

MORAY COUNCIL

Minute of Meeting of the Licensing Board

Wednesday, 21 June 2023

Council Chambers, Council Office, High Street, Elgin, IV30 1BX

PRESENT

Councillor James Allan, Councillor Peter Bloomfield, Councillor Neil Cameron, Councillor Tracy Colyer, Councillor David Gordon, Councillor Sonya Warren, Councillor Ben Williams

APOLOGIES

Councillor Scott Lawrence

IN ATTENDANCE

Also in attendance at the above meeting were Sean Hoath, Depute Clerk to the Board, Jennifer Smith, Legal Advisor, Lindsey Robinson, Committee Services Officer as clerk to the meeting, all Moray Council and Sergeant Neil Grant, Police Scotland.

1. Chair

Councillor Sonya Warren, as co-Chair of the Licensing Board, chaired the meeting.

2. Declaration of Member's Interests

The Board noted that there were no declarations of Member's interests.

3. Minute of the meeting of the Licensing Board of 3 May 2023

The minutes of the meeting of the Licensing Board held 3 May 2023 were submitted and approved.

4. Keystore - 23 00513 PREVMA

The Depute Clerk to the Board introduced the application as a major variation and advised the Board that all paperwork was in order and there were no objections or representations.

Sergeant Grant confirmed that there was nothing more to add from Police Scotland.

The applicant's representative addressed the Board and responded to the questions asked.

Thereafter, the Chair moved that the variation be granted, and there being no one otherwise minded, the variation was granted.

5. Linn House - 23 00673 PROLIC

The Depute Clerk to the Board introduced the application as a new provisional premises licence and advised the Board that all paperwork was in order. He further advised that the representation submitted by the Licensing Standards Officer had been withdrawn and there were no other representations or objections.

Sergeant Grant confirmed there was nothing more to add from Police Scotland.

The applicant's representative addressed the Board and responded to the questions asked.

Thereafter, the Chair moved that the licence be granted, and there being no one otherwise minded, the licence was granted.

6. Annual Functions Report

A report by the Clerk to the Board sought approval from the Board to publish the draft functions report which incorporated a report from the Licensing Standards Officer.

During consideration Councillor Bloomfield offered his thanks to the officers for the hard work put in to the report.

Thereafter, the Board agreed to:

- i. note the draft annual functions report; and
- ii. instruct the Clerk to publish the agreed final report on the Board's web pages.

7. Review of Statement of Policy

A report by the Clerk to the Board advised the Board of the statutory obligation to develop, consult and publish a policy statement setting out the principles they proposed to apply to the exercise of their functions under the Licensing (Scotland) Act 2005.

The legal advisor introduced the report and advised the Board that there was an error in paragraph 3.6 where the date should be 22 May 2023.

During consideration the Chair stated that the sub-group were impressed with the information they had been provided by officers.

Thereafter, the Board agreed to:

- i. note the statutory obligation to develop, consult upon and publish a statement of licensing policy and note that a revised policy must be in place by 29 November 2023;
- ii. note the progress to date in developing a draft revised policy;
- iii. note the terms of the draft revised policy as reviewed and developed by the Board following full research and informal consultation produced at Appendix 1;

- iv. note that the draft policy requires formal consultation for a period from 23 June 2023 to 14 August 2023 as per the previously agreed timetable; and
- v. make no changes to the draft policy and instructed the Clerk to proceed with formal consultation stage.