



## **MINUTE OF MEETING OF THE CLINICAL AND CARE GOVERNANCE COMMITTEE**

**Thursday, 31 August 2023**

**Council Chambers, Council Office, High Street, Elgin, IV30 1BX**

### **PRESENT**

Mr Ivan Augustus, Professor Siladitya Bhattacharya, Councillor Peter Bloomfield, Mr Simon Bokor-Ingram, Mr Graham Hilditch, Councillor Scott Lawrence, Dr Robert Lockhart, Mr Derick Murray, Ms Deborah O'Shea, Ms Fiona Robertson, Dr Malcolm Simmons, Ms Tracy Stephen, Mr Kevin Todd

### **APOLOGIES**

Professor Duff Bruce, Mr Sean Coady, Ms Elizabeth Robinson, Mrs Val Thatcher

### **IN ATTENDANCE**

Bridget Coutts, Lead Nurse, GMED, Shelley Taylor, Service Manager Children and Families, Vicky Low, Interim Public Protection Lead Officer, Rosemary Reeve, Interim Primary Care Development Manager, Michelle Fleming, Self Directed Support and Unpaid Carers Officer, Fiona Robertson, Chief Nurse - Moray, Laura Stevenson, Dental Clinical Lead and the Democratic Services Manager.

#### **1. Chair**

The meeting was chaired by Mr Derick Murray.

#### **2. Declaration of Member's Interests**

There were no declarations of Members' Interests in respect of any item on the agenda.

#### **3. Action Log - 25 May 2023**

The Action Log of the meeting of 25 May 2023 was discussed and updated.

#### **4. Minutes of meeting of 25 May 2023**

The minute of the meeting of 25 May 2023 was submitted and approved, subject to an amendment at para 6 where it should read a report back to the Clinical Care and Governance Committee and not Audit Performance and Risk.

#### **5. Strategic Risk Register**

A report by the Chief Officer provided an overview of the Clinical and Care Governance Committee of the current strategic risks, along with a summary of actions which are in place to mitigate those risks, updated in August 2023.

Mr Augustus, Carers Representative queried whether Unpaid Carers should be included as a risk at a strategic level as a breakdown in care provided by unpaid carers would result in care having to be provided from another source.

In response, the Chief Officer agreed that the risk could be woven into the Risk Register.

Following further consideration the Committee agreed to note:

- i) the updated Strategic Risk Register included at Appendix 1; and
- ii) the Strategic Risk Register will be further refined to align with the transformation, redesign and delivery plans as they evolve.

#### **6. Quarter 1 Complaints Report**

A report by the Clinical and Care Governance Group Co-Chairs informed the Committee of complaints reported and closed during Quarter 1 (1 April 2023 - 30 June 2023).

Mr Augustus, Carers Representative sought clarification on how easy it is for the public to complain as he has had people come to him not knowing where to go to complain.

In response the Head of Service confirmed that a lot of work has been done within Children and Families and Justice Social Work to improve and highlight how members of the public can complain and this is something that could be rolled out over Adult Services.

Following consideration, the Committee agreed to note the totals, lessons learned, response times and actions taken for complaints completed within the last quarter.

#### **7. Clinical and Care Governance Group Escalation Report**

A report by the Chief Nurse, Moray informed the Committee of progress and exceptions reported to the Clinical and Care Governance Group since the last report to Committee in May 2023. The Chief Nurse, Moray updated the Committee to note that 30 new graduate nurses will be starting employment in Moray, most will be working in Dr Gray's Hospital in Elgin but a number will be working in the community.

Councillor Lawrence sought an update on the funding carried forward to be used to provide suitable accommodation for the Moray Integrated Drugs and Alcohol Service and sought clarification on whether there was a requirement to return the funding if not spent.

In response, the Chief Officer confirmed that options for premises are being looked at but there are difficulties in finding the suitable premises. He further stated that there is a risk that the money will need to be returned if it is not spent, however given that tackling drugs and alcohol issues is a priority for the Scottish Government it is hoped there would be some leeway with the funding.

Following consideration the Committee agreed to note the contents of the report.

## **8. Progress Update in Relation to Unpaid Carers Strategy 2023-27**

A report by the Self Directed Support and Unpaid Carer Officer informed the Committee of progress of the current work being undertaken inline with the Moray Carers Strategy 2023-26 Implementation Plan.

Mr Augustus, Carers Representative and Dr Simmons sought agreement for the Improvement Plan to be presented to the Committee on a regular basis.

The Chair agreed that the frequency of reporting should be discussed by the Chief Officer, Self Directed Support Officer and Mr Augustus following the meeting.

Following consideration the Committee agreed to note:

- i) the current progress relating to the Carers Strategy Implementation Plan; and
- ii) the impact on unpaid carers in Moray.

## **9. Adult Support and Protection Multi Agency Improvement Plan**

A report by the Interim Public Protection Lead Officer updated the Committee on progress against the Adult Support and Protection Multi-agency Improvement Plan, since the last update provided in may 2023.

Following consideration the Committee agreed to note:

- i) the multi-agency Improvement Plan and progress to date;
- ii) the systems in place to monitor and progress actions within the plan;
- iii) Phase 2 of Adult Support and Protection Activity intention; and
- iv) that further updates will be provided to the next Committee meeting.

## **10. Out of Hours Nursing Service**

A report by the Chief Nurse, Moray informed the Committee of the current and emerging situation regarding the Out of Hours Rapid Response Nursing Service currently hosted by Aberdeenshire and delivered by Marie Curie across Moray and Aberdeenshire.

Following consideration the Committee agreed to note:

- i) that notice has been given by Marie Curie in relation to the cessation of the Rapid Response Out of Hours Nursing Service aspect of the current contract as of 30 September 2023;
- ii) the requirement for NHS Grampian to deliver an Out of Hours Nursing Service across Aberdeenshire and Moray in a two phased approach with the first priority being to ensure that there is continuity of service provision beyond the notice period of 30 September 2023 for a 6 month period to allow a full review of the service delivery model;
- iii) Phase 1 - it is proposed that NHS Grampian deliver the joint Moray and Aberdeenshire Model as an "in-house" service with the addition of a nursing triage support aligned with the GMED service to support right care, right time and the right person approach thereby improving the current Out of Hours Nursing Service; and
- iv) Phase 2 - it is proposed that NHS Grampian, during Phase 1, review the full service delivery model and consider a standalone Moray Out Of Hours Nursing Care Service based on population need, geographical spread and how this will align with a full 24 hour Nursing Care Service.

#### **11. NHS Dental Provision in Moray**

A report by the Dental Clinical Lead informed the Committee about the current status of NHS dental provision in Moray.

Following consideration the Committee agreed to note the current challenges facing NHS dentistry in Moray and nationally.

#### **12. Moray Daytime Unscheduled Care Service**

A report by the Head of Service informed the Committee regarding progress made in relation to Moray Daytime Unscheduled Care Service 10 week test of change (January - March 2023).

Following consideration the Committee agreed to note:

- i) the evaluation made in relation to the test of change; and
- ii) that the findings will be considered in the winter planning for 2023/24 and incorporated in the General Practice (GP) Vision Project, looking at GP services in their entirety.

#### **13. Primary Care Minor Surgery**

A report by the Primary Care Development Manager informed the Committee of the current position regarding the Moray Primary Care Minor Surgery Service.

Following consideration the Committee agreed to note the current position of the Primary Care Minor Surgery Service.

#### **14. The Children's Services Plan**

A report by the Service Manager, Children and Families asked the Committee to note the strategic intent of the Children's Services Plan 2023-26, following delegation of Children and Families and Justice Social Work Services to the Moray Integration Joint Board (MIJB) on 16 March 2023.

Following consideration the Committee agreed to note:

- i) the Children's Services Plan 2023-26 at Appendix 1; and
- ii) that an Annual Progress Report will be presented to Committee for noting.

#### **15. Health and Social Care Moray Annual Complaints Report 2022-23**

A report by the Chief Nurse, Moray provided the Committee with the Draft Health and Social Care Moray (HSCM) Annual Complaints Report for 2022/23.

Following consideration the Committee agreed to:

- i) note the contents of the annual report; and
- ii) request the annual report be submitted to Moray Integration Joint Board in September for approval prior to publication.

#### **16. Duty of Candour Annual Report 2022-23**

A report by the Chief Nurse, Moray updated the Committee on the Draft Duty of Candour Annual Report for the year 2022/23.

Following consideration the Committee agreed to note the content of the report.

#### **17. Items for Escalation to MIJB**

The Committee noted that there were no items for escalation to the Moray Integration Joint Board.