambers, Council Office, High Street, Elgin, IV30 1BX**

### **PRESENT**

Mr Ivan Augustus, Professor Siladitya Bhattacharya, Councillor Peter Bloomfield, Mr Simon Bokor-Ingram, Mr Sean Coady, Ms Sonya Duncan, Mr Graham Hilditch, Councillor Scott Lawrence, Mr Derick Murray, Ms Deborah O'Shea, Ms Fiona Robertson, Ms Elizabeth Robinson

### **APOLOGIES**

Professor Duff Bruce, Dr Robert Lockhart, Dr Malcolm Simmons, Ms Tracy Stephen, Mrs Val Thatcher, Mr Kevin Todd

### **IN ATTENDANCE**

Also in attendance at the above meeting were Ms Sonya Duncan, Corporate Manager, Mr Sean Coady, Head of Service, Ms Rosemary Reeve, Interim Primary Care Development Manager and Tracey Sutherland, Committee Services Officer.

#### **1. Chair**

The meeting was chaired by Mr Derick Murray.

#### **2. Declaration of Member's Interests**

There were no declarations of Members' Interests in respect of any item on the agenda.

#### **3. Minutes of meeting of 23 February 2023**

The minute of the meeting of 23 February 2023 was submitted and approved.

#### **4. Action Log - 23 February 2023**

The Action Log of the meeting of 23 February 2023 was discussed and updated.

## **5. Strategic Risk Register Report**

A report by the Chief Officer provided an overview of the current strategic risks, along with a summary of actions which are in place to mitigate those risks, updated May 2023.

Following consideration the Committee agreed to note the Strategic Risk Register included at Appendix 1.

Ms Elizabeth Robinson joined the meeting during the consideration of this item.

## **6. Primary Care Minor Surgery Report**

A report by the Primary Care Development Manager informed the Committee of the current position regarding the Moray Primary Care Minor Surgery Service.

During consideration Mr Murray moved adding an additional recommendation to seek a report back to the Clinical and Care Governance Committee with possible solutions to the issues highlighted.

As there was no one otherwise minded the Committee agreed:

- i) to note the current position of the Primary Care Minor Surgery Service which is delivered from the Dr Grays site;
- ii) to note the impact on Moray patients; and
- iii) a report to be written for the next meeting of Clinical and Care Governance Committee with possible solutions identified for the issues highlighted.

## **7. Q4 Complaints Report**

A report by the Clinical and Care Governance Group Co-Chairs informed the Committee of complaints reported and closed during Quarter 4 (1 January 2023 - 31 March 2023).

Following consideration the Committee agreed to note the totals, lessons learned, response times and action take for complaints completed within the last quarter.

## **8. Duty of Candour Annual Report 2021-22 Report**

A report by the Chief Nurse - Moray, submitted for information to the Committee the contents of Duty of Candour Report for Health and Social Care Moray for the year 2021/22.

Following consideration the Committee agreed to note the contents of the report and the attached Duty of Candour Annual Report.

## **9. Clinical and Care Governance Group Exception Q4 Report**

A report by the Clinical and Care Governance Group Co-Chairs informed the Committee of progress and exceptions reported to the Clinical and Care Governance Group during quarter 4 of 2022/23 (1 January to 31 March 2023).

Following consideration the Committee agreed to note the contents of the report.

#### **10. Adult Support and Protection Multi Agency Improvement Plan Report**

A report by the Head of Service/Chief Social Work Officer updated the Committee on progress against the Adult Support and Protection Multi-agency Improvement Plan, since the last update provided in February 2023.

Following consideration the Committee agreed to note:

- i) the multi-agency improvement plan and progress to date;
- ii) the systems in place to monitor and progress actions within the plan; and
- iii) that a further update will be provided to the next Committee meeting.

#### **11. Clinical and Care Governance Update Report**

A report by the Chief Nurse - Moray informed the Committee of the progress relating to the refresh of the clinical and care governance structure within Health and Social Care Moray.

Following consideration the Committee agreed to note the content of the report and the associated outcomes and recommendations therein.

#### **12. Items for Escalation to MIJB**

The Committee noted that there were no items for escalation to the Moray Integration Joint Board.