

SECTION A: CORPORATE SERVICES / CROSS DEPARTMENTAL

CODE: **S** Set by Statute/Scottish Government
 M At legal maximum
 SD Statutory duty of full cost recovery

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
A1.	Property Enquiry Certificates		£958	£169	£ 177	April 2019
A3.	Loan and title lending/copying (Estates and Legal Services)		£32,888	From £39 increasing depending on time taken	From £ 41 increasing depending on time taken	April 2019
A3a	14 day letter for industrial debts arrears			£30 per letter	£31.50 per letter	
A4.	Recharge of Council's legal costs in relation to discretionary property and leasing work			£55.60 - £126 per hour	£58-£132 per hour	April 2019
A4a	Recharge of Council's legal costs in relation to pre judicial litigation work by litigation team			£55.60- £126 per hour	£58-£132 Per hour	New
A4b	Judicial expenses: Court proceedings including recovery of rent arrears, industrial debts, miscellaneous and licensing matters	S			Varies annually on a national basis and by work type/stage	Varies annually on a national basis and by work type/stage
A5.	Orders under Town and Country Planning (Scotland) Act and other Roads/planning matters			£55.60 - £126 per hour	£58 - £132 per hour	April 2019

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
A6.	Licensing	M				
	(i) Liquor Licensing:		£120,924	Per approved table of charges set by the Licensing Board	Per approved table of charges set by the Licensing Board	June 2018
	(ii) Licences under the Civic Government (Scotland) Act and other miscellaneous pieces of legislation		£148,168			
	Animal Boarding Establishments			£122	£128	April 2019
	Animal Breeding			£108	£113	April 2019
	Cinema Licence			£155	£163	April 2019
	Copy Licence			£21	£22	April 2019
	Dangerous Animals			£266	£279	April 2019
	HMO (5 occupants or under)			£1,681	£1,765	April 2019
	HMO (10 occupants or under)			£2,402	£2,522	April 2019
	HMO (over 10 occupants)			£3,123	£3,279	April 2019
	HMO Change of Circumstance			£243	£255	April 2019
	Itinerant Metal Dealer's Licence			£638	£670	April 2019
	Itinerant Metal Dealer's Exemption Warrant			£638	£670	April 2019
	Knife Dealers Licence			£675	£709	April 2019
	Late Hours Catering Licence			£889	£933	April 2019
	Late Hours Catering Renewal			£889	£933	April 2019
	Licence Plates			£21	£22	April 2019
	Market Operator Licence			£417	£438	April 2019

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
	Market Operator Temporary Licence			£417	£438	April 2019
	Metal Dealer Licence			£638	£670	April 2019
	Metal Dealer's Exemption Warrant			£638	£670	April 2019
	Performing Animals			£103	£108	April 2019
	Pet Shops			£210	£220	April 2019
	Public Charitable Collections			No Fee	No fee	April 2019
	Public Entertainment (under 200 attendees)*			£294	£309	April 2019
	Public Entertainment (between 200 and 299 attendees)*			£368	£386	April 2019
	Public Entertainment (between 300 and 399 attendees)*			£479	£503	April 2019
	Public Entertainment (between 400 and 499 attendees)*			£627	£658	April 2019
	Public Entertainment (over 500 attendees - commercial)*			£1,296	£1,361	April 2019
	* Discounts apply for charitable events					
	Public Processions			No Fee	No Fee	April 2019
	Riding Establishments:			£386	£405	April 2019
	Second Hand Dealers Licence			£136	£143	April 2019
	Sex Shop Licence			£1,192	£1,252	April 2019
	Street Traders			£368	£386	April 2019
	Tattooing and Piercing			£358	£386	April 2019
	Taxi Booking Office			£481	£505	April 2019
	Taxi/Private Hire Driver Grant			£227	£238	April 2019

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
	Taxi/Private Hire - Driver Renewal			£184	£193	April 2019
	Taxi/Private Hire Vehicle			£394	£414	April 2019
	Variation of any Licence			£26	£27	April 2019
	Vehicle Substitution			£330	£346	April 2019
	Venison Dealer Licence			£50	£52	April 2019
	Window Cleaner Licence			£145	£152	April 2019
	Zoo Licence			£309	£324	April 2019
A8.	Searches in Indexes of Statutory Registers	S	£110,672	n/a	n/a	April 2019
A9	Certificates: Full extract of birth, death or marriage and abbreviated certificate	S		n/a	n/a	January 2011
A10.	Note of Marriage or civil partnership	S		As set	As set	April 2010
A11.	Marriage or civil partnership ceremony conducted by Registrar	S		As set	As set	April 2010
A12.	Use of marriage room in Registry Office Over 10 guests 5 – 10 guests To attract more bookings for smaller ceremonies which are currently lost. Non-returnable deposit paid when making a booking for a ceremony. This fee would be deducted from the final charge.		£5,250	£165 £70 £65	£174 £74 £69	April 2019

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
A13.	Surcharge for Marriages in all venues outwith the Registry Office (Mon-Sat)		Included in Registrar's total above (A8 – A11)	£250	£263	April 2019
A13a	Saturday surcharge for Marriages in Marriage Room			£120	£126	April 2019
A16.	Change of Civil Partnerships to Marriage	S		As set	As set	16 / 12 / 15
A17.	Freedom of Information requests		£nil	10% of the cost to the Council for costs over £100	10% of the cost to the Council for costs over £105	October 2007
A18.	Photocopying A4 Black & white A3 Black & white A4 colour A3 colour Plus staff costs		£nil	10p 20p 35p 50p Up to £18 per person per hour	10p 20p 35p 50p Up to £18.90 per person per hour	April 2018 April 2018 April 2018 April 2018 April 2019
A19.	Re-use of public sector information	S	£nil	As set	As set	October 2007
A20.	Data Subject Access Request	M	£nil	As set	As set	October 2007
A21.	Pupil Education Records	M	£nil	Sliding scale from £2 to a maximum of £50	Sliding scale from £2 to a maximum of £50	April 2010

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
A22.	Committee services documents		£nil	Available free on internet, otherwise £7 admin fee plus 10p per side of photocopy	Available free on internet, otherwise £7.50 admin fee plus 10p per side of photocopy	April 2019
A23.	HR Training – Social Work Training Team – to deliver training to external organisations		£nil	£30 per person	£40 per person	April 2019

SECTION B: SOCIAL CARE – MIJB and Moray Training

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
B1.	Moray Lifeline / Telecare		£88,000	£19.28 per quarter inc VAT	£33.22 per quarter inc VAT	April 2019
B4.	Blue Badge	M		£20 per badge – badge valid for 3 years	£20 per badge – badge valid for 3 years	April 2012
B6.	Meals at Day Care Centres (Older People) and Shared Lives:					
B6a.	Meal			£4.95 per meal	£5.03 per meal	April 2019
B6b.	Tea & Biscuits			£0.72 per cup	£0.76 per cup	April 2019
B6c.	Light meal (Shared Lives Service only)			£2.68	£2.81	April 2019
B6d.	Packed lunches (Murray Street)			£4.95	£5.03	April 2019
B10.	Stair lift maintenance		£11,500	£15.77 per quarter inc VAT No VAT if registered disabled	£16.56 per quarter inc VAT No VAT if registered disabled	April 2019
B10 a	Wash / dry toilet maintenance			£25.75 per quarter	£27.04 per quarter	April 2019
B11.	Occupational Therapy Aids and Equipment			None (per CoSLA recommendation)		October 2005
B12.	Hire of Day Centre rooms			£5.18 per hour	£5.44 per hour	April 2019
B13.	Housing Support – weekly charge (Full cost recovery – means tested)					
	Hanover Housing Association Very Sheltered Housing: Warden Service, Call Service, lunch and supper					
I	Linn Coort, Linn Avenue, Buckie			£40.10 - £105.72	£110.53	April 2019
J	Cameron Court, Plasmon Hill, Forres			£20.55 - £73.80	£77.49	April 2019
k	Chandlers Court, Elgin			£61.54	£64.62	April 2019
	Castlehill Housing Association Sheltered Housing: Warden Service and Call Service					
l	Bayview Court, Cullen			£32.25 - £37.33	£39.20	April 2019
m	Conval Court, Aberlour			£14.09	£14.79	April 2019
n	Tomnabat Court, Tomintoul			£22.55	£23.68	April 2019

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
B14.	Speyside Lunch Club			£6.10 inc VAT	£6.20 inc VAT	April 2019
B15.	Moray Training – Delivery of Training Accredited Qualifications & courses to care services, external companies & Moray Council					
B15a.	SVQ – Social Services and Health Care Level 2 Registration and induction Registration fixed price set by SQA Induction Assessment Fees - 6 units		£20,000	£176 £101 / unit	£50 £135 £106.05 / unit	April 2019
	SVQ – Social Services and Health Care Level 3 Registration and induction Registration fixed price set by SQA Induction Assessment Fees - 8 units			£176 £101 / unit	£54.75 £135 £154.35 / unit	April 2019
.	SVQ – Social Services and Health Care Level 4 Registration and induction Registration fixed price set by SQA Induction Assessment Fees - 8 units			£176 £205 / unit	£64.50 £135 £215.25 / unit	April 2019
.	SVQ – Business and Administration Level 2 Registration and induction Registration fixed price set by SQA Induction Assessment Fees - 8 units			£147 £94 / unit	£50 £135 £98.70 / unit	April 2019

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
.	SVQ – Business and Administration Level 3 Registration and induction Registration fixed price set by SQA Induction Assessment Fees - 8 units			£147 £116 / unit	£54.75 £135 £121.80 / unit	April 2019
B15b.	People Handling Basic Manual Handling Health and Safety Awareness		Included in above	£468 per session £351 per session £293 per session	£491.40 per session £368.55 per session £307.65 per session	April 2019
B15c.	Accredited Emergency First Aid at Work (1 day course) Registration fixed price set by SQA Internal Course costs External Course costs		Included in above	Registration £8.75 per candidate + £46.35 per candidate for the course	£7.50 per candidate £40 per candidate £48.50 per candidate	April 2019

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
	Accredited Emergency First Aid at Work (1 day course)					April 2019
	Registration fixed price set by SQA			Registration £17.50 per candidate + £116 per candidate for the course	£15 per candidate	
	Internal Course costs External Course costs				£100 per candidate £121.80 per candidate	
	Accredited Emergency Paediatric First Aid (1 day course)					April 2019
	Registration fixed price set by SQA			Registration £8.75 per candidate + £46.35 per candidate for the course	£7.50 per candidate	
	Internal Course costs External Course costs				£40 per candidate £48.50 per candidate	

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
	Accredited Paediatric First Aid (2 day course) Registration fixed price set by SQA Internal Course costs External Course costs			Registration £16.75 per candidate + £111.25 per candidate for the course	£15 per candidate £95 per candidate £116.80 per candidate	April 2019
B15d.	Training squad – work carried out		£34,522	£19.10 per hour + £0.91 per mile travel expenses	£20.05 per hour + £0.95 per mile travel expenses	April 2019
B16	Case review carried out on behalf of another local authority			£94.69	£99.42	April 2019

SECTION C: LEISURE FACILITIES

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
C1	Fit Life					
C1a	Membership cards Individual – 12 months Individual – monthly direct debit		£589,077	£264 £22	£276 £23	April 2019
C1b	Family (1 adult) – 12 months Family (1 adult) – monthly direct debit Family (2 adults) – 12 months Family (2 adults) – monthly direct debit			£336 £28 £360 £30	£348 £29 £372 £31	
C1c	35 Day Membership			£35	£35	April 2019
C2	Swimming Pools					
C2a.	Swimming Adult Swim / aqua aerobics / activity class Junior swim aged 5 – 17 / over 60s Baby/toddler swim (under 4 years old) Registered Disabled +one carer		£94,866	£5.50 £2.75 Free £2.75	£5.75 £2.90 Free £2.90	April 2019

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
C2b.	Swimming Lessons Adult Lesson Junior Lesson block (8 weeks) Holiday Crash Course (5 x daily lessons) Parent and Child Class (1 adult & 1 child) Individual junior lesson (30 minutes for 1 child) Additional needs child individual lesson (30 minutes for 1 child)		£115,916	£6.50 £42.00 £26.25 £5.25 £15.00 £10.00	£7.00 £44.00 £27.50 £5.50 £16.00 £10.00	April 2019
C2c.	Pool Hire General (Buckie, Forres, Keith) General (Lossiemouth) General (Speyside) Pool Hire with inflatable (Buckie, Forres, Keith) Pool Hire with inflatable (Speyside) Club Hire (Buckie, Forres, Keith) Club Hire (Lossiemouth) Club Hire (Speyside) Club hires are exempt from VAT if a series booking		£110,859	Per hour £110.00 £85.00 £65.00 £120.00 £80.00 £44.00 £37.00 £32.00	Per hour £115.00 £90.00 £70.00 £125.00 £85.00 £45.00 £38.00 £33.00	April 2019
C2d.	Health Suite Sauna & Steam			Use of health suite included in admission cost.	Use of health suite included in admission cost	

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
C3	Indoor Facilities	All charges are inclusive of VAT, if applicable				
C3a.	Fitness Rooms User induction course (Free with Fit Life? Membership) Fitness Room (1 hour) Adult Junior, over 60's, Registered Disabled Activity Class		£56,428	£22.00 £5.50 £3.75 £3.75 £5.50	£25.00 £5.75 £3.95 £3.95 £5.75	April 2019
C3b	Speyside Sports & Community Centre – indoor climbing wall					April 2019
C3b1	Climbing Adult climb Junior climb (up to 17 years) Over 60s concession Registered disabled + one carer			£7.00 £5.00 £5.00 £5.00	£7.50 £5.50 £5.50 £5.50	
C3b2	Climbing lessons Adult lesson block (8 weeks) Junior lesson block (8 weeks)			Costs according to type and duration of class	Costs according to type and duration of class	
C3b3	Climbing wall hire (per hour) Within normal opening hours Outwith normal opening hours			£35.00 As above plus £20 per hour	£37.00 As above plus £22 per hour	

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
C4	Outdoor Sports					
C4a.	Multi Sports Area Multi Sports Area for 5-a-side football (3 courts) per hour			Now open-plan – free access	Now open-plan - free access	April 2017
C4b.	Pavilions and Pitches Football and School sports field with changing rooms Adult Teams per Game Juvenile Teams (Under 17) per Game		£47,026	£64.00 £22.00	£68.00 £24.00	April 2019
C4c.	Pavilion and / or grassed areas for training (football and rugby) and School sports fields without changing rooms Adult groups – per session Juvenile Groups – per session Session times are for morning / afternoon / evening			£36.00 £10.00	£38.00 £12.00	

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
	Astro Sports Pitches					April 2019
C4e.	Aberlour, Buckie, Fochabers Full Size pitch Adult Teams per hour Juvenile Teams per hour Third size pitch Adult Teams per hour (1 x pitch) Juvenile Teams per hour (1 x pitch)			£60.00 £30.00 £20.00 £10.00	£65.00 £32.00 £21.00 £11.00	
C4f.	Elgin and Keith Full Size pitch Adult Teams per hour Juvenile Teams per hour Half Size pitch Adult Teams per hour Juvenile Teams per hour			£60.00 £30.00 £30.00 £15.00	£65.00 £32.00 £32.00 £16.00	
C5.	School facilities					
C5a.	Meeting Room – per hour Standard rate Junior (up to 17 years old) Special Needs Groups Requests for bookings can be considered outwith normal hours at an additional cost of £20.00 per booking per hour		£49,272	£15.00 £10.00 £5.00 £20.00	£16.00 £11.00 £6.00 £22.00	April 2019

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
C5b.	Sports/Assembly Hall – per hour Small hall Standard rate Junior / over 60s Large hall Standard rate Junior / over 60s Requests for bookings can be considered outwith normal hours at an additional cost of £20.00 per booking per hour	.	Included above	£20.00 £10.00 £40.00 £20.00 £20.00	£21.00 £11.00 £42.00 £21.00 £22.00	April 2019
C9	Community Centres					
C9a	Admission Charges per hour Adult Junior aged 5-17 Over 60s Registered Disabled + one carer		£120,783	£5.00 £3.00 £3.00 £3.00	£5.25 £3.25 £3.25 £3.25	April 2019
C9b	Shower Use of photocopier (A4 black and white)			£2.00 Please See Section A18	£2.50 Please See Section A18	

SECTION D: LIBRARIES AND INFORMATION SERVICES

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
D1	Libraries and Information Services					
D1a	Adult Fines per week Maximum per item People over 60 years		£11,357	£0.55 £9.50 No charge	£0.60 £10.20 No charge	April 2017 April 2017
D1c	Inter-Library Loan			Cost of return postage	Cost of return postage	
D1d	Reader's Tickets – Replacement Computer Card			£2.25	£2.40	April 2019
D1e	CDs per item		Nil	£0.65 inc VAT	£0.70 inc VAT	April 2017
	DVDs per item		Nil	£2.50	£2.50	April 2002
	Arts Prints			Free	Free	April 2008
D1f	Sales of withdrawn items: Non Fiction Adult/Junior Fiction Paperbacks CDs and Videos		£7,545	£1.20 £0.70 £0.40 £1.20	£1.25 £0.75 £0.40 £1.25	April 2019

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
D1g	Photocopies: Per A4 copy b/w Per A3 copy b/w Per A4 copy colour Per A3 copy colour Microfilm/fiche per A4 sheet Internet: Computer printouts Computer printouts (colour) Digital Scanning/Emailing - Fax (per sheet): To send UK To send overseas To receive		£13,925	Please See Section A18 £0.80 £0.10 £0.35 £0.10 per sheet £1.00 £1.50 £0.50	Please See Section A18 £0.85 £0.10 £0.35 £2 for first sheet and thereafter £0.10 per sheet £2 for first sheet and thereafter £0.50 per sheet	1996 1996 April 2006 1997 2016 April 2014 April 2011 April 2019 1997 April 2004 April 2006
D1h	Heritage searches (per hour)		£1,610	£30.00	£31.50	April 2019

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
D2	Elgin Library accommodation per hour Meeting Room / Activities Room: Community Use Private Use Commercial use: Based in Moray Gallery: Community Use Private Use Commercial use: Based in Moray Small meeting room: Community Use Private Use Commercial use: Based in Moray		£6,800			April 2019
				£9.30	£9.80	
				£11.10	£11.65	
				£20.60	£21.65	
				£18.75	£19.70	
				£23.30	£24.45	
				£58.35	£61.25	
				£8.55	£6.75	
				£7.00	£7.35	
				£17.50	£18.40	
	For large bookings (250+) the responsible officer, in consultation with the Director, has discretion to increase/decrease charges by up to 25%.					

SECTION E: EDUCATION

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
E1.	INSTRUMENTAL INSTRUCTION Group Instruction Individual Instruction Moray Music Centre		£178,500	£290 per pupil £415 per pupil £7 per pupil per week	£ 290 per pupil £415 per pupil £7 per pupil per week	April 2019 April 2019 April 2019
E2.	SPORTS COACHING Sports coaching sessions Active Start Session (45 mins) Walking Sports – no refreshment Walking Sports – with refreshments		£94,774	£3.80 £3.80 £2.50 £3.50	£4.00 £4.00 £2.65 £3.70	April 2017
E3.	SCHOOL MEALS Primary School Meals (Secondary School meals are priced per item selected)		£680,711 £539,477	£2.30 Cafeteria system – charge per item	£2.30 Cafeteria system – charge per item	August 2017
E4	ADULT SITTING SQA Examination in school			Set by SQA	Set by SQA	

SECTION F: ECONOMIC GROWTH AND DEVELOPMENT SERVICES

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
F1	Environmental Health					
F1a.	Pest Control Services		£33,310			
	Wasps and bees (visit fee)			£78.28 + VAT	£82.20+ VAT	April 2019
	Fleas (visit fee)			£144.20 + VAT	£151.40 + VAT	April 2019
	All other services (visit fee)			£86.52 + VAT	£90.85 + VAT	April 2019
	Bait treatment units, if required, as listed below (to cover cost)			Various, at full cost	Various, at full cost – will increase at next purchase date	
	K-Othrine WC250			£6.19 + VAT (2.5g)	£6.19 + VAT (2.5g)	
	Maxforce			£8.44 + VAT (each)	£8.44 + VAT (each)	
	Pro Control Insect Killer			£7.88 + VAT (per can)	£7.88 + VAT (per can)	
	Wasp Nest Destroyer			£10.69 + VAT (per can)	£11.18 + VAT (per can)	
	Neosorex Rat Gold Packs			£9.56 + VAT (1kg)	£10.77 + VAT (1kg)	
	Control Blox			£7.88 + VAT (1kg)	£9.06 + VAT (1kg)	
	Brombait			£8.44 + VAT (3kg)	£8.58 + VAT (3kg)	
	Brodifacoum			£9.56 + VAT (1kg)	£9.56 + VAT (1kg)	
	Coopex Mini Generators			£5.06 + VAT (each)	£5.06 + VAT (each)	
	Ficam		£6.75 + VAT (0.5kg)	£7.05 + VAT (0.5kg)		
F1b.	Release of stray dog	M	Nil	£25	£25 + kennel fees	April 2017

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
F1c.	<u>Water Sampling</u> Type B Risk assessment / review of risk assessment Type B sampling including preparatory work and admin charge includes cost of analysis Regulation 2 Samples Regulation 2 request sample (in addition to statutory sample) Regulation 2 supplies Risk Assessment Verification samples (to check corrective works)	M M	£32,880	£50 (no VAT) £132 + VAT per sample £200.88 (no VAT) New Charge £108 £108	£50 £132 + VAT per sample £244.55 (no VAT) £221.55 + VAT £0 (now incorporated into the sampling charge) Analysis costs + £100	April 2017 April 2019 April 2019 April 2019
F1d.	Swimming pools per sample		Nil	£43.26 + VAT	£45.42 + VAT	April 2019
F1e.	Disposal of Unsound Food per request: Commercial Domestic		Nil	£87.55 + cost of disposal £66.95 + cost of disposal	£91.93 + cost of disposal £70.30 + cost of disposal	April 2019
F1f.	Burial of Indigent dead Investigation etc			£92.70 + VAT per hour	£97.33 + VAT per hour	April 2019
F1g.	Export Certificates per certificate		£24,163	£58	£60.90	April 2019

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
F1h	Public Health duties (Hourly rate per officer)(as F1f)			£92.70 + VAT per hour	£97.33 + VAT per hour	April 2019
F1i	Section 50 (Licensing) Food Hygiene Certificate			£83.69	£87.90	April 2019
	Cooksafe Books (per book)		£5,618	£5 + £3 p+p	£5.25 + £3 p+p	April 2019
	Butchersafe Books (per book)			£5 + £3 p+p	£5.25+ £3 p+p	April 2019
F1j	Residential Caravan Sites	Sites with 50 Pitches and under	£5,000	First application £783 Renewal £568	First application £822 Renewal £596	Agreed at P&R Committee 27 th Nov 2018
		Sites with over 50 pitches		First application £1091 Renewal £628	First application £1146 Renewal £659	
K2.	Landlord Registration fees	S	£61,000	As set	As set	
F2	Contaminated Land		£271			
F2b	Level 1 Land Use Report			£154.40 + VAT	£162.12 + VAT	April 2019
F2c	Level 2 Land Use Report			£370.80+ VAT	£389.34 + VAT	April 2019
F2d	Contamination Enquiry Report Single Residential Property			£89.61	£94.10	April 2019

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
	<1000m ² Report Single Residential property >1000 m ² and all commercial requests			£89.61 per hour	£94.10 per hour	
F3	Building Standards					
F3a.	Building Warrant Fees set by Scottish Government	S	£698,345	As set	As set	May 2005
F3b	Letters of Comfort (LTC)		£18,770			
F3c	Confirmation of completion			£469	£492	April 2019
F3d	Property Inspection of unauthorised works (for up to 2 site visits)			£708	£743	April 2019
	LTC visit 3, and each subsequent visit)			£111	£117	April 2019
	Building Standards Pre application check			£80	£84	April 2019
	For major construction projects requiring Building Standards input to the design process			£128 per hour	£134 per hour	April 2019
F4	Development Management					
F4a	Planning Application Fees – set by Scottish Government	S	£862,783	As set	As set	2017
F4b	Recoverable expenditure:					

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
	Neighbour Notification		£62,000	£113.51	£119.19	April 2019
F4c	Section 34 Advertising and Other Advertising (e.g to establish owner of property)			£185.36	£194.63	April 2019
F4d	Property History Check			£60.00	£63.00	April 2019
F4k	High Hedges			£425.39	£446.66	April 2019
F4l	Pre-application advice on Major Development proposals			£1,500	£1,575	April 2019
F4m	Pre-application advice on all local development proposals (except single houses in the town & countryside)			£500	£525	November 2017
F4n	Pre-application advice on single houses in the town & countryside			£150	£158	November 2017
	Pre-application advice on commercial developments and changes of use (max floor space 500 sqm)			£150	£158	April 2019
F4o	Development enquiry fees for proposed householder and non-domestic developments.			£60	£63	April 2019
	Enquiries relating to proposed works to Listed Buildings (only one fee payable if it relates to a householder, local and or major development enquiry).			£60	£63	April 2019

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
	Requests for Non-material Variation of previously approved scheme: Householder development All other local developments Major developments			£50 £100 £250	£53 £105 £263	April 2019
	Charging for site visit to advise re unauthorised development and/or works to a Listed Building which is the subject of conveyancing.			£250	£263	April 2019
	Community Developments			Free	Free	
	Works or alterations to improve access, safety, health or comfort for a disabled person at their home.			Free	Free	
Planning and Development						
F4e	Moray Local Development Plan 2015 (hard copy)			£70.29 + £2.75 p&p	£ 73.80 + £3 p&p	April 2018
F4g	Supplementary Guidance (hard copy)			£10.80 + £2.75 p&p	£11.34 + £3 p&p	April 2018
F4g1	Viability Assessments				£244 for small developments up to 50 units £974 for developments of 51 or more units	Not yet approved - due to Committee in December 2019

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
					These are in addition to District Valuer's fee.	
F4h	Charge for naming streets & housing		£8,180			
	Address 1			£103	£108	April 2019
	Addresses 2 – 9			£103 + £28 per additional plots 2-9 (min £131/max £327)	£108 + £30 per additional addresses 2 - 9 (min £138/max £348)	April 2019
	Addresses 10 – 19			£327 + £21 per additional plots 10-19 (min £348/max £537)	£348 + £22 per additional addresses 10 - 19 (min £370/max £568)	April 2019
	Addresses 20 – 49			£537 + £15 per additional plots 20-49 (min £552/max £987)	£584 + £16 per additional addresses 20 - 49 (min £584/max £1,048)	April 2019
	Addresses 50 – 99			£987 + £12 per additional plots 50-99 (min £999/max £1,587)	£1,048 + £13 per additional addresses 50 - 99 (min £1,061/max £1,698)	April 2019
	Addresses 100+			£1,587 + £11 per additional plots 100+ (min £1,598)	£1,698 + £12 per additional addresses 100+ (min £1,710)	April 2019

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
F5	Building Standards / Development Management					
F5a	Section 50 (Licensing) Certificate			£56	£59	April 2019
F5b	Copy Documents – Planning Decisions Notice / Building Warrants & Certificate of Completion Search Retrieval Fee – No Reference Number given Cost of documents – A4 plans Cost of documents - A3 plans Cost of documents - A2 plans Cost of documents - A1 plans Microfiche and Digital Copies – any amount total cost		£1,260	£30 £20 £0.25 £0.50 £10 £12 £10	£31.50 £21 £0.26 £0.52 £10.50 £12.60 £10.50	April 2019 April 2019 April 2019 April 2019 April 2019 April 2019
F6	Trading Standards					
F6a	Measuring Instruments for Liquid Fuels and Lubricants Per nozzle Testing of Credit Card acceptor (per unit regardless of number of nozzles)		£720	£89.68 £117.90	£94.16 £123.80	April 2019 April 2019
F6b	Weights Submitted for Test Weights not exceeding 25kg			£12.93 first £8.19 others	£ 13.58 first £ 8.60 others	April 2019

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
F6c	Weighing Instruments Not exceeding 15kg Not exceeding 100kg Not exceeding 2 tonne Exceeding 2 tonnes (where the submitter provides labour and testing equipment) Exceeding 2 tonnes (where Trading Standards provides labour and testing equipment) Cost recovery for hire of Weighbridge Testing Unit		Included above	£38.10 £58.93 £88.45 £237.04 By quotation – full cost recovery	£40 £61.88 £92.87 £248.89 By quotation – full cost recovery	April 2019 April 2019 April 2019 April 2019
F6d	Road Tanker – Liquid Fuel Measuring Instrument Above 100 Litres Wet Hose (2 testing liquids) Wet Hose (3 testing liquids)		£7,860	£119.14 £179.29	£125.10 £188.25	April 2019 April 2019
F6e	Other Services Certificate of Errors or Calibration Certificate on test of weighing/measuring equipment			£50.35	£52.87	April 2019

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
	Hire of weights per day: Quantity not exceeding 205kg Quantity exceeding 205kg		£212	£14.15 £34.98	£14.86 £36.73	April 2019 April 2019
F6f	Hourly Rate & Minimum Call Out Charge for Services not listed above Trading Standards Officer Support Officer			£73.69 £41.78	£77.37 £43.87	April 2019 April 2019
F6g	The Explosives Regulations 2014	S	£1,164	As specified in current Health and Safety Fees Regulations	As specified	April 2012
F6h	The Petroleum (Consolidation) Regulations 2014	S		As specified in current Health and Safety Fees Regulations	As specified	April 2012
F6j	Public Weighbridge Operator Competence Test and Certificate			£71.22	£74.78	April 2019
F7	Economic Development Markets coming to Moray All commercial operators using the Plainstones in Elgin 1 visit is up to 3 days maximum.		£2,100	£108.47 per visit	£113.89 per visit	April 2019

SECTION G: WASTE MANAGEMENT, LAND AND PARKS

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
G1	Waste collection and disposal			All charge are net of VAT		
G1b	Collection of bulky household refuse (white and non-white goods)		£23,215	£20.44	£21.46	April 2019
G1d	Disposal of Commercial Fridges/Freezers	SD	Nil	Individually assessed	Individually assessed	April 2016
G1e.	Residual Waste per bin per week 140 ltr bin 240 ltr bin 360 ltr bin 660 ltr bin 1100 ltr bin 1280 ltr bin Assessed per sack or equivalent		£934,266	£4.81 £8.22 £12.38 £21.68 £36.12 £42.01 £4.11	To be subject of a further report. Trade waste full costing review under way with Accountancy	April 2018
G1f.	Recyclable Trade Waste per bin per week 140 ltr bin 240 ltr bin 360 ltr bin 660 ltr bin 1100 ltr bin Assessed – Cardboard packaging		£246,747 £8,000	£1.92 £3.27 £4.93 £8.52 £14.18 Based on equivalent bin size	As above	April 2018

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
G1g.	Recycling Centre: Pass for traders who do not use the trade waste service wishing to take recyclates direct to Council facilities			£220.04	As above	April 2018
G1h.	Disposal of commercial and industrial waste (per tonne) For difficult waste		£132,866	£75.32 £91.82	£79.08 £96.41	April 2018
G1i.	Skip/Container hire - based on recovery of costs i.e. location/frequency of service/disposal costs		£8,657	Individually assessed	Individually assessed	
G1j.	Disposal of green waste from landscape gardeners		£14,357	£29.75	£31.25	April 2019
G1k	Charge per suite of bins/boxes for new properties		£29,750	£113.29	£118.95	April 2019
G1l	Household garden waste permits		£679,000	£36 pa per bin	£40 pa per bin	
G2	Burial Grounds			All charges are net of VAT		
G2a.	Sale of Lair Non-Resident Sale of Lair Fee for transfer of lair Non-Resident Fee for transfer of Lair		£157,500	£770 £43	£808 £1,711 £45 £829	April 2019 New Charge New Charge

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
G2b.	Interment Charges Under 18 years of age Over 18 years of age Fee for Non-Moray Resident		£458,150	Nil £887 £976	Nil £931 £1,709	April 2019
G2c.	Additional charge for interments Saturday (over 18 years) Non-Moray Resident Sunday (over 18 years) Non-Moray Resident		Included above	£444 £488 £887 £976	£466 £855 £931 £1,709	April 2019
G2d.	Purchase of Cremated Remains Lair in Garden of Remembrance Non-Moray Residents Fee for interment of casket Fee for Non-Moray Resident Additional charge for Caskets: Saturday Non-Moray Resident Sunday Non-Moray Resident Scattering of Ashes on Grave Non-Moray Resident		Nil	£442 New Charge £210 £231 £105 £116 £210 £231 £36 £40	£464 £1,053 £220 £500 £110 £250 £220 £500 £38 £94	April 2019
G2e.	Fee for digging foundations for headstone Non-Resident Fee for digging foundations for headstone		£20,657	£102 New Charge	£107 £309	April 2019

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
G2f.	Search Fee		Nil	£63	£66	April 2019
G2g.	Disinterments		Nil	Individually assessed	Individually assessed	N/A
G3	Fairground/Circus Lets		£6,180	All charges are net of VAT		
G3a.	Stalls & Children's ride-on units <ul style="list-style-type: none"> • April-September (per day for first seven days) • October-March (per day for first seven days) Thereafter per day: April-September October-March			£13.05 £6.15 £6.15 £3.34	£13.70 £6.45 £6.45 £3.50	April 2019
G3b.	Large ride-on units (dodgems, waltzer, big wheel etc) <ul style="list-style-type: none"> • April-September (per day for first seven days) • October-March (per day for first seven days) Thereafter per day: April-September October-March			£45.62 £18.46 £18.46 £9.28	£47.90 £19.38 £19.38 £9.74	April 2019
G3c	Small Circus			£319	£335	April 2019
	Large Circus			£425	£446	April 2019

Lets for advance units and for approved non-operating days due to inclement weather will be charged at a third of the above prices.

SECTION H: FLEET, ROADS AND TRANSPORTATION

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
H1	Fleet Services			All charges are net of VAT		
H1a	Taxis		£23,552			April 2019 Some slightly more other less than 5% to keep a rounded figure for cash collection
	Taxi Test			£57.50	£60.00	
	Taxi Re-Test			£57.50	£60.00	
	Meter Calibration			£16.00	£17.00	
	Duplicate Certificate			£14.50	£15.00	
H1b	Prohibition Clearance			£14.00	£15.00	April 2018
H1c	M.O.T Certificate Issue with Taxi Test		£18,299	£13.00	£14.00	April 2019
	M.O.T Class 7 Vehicles	M		£58.60	£58.60	
	M.O.T Test Class 4	M		£54.85	£54.85	
	M.O.T Test for TMC Employees			£51.00	REMOVE	
	M.O.T Partial Re-Test	M		£27.00	£27.00	
H1d	Duplicate MOT Certificate			£13.50	£14.00	April 2019
H1e	Vehicle Rectification Certificate		£2,967	£14.50	£15.00	April 2019
H1f	Car Evaluation			£53.50	£56.00	
H1g	Minibus Drivers Assessment			£60.25	£63.25	

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
H2	Roads			All charges are net of VAT		
H2a	Consent for excavating in a road by a private party: Road opening permit – no apparatus – minor works Road opening permit – standard works Road opening permit + permit for installation of plant – major works (per unit of inspection) Additional inspection fee for installation of plant. As defined in the Scottish Road Works Register (SRWR) Penalty for overrun of road opening permit – minor works Standard Fixed Penalty Notice. As defined in the Road Works (Fixed Penalty) Regulations			£143 £256 £673 In line with SRWR charge In line with SRWR charge	£150 £269 £707 In line with SRWR charge In line with SRWR charge	April 2019
H2b.	Road occupations <u>Scaffolding</u> Up to 7 days Up to 14 days Up to 21 days Up to 28 days Up to 35 days Up to 42 days		£59,807	£74 £138 £205 £271 £346 £409	£78 £145 £215 £285 £363 £429	April 2019

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
	Extension to existing permit: Up to 7 days* Up to 14 days* Up to 21 days* Up to 28 days* Up to 35 days* Up to 42 days*			£74 £138 £205 £271 £346 £409	£78 £145 £215 £285 £363 £429	April 2019
	*Penalty for over-run of permit Standard Fixed Penalty Notice (+ cost of permit) (As defined in the Road Works (fixed penalty) Regulations 2008			As set by the Scottish Road Works Commissioner	As set by the Scottish Road Works Commissioner	
	Mobile Scaffold Tower			£52	£55	
	Crane/Cherry Picker permits up to a week			£127	£133	
	Temporary traffic signals up to 7 days			£108	£113	

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
	Builders Skips up to 7 days			£52	£55	April 2019
	Building materials up to 7 days			£52	£55	
	Additional fee for deposition of skip/builders material in Car Park per bay up to 7 days (free car parks / low turnover)			£33	£35	
	Additional fee for deposition of skip/builders material in Car Park per bay up to 7 days (in a medium/high turnover car park)			£52	£55	
	Licensed vehicle parked in road to service works/operations with pedestrian area between 11:00 and 16:00			£52	£55	
	Contractors vehicle parked in road to service works/operations within Commerce Street, Elgin			£52	£55	

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
H2c.	<p>Temporary Traffic Orders</p> <p>Up to and including five days* Traffic Order* Any extension to order*</p> <p>Community Events</p> <p>Commercial (Admission Charges and Stallholder Fees)</p> <p>Community Events (Mass Events / Free Access)</p> <p>Seasonal Community Events (Parades/Street Parties)</p> <p>Remembrance Day Services</p> <p>* Penalty for over-run of permit Standard Fixed Penalty Notice (+cost of permit) as defined in the Road Works (fixed penalty) Regulations 2008</p>		£105,944	<p>£284 £1,369 £1,162</p> <p>£193</p> <p>£91</p> <p>£19</p> <p>Free</p> <p>As set by the Scottish Road Works Commissioner</p>	<p>£298 £1,437 £1,220</p> <p>£203</p> <p>£96</p> <p>£20</p> <p>Free</p> <p>As set by the Scottish Roads Works Commissioner</p>	April 2019
H2d.	<p>Traffic Data & undertaking Temporary Traffic Surveys</p> <p>Full survey data provided by post or email (Commercial) As above (Voluntary)</p>		£1,299	<p>£153 £83</p>	<p>£161 £87</p>	April 2019

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
	<p>Undertaking a temporary survey for maximum 7 days and providing full survey data (Commercial) As above (Voluntary)</p> <p>Collation and provision of collision data (up to 2 hours preparation)</p> <p>Collation and provision of collision data (for each additional hour preparation or part thereof)</p>			<p>£439</p> <p>£220</p> <p>£128</p> <p>£64</p>	<p>£461</p> <p>£231</p> <p>£134</p> <p>£67</p>	
H2e.	<p>Road Status Enquiry (outwith Formal Property Enquiry System) Application for information for road classification from the statutory list of public highways. Charge per application</p>		£868	£41.75 + VAT = £50.10	£43.84 + VAT = £52.61	April 2019
H2f.	<p>Private Parties/ Accident Damage Fee for engineer/inspector</p>			15% of value of construction work	15% of value of construction work	April 2017
H2g.	<p>Provision of signage on request Tourist Signposting Local Destination Signs</p>			Individually calculated to cover the cost of design, manufacture and erection	Individually calculated to cover the cost of design, manufacture and erection	April 2017

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
H3.	CAR PARKING CHARGES			Inclusive of VAT		
	High Turnover Sites Moray Street, Ladyhill Road, St Giles levels 5 & 6, Cooper Park 8am- 12 noon (first 30 mins free - Cooper Park only) Period: Up to 30 mins Up to 1 hour Up to 2 hours Up to 3 hours Up to 4 hours		£825,000	£0.50 £1.50 £2.00 £2.50 £3.00	£0.50 £1.50 £2.00 £2.50 £3.00	May 2018
	Medium Turnover Sites Northfield Terrace, South Street, Hall Place, St Giles Levels 1-4, North Port, North College Street West Period: Up to 30 mins Up to 1 hour Up to 2 hours Up to 3 hours Up to 4 hours 4+ hours			£0.50 £1.50 £2.00 £2.50 £3.00 £5.00	£0.50 £1.50 £2.00 £2.50 £3.00 £5.00	May 2018
	Low Turnover Sites Lossie Green, Lossie Wynd, Batchen Lane all levels All Day Weekly Ticket			£1.00 £5.00	£1.00 £5.00	October 2012

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
	Elgin Railway Station (all day) Elgin Railway Station (weekly)			£2.00 £10.00	£2.00 £10.00	May 2018
	Parking Notices Parking Notices (if paid within 14 days)			£80.00 £60.00	£80.00 £60.00	April 2018
	Staff Car Parks – per day		Included above	£1.00	£1.00	November 2019
	Season Tickets includes VAT High Turnover Site Medium Turnover Site Elgin Railway Station Low Turnover Site Charges for opening Multi-Storey Car Parks outwith opening hours Electric Charge Point (per Visit) - flat rate to ensure operation of unit remains cost neutral		Included above	n/a no all day parking £45.00 £40.00 £20.00 £45.00 £3.80	n/a no all day parking £45.00 £40.00 £20.00 £50.00 £3.80	October 2012 May 2018 April 2012 April 2014 April 2014
H4.	Roads Construction Consent (RCC) Inspection fee Second or subsequent RCC application		£90,520	£64 per £1,000 of road bond value £287	£64 per £1,000 of road bond value £287	April 2016

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
H5	Public Transport Unit					
H5a	Hire of vehicle (without driver) Excluding charges made under fixed contract with annual RPI increases Daily charge Plus mileage charge: 0-130 miles (per mile) 131 miles & over (per mile)			£40.80 £1.00 £0.90	£42.85 £1.05 £0.95	April 2019
H5b	Hire of vehicle (with driver) Minimum daily charge 0-130 miles (per mile) Plus rate per hour 131 miles and over (per mile) Plus rate per hour Additional surcharge for weekend & public holidays			£40.80 £1.00 £16.40 £0.90 £16.40 £18.00	£42.85 £1.00 £17.25 £0.95 £17.25 £18.90	
H5c	Duplicate school bus pass			£10.00	£10.00	August 2018
H5d	Community bus fares		£19,602	Rounded to multiple of 5p £1.00 - £12.85	Rounded to multiple of 5p £1.10 - £13.95	April 2017

SECTION I: HARBOURS

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
	Commercial harbours Leisure harbours		£503,549 £91,158	All charges are net of VAT unless indicated		
I1	Cargo Vessels					
I1a	Cargo Vessel – per 7 days or part thereof (per dead weight all told ton (where GT exceeds DWAT, payment will be based on GT)			£0.50	£0.53	April 2019
I1c	Self Propelled and towed barges per 7 days or part thereof (per m2 or part thereof)			£0.95	£1.00	April 2019
I1c(i)	All CTV per day (per length, per metre or part thereof) All CTV per month (per length, per metre or part thereof) non refundable All CTV per annum (per length, per metre or part thereof) non refundable			£3.00 £59.00 £657.00	£3.15 £61.95 £689.85	April 2019
I1d	Tugs and maintenance/service vessels – per 7 days or part thereof per m2 or part thereof			£5.00	£5.25	April 2019

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
l1f	Compulsory garbage (cargo)(on arrival per visit)			£75.00	£78.75	April 2019
l1g	Storage of cargo equipment on piers and quaysides per 7 days of part thereof (per m ² or part thereof)			£5.00	£5.25	April 2019
l1h	Handling mooring ropes (per hour or part thereof per person) during normal working hours (08:00 – 18:00) Handling mooring ropes (per hour or part thereof per person – outwith normal working hours 18:00 - 08:00)			£50.00 £90.00	£52.50 £94.50	April 2019
l1i	Passengers embarking and disembarking per trip including pleasure vessels, sea angling and excluding passengers on pilot boat and vessels being charged as CTV – per passenger			£1.00	£1.05	April 2019
l1j	Cleaning of piers following cargo movement – per hour or part thereof			£218.85	£229.79	
l1k	Fast Rescue Craft – per entry/departure			£50.00	£52.50	

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
I2	Fishing Vessels					April 2019
I2a	<u>Composition Fee</u> (entries to qualify for composition fee = 3 entries in 1 st month) Vessels: Under 10m 10-17m 17-22m 22-26m 26-30m Over 30m			£37.25 £56.05 £83.20 £101.85 £118.85 £193.50	£39.11 £58.85 £87.36 £106.94 £124.79 £203.18	
I2b	<u>Single Entry</u> (per 7 days or part thereof – including vessels laid up) Vessels: Under 10m 10-17m 17-22m 22-26m 26-30m Over 30m			£37.25 £56.05 £83.20 £101.85 £118.85 £193.50	£39.11 £58.85 £87.36 £106.94 £124.79 £203.18	
I2e	Surcharge after a continuous period of 12 weeks			50% on top of charges above	50% on top of charges above	April 2006
I2f	Compulsory garbage charge (on arrival, per visit) This charge will be levied on only one occasion per vessel per week			£21.65	£22.73	April 2019
I2g	Storage of Fishing equipment in net storage area (per m ² per month or part thereof)			£1.55	£1.63	April 2019

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
I2h	Vessels less than or equal to 10m in length engaged in licensed creel fishing Where non declaration of fish landings per quarter, per vessel			Recreational dues plus 2% of catch value £400.00	Recreational dues plus 2% of catch value £420.00	April 2012 April 2019
I3	Recreational Vessels					
I3a	Pontoon Berth - Annual berthing charges (inc VAT) Over 3 - 4m Over 4 - 5m Over 5 - 6m Over 6 - 7m Over 7 - 8m Over 8 - 9m Over 9 - 10m Over 10 - 11m Over 11 - 12m Over 12 - 13m Over 13 - 14m Over 14 - 15m Over 15 - 16m Over 16 - 17m Over 17 - 18m Over 18 - 19m Over 19 - 20m Each metre thereafter			£311.47 £389.34 £467.21 £545.08 £622.94 £700.81 £778.68 £856.55 £934.42 £1,012.28 £1,090.15 £1,168.02 £1,245.89 £1,323.76 £1,401.62 £1,479.49 £1,557.36 £77.87	£327.04 £408.80 £490.56 £572.32 £654.08 £735.84 £817.60 £899.36 £981.12 £1,062.88 £1,144.64 £1,226.40 £1,308.16 £1,389.92 £1,471.68 £1,553.44 £1,635.20 £81.76	April 2019

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
	Wall/Loose Mooring - Annual berthing charges (inc VAT)					April 2019
	Over 3 - 4m			£259.58	£272.56	
	Over 4 - 5m			£324.48	£340.70	
	Over 5 – 6m			£389.38	£408.84	
	Over 6 – 7m			£454.27	£476.98	
	Over 7 – 8m			£519.17	£545.12	
	Over 8 – 9m			£584.06	£613.26	
	Over 9 – 10m			£648.96	£681.40	
	Over 10 – 11m			£713.86	£749.54	
	Over 11 – 12m			£778.75	£817.68	
	Over 12 – 13m			£843.65	£885.82	
	Over 13 – 14m			£908.54	£953.96	
	Over 14 – 15m			£973.44	£1,022.10	
	Over 15 – 16m			£1,038.34	£1,090.24	
	Over 16 – 17m			£1,103.23	£1,158.38	
	Over 17 – 18m			£1,168.13	£1,226.52	
	Over 18 – 19m			£1,233.02	£1,294.66	
	Over 19 – 20m			£1,297.92	£1,362.80	
	Each metre thereafter			£64.90	£68.14	

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
	Hardstanding - Annual berthing charges (inc VAT) Over 3 - 4m Over 4 - 5m Over 5 – 6m Over 6 – 7m Over 7 – 8m Over 8 – 9m Over 9 – 10m Over 10 – 11m Over 11 – 12m Over 12 – 13m Over 13 – 14m Over 14 – 15m Over 15 – 16m Over 16 – 17m Over 17 – 18m Over 18 – 19m Over 19 – 20m Each metre thereafter			£207.65 £259.56 £311.47 £363.38 £415.30 £467.21 £519.12 £571.03 £622.94 £674.86 £726.77 £778.68 £830.59 £882.50 £934.42 £986.33 £1,038.24 £51.91	£218.00 £272.50 £327.00 £381.50 £436.00 £490.50 £545.00 £599.50 £654.00 £708.50 £763.00 £817.50 £872.00 £926.50 £981.00 £1,035.50 £1,090.00 £54.50	April 2019
I3b	Use of a licensed (recreational) boat for commercial purposes Where non-declaration of fish landings per quarter, per vessel			Recreational dues plus 2% of landing dues £400.00	Recreational dues plus 2% of landing dues £420.00	April 2012 April 2019
I3c	Discounted rate for pensioners (boats less than 7m in length) (for current beneficiaries only)			75% of current relevant charge	75% of current relevant charge	

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
I3e	Rover Ticket - in line with Aberdeenshire Council			£62.50 + VAT = £75	£62.50 + VAT = £75	April 2005
I3f	Visiting Vessel Day Ticket per day or part thereof			£16.67 + VAT	£16.67 + VAT	April 2019
I4	Harbour Dues					
I4e	Use of port/harbour to demonstrate or test equipment/ vessel or any other similar event (commercial) - per day or part thereof			£200.00	£210.00	April 2019
I4f	Use of port/harbour for community/ charity events			£100.00	£105.00	April 2019
I4g	Use of harbour for paddlesports etc			By individual agreement	By individual agreement	April 2019
I4h	Hire of Single Gangway			£35.00	£36.75	April 2019
I5	Wharfage					
I5a	Minimum charge – all categories per tonne (change in pricing arrangement)			£200.00	£210.00	April 2019
I5b	Basic materials, manufactured goods, fuels (other than petroleum spirit) per tonne			£1.15	£1.21	April 2018

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
15c	Wet fish, including fish consigned to or from any harbour not owned by Moray Council			2.5% Ad valorem	2.5% Ad valorem	April 2008
	Wet fish "That part of landings of white fish and shellfish in excess of £7,500 in value"			1.5% Ad valorem	1.5% Ad valorem	April 2008
15d	Wood, Lumber, Cork, Chipboard and Blockboard per cubic metre			£1.00	£1.05	April 2018
15f	Foods (other than wet fish) per tonne			£1.15	£1.21	April 2018
15g	Fabricated Goods per tonne			£7.25	£7.61	April 2018
15h	<u>"Loyalty" Reduction in Charges</u> Above 25,000 tonnes			Scale rate less 5%	Price on application	April 2006
15j	Dangerous Goods (any hazardous chemicals – explosives or inflammables) per tonne			£81.15	£85.21	April 2019
15k	Heavy lifting for extraordinary specialised activities, eg transformers, wind turbine parts 50-99 tonnes – per tonne 100-149 tonnes – per tonne 150-249 tonnes – per tonne Over 250 tonnes – per tonne			£1.00 £1.25 £1.50 £1.75	£1.05 £1.31 £1.58 £1.84	April 2019

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
I6	Slipway and repair pads					April 2019
I6a	Any recreational vessel using a slipway inclusive of one entry and one exit from the harbour per occasion			£16.67 + VAT	£16.67 + VAT	April 2019
	Any commercial vessel using a slipway inclusive of one entry and one exit from the harbour per occasion			£25.00 + VAT	£25.00 + VAT	April 2019
	Season ticket for recreational unlimited use of any Council slipway, valid for 12 months, commencing 1 April per vessel			£60.00 + VAT	£60.00 + VAT	April 2019
	Season ticket for commercial unlimited use of any Council slipway, valid for 12 months, commencing 1 April per vessel			£416.67 + VAT	£416.67 + VAT	April 2019
I7	Weighbridges					
	Goods shipped or unshipped on which harbour dues are payable per tonne (to nearest tonne)			£0.45	£0.47	April 2019
	Other goods per weighing			£10.00	£10.50	April 2019

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
I8	Pilotage					April 2019
I8a	Per gross registered ton			£0.40	£0.42	
	Minimum charge			£216.30	£227.12	
I8b	Detention Charge for Late arrival of vessel - per hour or part thereof			£216.30	£227.12	
I8c	Hire of Pilot-Boat and crew per hour or part thereof including towing support activity and similar Per passenger or crew member			£216.30	£227.12	
I8d	Pilot Boat Maintenance Charge "per dead weight all told ton" (to be applied when pilotage not requested) (where GT exceeds DWAT, payment will be based on GT)			£0.30	£0.32	
I9	Supply of Water					April 2019
I9a	Cargo vessels: Minimum charge			£107.40	£112.77	
	Additional charge per tonne or part thereof in excess of 6 tonnes			£2.15	£2.26	

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
I9b	Fishing vessels (where a composition fee has been paid): Less than 20m 20m or over On each occasion (where a composition fee has not been paid) Less than 20 metres 20 metres or over per quarter			£10.00 £15.45 £28.90 £38.85	£10.50 £16.22 £30.35 £40.79	April 2019 April 2019 April 2019 April 2019
I9c	Recreation vessels on each occasion			£10.00	£10.50	April 2019
I10	Supply of electricity - cost per electrical unit Up to 3 hours Over 3 hours Over 12 hours			£10.00 + VAT £2.05 + VAT £0.30 + VAT	£10.50 + VAT £2.15 + VAT £0.32 + VAT	April 2019
I12	Fuel transfer - cost per tonne			£2.50	£2.63	April 2019
I13	Ground rent for container/fuel tank (per sq m per annum (pro rata))			£15.00	£15.75	April 2019

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
114	Hire of Room at Harbour Office Standard per hour or part thereof Junior/over 60/charity per hour or part thereof Business Rate per hour or part thereof			£12.90 £6.70 £15.80	£13.55 £7.04 £16.59	April 2019

SECTION K: HOUSING AND PROPERTY

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
K1.	Housing Support: Warden's Service: The Moray Council Sheltered Housing		£101,970	£33.78	£34.79	April 2018
K3	Recharge of Council's Estates' costs		£10,026			
K3a	Applications to purchase ground for incorporation into gardens:					
	Initial fee (confirming ownership, valuation, preparing plan, title check by Legal Section)			£293	£308	April 2019
	Final fee (processing application)			£453	£476	April 2019
	Committee report preparation			£260	£273	April 2019

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
K3b.	Consents: (a) Assignations of lease (b) Sub leases: standard leases Non standard leases (c) Early lease terminations: standard charge Complex transactions Discount for no-for-profit tenants			£360 £138 £207 £276 Hourly rate of £43.75 - £90 per hour Hourly rate of £21.87 - £45 per hour	£378 £145 £217 £290 Hourly rate of £46 - £94.50 per hour Hourly rate of £23 - £47.25 per hour	April 2019
K3c	Utility companies: Scottish Water/Gas - Electricity Telecoms Electricity/Telecoms (complex)			200% Rydes Scale £239 £197 200% Rydes Scale	200% Rydes Scale £251 £207 200% Rydes Scale	April 2019

REF	SERVICE	CODE S / M / SD	BUDGET 2019/20	CHARGE 2019/20	CHARGE 2020/21	DATE OF LAST CHANGE
K3d	Private parties Water and Sewerage			200% Rydes Scale	200% Rydes Scale	April 2011
K3e	Recharge of Council's Estates' costs in relation to discretionary property transactions/work			£43.75 - £90 per hour	£46 - £94.50 per hour	April 2019
K4	Late Payment of Commercial Rents					April 2019
K4a	Initial investigation and contact with tenant and issue of correspondence pursuing payment			£30	£31.50	
K4b	Negotiate and issue Payment Arrangement			£60	£63	
K4c	Instruct legal action			£55	£58	
K4d	Copy documents			£38	£40	
K4e	Sheriff Officers			Recovery of actual cost to the Council	Recovery of actual cost to the Council	