

MORAY COUNCIL

Minute of Meeting of the Community Planning Board

Wednesday, 20 September 2023

Council Chambers, Council Office, High Street, Elgin, IV30 1BX

PRESENT

Mr Andrew Anderson, Mr George Burgess, Mr Roddy Burns, Mr Adam Coldwells, Councillor Tracy Colyer, Councillor John Divers, Councillor Amber Dunbar, Councillor Juli Harris, Councillor Graham Leadbitter, Councillor Bridget Mustard, Councillor Kathleen Robertson, Mrs Susan Webb

APOLOGIES

Mr Murray Ferguson, Chief Superintendent Graeme Mackie, Mr Grant Moir, Mr David Reid, Mr Anthony Standing, Ms Caroline Webster

IN ATTENDANCE

Also in attendance at the above meeting were Fiona Robb, HIE; David Howieson, Police Scotland; Head of Governance, Strategy and Performance; Head of Economic Growth and Development; Senior Officer Economic Strategy and Development; Community Learning and Engagement Team Manager, Gordon Ruddiman, Community Support Officer; Elizabeth Robinson, Consultant in Public Health; GIRFEC and Promise Lead Officer; Democratic Services Manager and Caroline O'Connor, Committee Services Officer as Clerk to the meeting.

1. Chair

The meeting was chaired by Councillor Kathleen Robertson.

2. Minute of the meeting of 17 May 2023

The minute of the meeting of 17 May 2023 was submitted and approved as an accurate record of the meeting.

With reference to paragraph 5 of the Minute, Councillor Harris queried why the Moray School Leaver Distribution Presentation referred to was not on the agenda for today's meeting. The Chief Executive advised he would follow this up with Mr Standing, Skills Development Scotland following the meeting.

3. Apprenticeship Strategy Annual Progress Report 2022-23

The meeting had before it a report by the Senior Officer Economic Strategy and Development, Moray Council presenting the Moray Community Planning Board (CPB) with a progress report on the first year of delivery of the Apprentice Strategy for Moray covering the period of the 2022/23 financial year.

Councillor Leadbitter thanked Officers for the update and sought confirmation on when the information from across the partners would be available to allow a fuller

picture of what is happening with regards to the targets across the public sector in Moray.

He asked whether it would be possible to bring back a report in 3 months time to update the board in the hope that further information would be available to provide an assessment of where all the partners are.

In response, Chris Muir, Senior Officer, Economic Strategy and Development, confirmed that the missing information report was discussed at the Community Partners Officer Group, however no further responses had been received following the meeting. He further confirmed that he would be happy to come back with an update report in 3 months time to hopefully be able to include the information.

Councillor Harris proposed adding to the recommendation from the conclusion at paragraph 8.1 – that the Board note the continued support of all partners is essential to the apprenticeship strategy for Moray. It is key that all relevant partners now demonstrate commitment to the strategy through development of an action plan to support the growth of apprenticeships within Moray.

The Head of Economic Growth and Development confirmed he was comfortable with adding the additional recommendations and will be a useful addition.

Following further consideration the Board agreed to:

- i) note the progress made in delivering on the majority of the initial actions within the action plan of the Apprentice Strategy for Moray, including the success in growing awareness of apprenticeships in Moray among businesses and prospective employees;
- ii) note the continued support of all partners is essential to the apprenticeship strategy for Moray. It is key that all relevant partners now demonstrate commitment to the strategy through development of an action plan to support the growth of apprenticeships in Moray; and
- iii) an update report being brought back to the Board in three months' time to allow for a fuller picture of what is being done to achieve the targets.

4. Locality Plans - Buckie and New Elgin

Dawn Brodie, Community Learning and Engagement Manager and Gordon Ruddiman, Community Support Officer gave a presentation to update the Board on the Locality Plan in Buckie and New Elgin.

Following the presentation the meeting had before it a report by the Depute Chief Executive (Education, Communities and Organisational Development) providing the Board with a presentation and update on Locality Planning in Buckie and New Elgin and asked that the Board consider the three requests for support and action in the recommendations.

Following consideration the Board agreed to:

- i) continue to promote partnership working at all levels to address the priorities in the New Elgin and Buckie locality plans;

- ii) continue to support activities and events in both areas and note that the possible use of common good funds will be explored to contribute to the cost of using the warm hub in Buckie; and
- iii) support action to drive forward work collaboratively to progress establishing sustainable hub models in both Buckie and New Elgin where partners can work together as outlined in paragraph 3.9 of the report.

5. North East Population Health Alliance Cost of Living Engagement

In relation to the North East Population Health Alliance Cost of Living engagement, the Consultant in Public Health gave a verbal update on progress and what has been happening across Moray.

6. 2022-23 Quarter 4 (Jan - Mar) LOIP Performance Monitoring Report

The Board had before it an updated report from the Depute Chief Executive (Education, Communities and Organisational Development) informing the Group of the performance against the Local Outcome Improvement Plan (LOIP) for the period to 31 March 2023.

Councillor Leadbitter asked whether the Champions Board was still meeting as he had not been invited to a meeting for a number of months.

In response the GIRFEC and Promise Lead Officer advised the Champions Board meet weekly and she would ensure meeting invitations are circulated to Councillors through Members Support.

Following consideration the Board agreed to note the progress reported in the templates hyperlinked to this report.

7. Draft Strategic Partnership Agreement with Public Health Scotland

The Board had before it a report by the Chief Executive seeking approval from Moray Council for the signing off of a Strategic Partnership Agreement between Public Health Scotland (PHS) and Moray Council, as one of nine organisations comprising the North East Population Health Alliance (NEPHA).

The recommendations in the report approved by Moray Council on 23 August 2023 were to:-

- i) authorise the Chief Executive to sign the Strategic Partnership Agreement on behalf of Moray Council; and
- ii) request the North East Population Health Alliance provide the Council with a progress report on the Strategic Partnership Agreement in March 2024.

The Board endorsed the signing of the Agreement.

8. Nominations for Chair

The Board had before it a report by the Depute Chief Executive (Education, Communities and Organisational Development) inviting the Board to consider the nominations and elect a Chair.

The Chair confirmed that Mr Adam Coldwells had been nominated to take on the Chair of the Board and thanked him for putting himself forward.

The Chair further added that it had taken 8 months to appoint a Depute Chair and confirmed that if there was no one otherwise minded, she would be happy to step into the Depute role to support Mr Coldwells in his new role over the next year in the hope that another partner agency will step up to Chair the Board in 12 months time.

Following consideration the Board agreed to:-

- i) approve the nomination of the Depute Chair, Mr Adam Coldwells, NHS Grampian Depute CEO as Chair of the Board for the next 12 months; and
- ii) approve the nomination of Councillor Kathleen Robertson as Depute Chair of the Board for the next 12 months.

9. AOCB

Councillor Leadbitter sought clarification on whether there would be more opportunities for improved partnership working through colocation and how this could be achieved. In response, the Chair asked that options be discussed at Community Planning Officers Group with a view to bringing forward recommendations to a Special Community Planning Board for discussion.