

# Business Gateway/Local Growth Accelerator Programme\*

## Service Level Agreement between Highland and Moray Councils 2018-2021

### Appendix 1: Cost Proposal

#### Business Gateway (Core Service)

Staff		(+15%)	total	
BG Service Manager (15% of HC10) [1]	7785.03	1167.75	8952.78	
BG Administrator (Workshops) (30% of HC4) [2]	7446.57	1116.99	8563.56	
<b>Total</b>	<b>15231.6</b>	<b>2284.74</b>	<b>17516.34</b>	<b>£17,516.34</b>

[1] HC10 + NI + Super + Levy = £51,900.24 (17/18)

[2] HC4 + NI + Super + Levy = £24,821.93 (17/18)

[3] At cost to budget provided by Moray Council. Assumes roll forward of 2017/18 budget allocation

#### Business Gateway (Local Growth Accelerator Programme)

Staff		(+15%)	total	
BG Service Manager (15% of HC10) [1]	7785.03	1167.75	8952.78	
Co-ordinator (30% of HC6 less ESF) [2]	4504.86	337.50	4842.36	
<b>Total</b>			<b>13795.14</b>	<b>£13,795.14</b>

#### EU Management

Highland Council (EU applic/compliance/claim management etc.) (3)			4000.00	
<b>Total</b>			<b>4000.00</b>	<b>£4,000.00</b>

[1] HC10 + NI + Super + Levy = £51,900.24 (17/18)

[2] HC6 + NI + Super + Levy = £30,032.40 (17/18) 30% pro rata Moray share as per approved ERDF Operation 1 & 2

[3] At cost as per approved ERDF Operation 1 & 2

#### Service Level Agreement Management

Management			
Highland Council (£3k per quarter)			12000.00
<b>Total</b>			<b>12000.00</b>

Discount negotiated in light of existing shared service and financial constraints £3,100.00

**TOTAL** **£44,211.48**

\*LGAP Activities include:

- Specialist business growth advice
- Investor Ready & Access to Finance support
- Recruitment Advisory Service
- Graduate Placement Programme
- Business Growth workshops
- Key Sector Entrepreneurial Support