



REPORT TO: MORAY INTEGRATION JOINT BOARD ON 30 NOVEMBER 2023

SUBJECT: MORAY INTEGRATION JOINT BOARD MEETINGS 2024/25

BY: CORPORATE MANAGER

1. REASON FOR REPORT

1.1 To ask the Board to consider future arrangements for holding meetings of the Moray Integration Joint Board, the Audit, Performance and Risk Committee and the Clinical and Care Governance Committee and to agree the meeting dates for 2024/25.

2. RECOMMENDATION

2.1 It is recommended that the Moray Integration Joint Board (MIJB) endorses the schedule of meetings for the MIJB, the Audit, Performance and Risk (APR) Committee and the Clinical and Care Governance (CCG) Committee for 2024/25.

3. BACKGROUND

6.1 A proposed timetable of Board and Committee meetings for 2024/25 including MIJB development sessions is attached at **APPENDIX 1**.

6.2 Following the Covid-19 pandemic, meetings of the MIJB, APR Committee and CCG Committee have been a hybrid model of in-person and remote attendance. The Council's committee meeting system, Connect Remote, allows the meetings to be webcast live to members of the public, also allowing members to watch the meeting at a later date if required. There have been no requests to change this system. This hybrid system supports sustainability, reduces costs, and travel time for staff and members of the public who may need to travel to attend the meetings.

6.3 To enable APR Committee to recommend the submission of the unaudited Annual Accounts and audited Annual Accounts to MIJB for approval, it is proposed the June and September APR Committee meetings take place in the morning and the MIJB in the afternoon.

4. KEY MATTERS RELEVANT TO RECOMMENDATIONS

4.1 The meeting schedule is established with the intention to ensure key dates for formal business are accounted for and to avoid the creation of Special meetings and conducting formal business during development sessions.

5. SUMMARY OF IMPLICATIONS

(a) Corporate Plan and 10 Year Plan (Local Outcomes Improvement Plan (LOIP)) and Moray Integration Joint Board Strategic Plan “Partners in Care 2022 – 2032”

The scheduling of appropriate meetings facilitates good governance arrangements and supports the delivery of the Strategic Plan.

(b) Policy and Legal

In terms of the Standing Orders section 4.1, approved by the Board at its meeting on 28 June 2018 (para 5 of the Minute refers), the Board is to approve annually a forward schedule of meeting dates for the following year.

(c) Financial implications

There are no financial implications directly arising from this report.

(d) Risk Implications and Mitigation

None directly arising from this report.

(e) Staffing Implications

There are no staffing implications directly arising from this report.

(f) Property

There are no implications in terms of Council or NHS property directly arising from this report.

(g) Equalities/Socio Economic Impact

An equalities impact assessment is not required as there is no change to service delivery arising as a result of this report. The hybrid model allows access to all members of the public and staff. It reduces the need for the cost and emissions associated with travel.

(h) Climate Change and Biodiversity Impacts

The hybrid system supports sustainability, reduces costs, and travel time for staff and members of the public who may need to travel to attend the meetings.

(i) Directions

None directly arising from this report.

(j) Consultations

Consultations have been undertaken with the following who are in agreement with the content of this report where it relates to their area of responsibility:

- Corporate Manager
- Chief Financial Officer
- Caroline O'Connor, Committee Services Officer, Moray Council
- HSCM Performance Team

6. CONCLUSION

6.1 The MIJB is asked to endorse the timetable of meetings, as attached at APPENDIX 1.

Authors of Report: Isla Whyte, Interim Support Manager, HSCM

Background Papers:

Ref: