



Moray Council

Moray Speyside Tourism BID Area - Baseline Information

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Introduction

Moray Council provides a range of services in the Moray Speyside Tourism BID area. To ensure that any investments by a BID are additional to existing services, an Operating Agreement will be drawn up between Moray Council & Moray Speyside Tourism BID Company. Regular reviews of the services will be provided and their contribution to achieving Moray Speyside Tourism objectives will be assessed.

This baseline services information does not detail the full range of services provided by Moray Council but is instead limited to the Moray Speyside Tourism BID related services.

The baseline information described is those provided in the current financial year (2019 / 2020) and is a mix of statutory duties, permitted and / or discretionary activities.

Service levels provided in future financial years will depend on the level of funding available to Moray Council and may be varied in line with budgetary constraints. However Moray Council will not disproportionately vary services in the Moray Speyside Tourism BID area because of the existence of the BID.

Service Area	
Activity Area	Environmental Protection
Statutory/Non-Statutory Service	Environmental Protection - Moray Council's support for tourism businesses and the tourism industry is a mixture of statutory and non-statutory.
Description/Specification	<ol style="list-style-type: none"> 1. Street Cleansing. 2. Waste Management. 3. Complimentary/requested services. 4. Horticultural/Ground care services on Council owned land.
Contact	Mike Neary, Waste Manager, mike.neary@moray.gov.uk 01343 550169
Existing Activity	<p><u>Street Cleansing</u> The Council provides a regular programme of street cleansing including:</p> <ul style="list-style-type: none"> • Provision of free standing litter bins throughout the BIDS area and, their routine servicing • Annual cleaning of litter bins • Litter picking(Manual) • Road Channel Sweeping • Fly Posting removal • Removal of dog fouling <p><u>Waste Management</u> The Council provides a regular service for:</p> <ul style="list-style-type: none"> • Refuse Collections from non-domestic rate payers at a minimum collection frequency of once weekly (chargeable) • Recycling Collections from Non domestic rate payers at a minimum collection frequency of once weekly (chargeable) <p><u>Complimentary/Requested Services</u> The council provides additional complimentary services available on request</p> <ul style="list-style-type: none"> • Fly Tipping Removal • Advice and assistance to non-domestic rate payers relating to effective waste management practices. • Provision of waste/recycling services for ad hoc events (chargeable)

	<ul style="list-style-type: none"> Emergency cover available from on call staff to manage issues that arise with relation to provision <p><u>Horticultural/Groundcare</u> The Council undertakes supply of the following services and assets</p> <ul style="list-style-type: none"> Provision and maintenance of seating Design and maintenance of grass plots, and street trees Treatment of ground level weeds
Operational Times	<p>Service staff are available to provide information on matters pertaining to waste/recycling/litter/fly tipping/graffiti etc. during office hours 0845 – 1700hrs</p> <p>Operational staff are available to provide front line services between 0730- 1530hrs</p> <p>Street sweeping and litter clearance function is catered for between 0630 – 1530hrs Monday to Friday and 0630 – 0930hrs Saturday and Sunday</p>
Equipment Levels	Not specific to BID area
Staff Levels	Not Specific to BID area
Key Performance Indicators	Street Cleansing –now undertaken in line with operational parameters.
Legislation/Policy	Environmental Protection Act 1990 Waste (Scotland) Regulations 2012
Existing Value of Contract/Service	Nil
Boundary Area	All of Moray area
Non Compliance Procedure	Enquiries are recorded on modular software which highlights the matter to officers and allows inspections to be undertaken/communications to be made and issues resolved
Additional Information or Notes	Street Cleanliness was managed in line with the Local Environmental Audit Management System (LEAMS). MC no longer participates in this programme.

Service Area	
Activity Area	Transportation
Statutory/Non-Statutory Service	Transportation provides a mixture of statutory and non-statutory services.
Description/Specification	Transportation has responsibility for the management of all traffic and road safety functions, street works, co-ordination, active and sustainable travel, transport planning and strategies, off street car parks, public transport unit PTU, maintenance and operation of 6 harbours including a dredger.
Contact	Nicola Moss, Transportation Manager, nicola.moss@moray.gov.uk 01343 563785
Existing Activity	As above
Operational Times	Office hours, may include events at other times
Equipment Levels	Not specific to BID area
Staff Levels	Not specific to BID area
Key Performance Indicators	N/A
Legislation/Policy	Legislation: Roads (Scotland) Act 1984, Road Traffic Regulation Act 1984, Harbours Act 1964, Pilotage Act 1987, Grampian Regional Council (Harbours) Order Confirmation Act 1987, Education (Scotland) Act 1980, Town & Country Planning (Scotland) Act 1997 amongst others. Policy: National Transport Strategy, Low Carbon Economic Strategy for Scotland, Elgin Transport Strategy, Moray Active Travel Strategy,
Existing Value of Contract/Service	£5.3m per annum (not specific to BID area)
Boundary Area	All of Moray
Non Compliance Procedure	N/A
Additional Information or Notes	

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Service Area	
Activity Area	Environmental Health
Statutory/Non-Statutory Service	Environmental Health provides a mixture of statutory and non-statutory services.
Description/Specification	To maintain and improve environmental conditions to the benefit of public health through the provision, cost effective services (including advice) and enforcement of statutes.
Contact	Karen Sievewright Environmental Health and Trading Standards Manager Karen.sievewright@moray.gov.uk 01343 563356
Existing Activity	Food safety – advice and enforcement Housing – statutory nuisance enforcement <ul style="list-style-type: none"> - Tolerable standards enforcement - Repairing standard enforcement - Empty homes assistance Health and Safety at Work – advice and enforcement Public Health including food or water related infectious disease – investigation and enforcement
Operational Times	Office hours, may include events at other times
Equipment Levels	Not specific to BID area
Staff Levels	Not specific to BID area
Key Performance Indicators	N/A
Legislation/Policy	Food Safety Act and associated regulations Health and Safety Act and associated regulations Environmental Protection Act 1990 Public Health Act 2008 Housing Scotland Act 1987-2006 Anti-social behaviour Act 2004 Prevention of Damage by Pests Act 1949 amongst others

Existing Value of Contract/Service	£956K per annum (not specific to BID area)
Boundary Area	All Moray
Non Compliance Procedure	N/A
Additional Information or Notes	

Service Area	
Activity Area	Economic Growth & Regeneration
Statutory/Non-Statutory Service	Economic Growth & Regeneration provides a mixture of statutory and non-statutory services. Moray Council's support for tourism businesses and the tourism industry is non-statutory.
Description/Specification	Develop & manage projects, programmes & services in the areas of Economic Growth, Regeneration, Tourism, Business Support and External Funding.
Contact	Reni Milburn Manager, Economic Growth & Regeneration reni.milburn@moray.gov.uk 01343 563425
Existing Activity	<p>Relevant to the Moray Speyside Tourism BID area –</p> <p>Economic Growth, Regeneration & Tourism - Develop and deliver tasks & projects as part of the Moray Economic Strategy Action plans, Moray Growth Deal, Employability Strategy & the Local Outcome Improvement Plans.</p> <p>Develop & deliver place partnership projects such as Castle to Cathedral to Cashmere Heritage Experience & Discover Moray's Great Places</p> <p>Develop, administrate & co-ordinate across all Council Departments the Town Centre Capital Fund grant schemes and initiatives.</p> <p>Provide Film Liaison Service – free advice & support for permissions, locations & facilities.</p> <p>Co-ordination in consultation with other Council departments, Police, Fire and Ambulance Services for major events. It includes providing a wide range of advice and expertise for organisers such as licensing, road closure to environmental health etc., to ensure that events are both safe and enjoyable.</p> <p>Co-ordination, booking & support for markets and other non-commercial events in Moray's towns</p> <p>Business Support & External Funding – Provide first point of contact for the development & support of Business Improvement Districts.</p>

	<p>Provide a comprehensive Business Gateway Service for start-up and exciting businesses, which includes advice and practical guidance; one to one support, specialist advice, business skills workshops and networking events. It includes access to finance, recruitment, digital business skills, expanding into overseas markets.</p> <p>Supplier Development Programme - a public sector partnership which delivers a variety of free tender training, workshops, webinars and a range of online resources to connect businesses with the Scottish public sector.</p> <p>Provide advice and assistance on the wide range of funding streams to all Council services and partnerships. It includes funding initiatives and programmes with the European Union, Scottish Government, Lottery and Trust funding to maximise opportunities to assist the local economy and community. It includes regular free funding seminars for organisations & individuals from across all sectors.</p>
Operational Times	Office hours, may include evening & weekends
Equipment Levels	N/A
Staff Levels	Not specific to BID area
Key Performance Indicators	Business & employment statistics and specific projects & programmes performance indicators , but not specific to BID area
Legislation/Policy	Varies
Existing Value of Contract/Service	Varies
Boundary Area	All of Moray
Non Compliance Procedure	N/A
Additional Information or Notes	

