



REPORT TO: MORAY COUNCIL EMERGENCY CABINET ON 1 JULY 2020

**SUBJECT: REVISED COMMITTEE CALENDAR – SEPTEMBER 2020 –
FEBRUARY 2021**

**BY: DEPUTE CHIEF EXECUTIVE (EDUCATION, COMMUNITIES AND
ORGANISATIONAL DEVELOPMENT)**

1. REASON FOR REPORT

- 1.1 To ask the Emergency Cabinet to consider and agree the revised committee calendar.
- 1.2 This report is submitted to the Emergency Cabinet following a decision of Moray Council on 17 June 2020 to convene a meeting of the Emergency Cabinet as and when required until a new simplified Committee structure commences on 2 September 2020, due to the COVID-19 pandemic.

2. RECOMMENDATION

It is recommended that the Emergency Cabinet consider and agree the revised committee calendar as set out in Appendix 1 of the report.

3. BACKGROUND

- 3.1 At the meeting of Moray Council on 17 May 2017, the Council agreed the committee meeting cycle and calendar (para 8 of the minute refers).
- 3.2 At the meeting of Moray Council on 25 March 2020, the Council agreed to temporarily suspend all delegations to committees as a result of the Covid-19 pandemic (para 2 of the minute refers). This decision was reviewed at a meeting of Moray Council on 17 June 2020 where it was agreed that the suspension on committees should be lifted and that a simplified committee structure is put in place from 2 September 2020 with these arrangements being reviewed on or before 24 February 2021.
- 3.3 A new committee calendar has been created taking into consideration the simplified committee structure. This is set out in **Appendix 1** for consideration.

4. SUMMARY OF IMPLICATIONS

(a) Corporate Plan and 10 Year Plan (Local Outcomes Improvement Plan (LOIP))

It is important for the Council to maintain an effective decision making process to continue to deliver vital services to vulnerable people in Moray and to support businesses through this challenging period.

(b) Policy and Legal

These proposals will temporarily amend the Council's Scheme of Administration and Scheme of Delegation.

(c) Financial implications

None

(d) Risk Implications

The Council needs to ensure that appropriate governance arrangements are put in place to deal effectively with ongoing Covid-19 response.

(e) Staffing Implications

None

(f) Property Implications

None

(g) Equalities/Socio Economic Impact

No direct implications

(h) Consultations

The Chief Executive, Depute Chief Executive (Economy, Environment and Finance, Depute Chief Executive (Education, Communities and Organisational Development), Head of Governance, Strategy and Performance and the Democratic Services Manager have been consulted and their comments incorporated into the report.

6. CONCLUSION

6.1 This report seeks approval for a revised committee timetable following the decision of Moray Council to put in place a simplified committee structure from 2 September 2020 which will be reviewed on or before 24 February 2021.

Author of Report: Lissa Rowan, Committee Services Officer
Background Papers: