

## Keith and Speyside Locality

### ACTION PLAN – UPDATE NOV 2023

Local Priority 1				
Working with and understanding the needs and expectations of local communities				
Action	Measure of Success	Desired Outcome	Timeline	Progress %
<b>Events</b> - 'Let's talk health, wellbeing and communities' events.  <b>Keith</b>  <b>Keith Grammer School</b>  <b>Speyside</b>	Turnout of services, groups and public and event feedback.	Networking and familiarization of services and groups working in area. Awareness raising and education of communities and services .Prevention through raising awareness.  Holistic overview of communities needs and expectations to support Locality Planning and collaborative working	Aug 2022  July 2023  Sept 2024	100%  100%  10%
<b>Surveys and Data</b> – working collaboratively with the Communal Development Unit (CDU) and Health Improvement Team and others as appropriate to gain a holistic overview of the area, needs and expectations of the community.	Surveys completed and feedback collated  Utilise data available to HSCM, alongside any additional data available via CDU, Health Improvement Team and others to build a holistic overview of the locality.	Prevent duplication of effort and work across the locality and build on joint working opportunities and alignment of plans.		

<p><b>Keith</b> <b>Speyside</b></p>		<p>Being able to utilise existing networks, services and groups to share and obtain information via to support awareness and prevention.</p>	<p>July – Sept 2022 Aug – Oct 2024</p>	<p>100% 10%</p>
<p><b>Networks and Communication -</b> Working and talking with other services, third sector and community groups and utilising their community networks, patients and client groups for the sharing and gathering of information.</p>	<p>Collaborative working opportunities and ability to share and obtain information from a variety of client groups across the locality</p>		<p>Jan 2022 - ongoing</p>	<p>80%</p>
<p><b>Local Priority 2</b></p>				
<p><b>Prevention, Awareness, Self-Support and improved access to services and support</b></p>				
<p><b>Action</b></p>	<p><b>Measure of Success</b></p>	<p><b>Desired Outcome</b></p>	<p><b>Timeline</b></p>	<p><b>Progress %</b></p>
<p><b>Development of Oversight Group</b></p>	<p>Appropriate representation from across sectors and the community to support Locality Planning and Working</p>	<p>An established Oversight Group with core members and members with specific areas of interest and/or expertise, to plan, support and develop locality planning and work and drive forward key priorities identified.</p>	<p>April 23 - ongoing</p>	<p>100%</p>
<p><b>Locality Services Hub –</b> Utilise the Fleming Hospital site to create a services hub. Housing a variety of</p>	<p>Multiple disciplines delivering services from the hub and preventing</p>	<p>Services delivered nearer to home for Speyside and the wider locality, supporting</p>	<p>March 2022 - ongoing</p>	<p>75%</p>

teams and services	communities having to travel to Elgin. Specialist third sector services attracted into the locality	prevention and living well.  Improved MDT working and opportunities.		
<b>KELP</b> (Keith and East Locality Project) – Determining what is required building wise to deliver GP and other services in the locality	Application to Scottish Government to fund	A custom built building to accommodate a GP practice and other services as determined as needed through various workshops, input and feedback from across services and the community.	Ongoing	

**Local Priority 3**

Further development and growth of multi-disciplinary team working (MDT) to ensure that the right people are around the right matter at the right time

Action	Measure of Success	Desired Outcome	Timeline	Progress %
<b>Professionals Directory</b> – an online directory with all health and social care professionals working in and across Keith and Speyside Locality. The directory also provides a communication channel for the distribution of news and updates.	People accessing the directory and utilising.	Multi-Disciplinary working opportunities, ensuring the right people are around the appropriate matters at the right time.  Easier and more efficient access for professionals to contact other professionals, with direct contact details and referral processes.	<b>Sept 2022</b>	<b>100%</b>

		A communication channel to all professionals working in and across the locality.		
<b>Services Hub</b> – as detailed in priority 2				
<b>Oversight Group</b> – Development of	An Oversight Group with key partners from across the locality developed to support Locality Plans and working.	A main Oversight Group membership with other disciplines attending to support specific pieces of work and/or communities. Action plans in place for locality.	<b>Ongoing</b>	<b>100%</b>
<b>Multi-Disciplinary Working and Opportunities</b> - Document, evaluation and improvement of current models of multi-disciplinary team (MDT) working and meetings across Keith and Speyside	An overview collated of all current MDT working and meetings operating across Keith and Speyside including Community Hospitals  Evaluation of what works well and what could work better, through discussion  Identification of any potential gaps or duplications to MDT working, meetings and opportunities	Efficient and effective MDT working across Keith and Speyside.  MDT meetings relevant and timely.  Prevent duplication of work and improve relationships and understanding across teams.  New opportunities to work collaboratively with other services, third sector and community groups.	March 2023 - ongoing	<b>100%</b>

	Discussions and agreement of any improvements, changes and additional MDT working or meetings that might be required.	Joined up working across locality boundaries to support efficiencies, effectiveness and improve outcomes as appropriate.		
--	---	--	--	--