



## **MINUTE OF MEETING OF THE CLINICAL AND CARE GOVERNANCE COMMITTEE**

**Thursday, 30 November 2023**

**To be held remotely in various locations**

### **PRESENT**

Mr Ivan Augustus, Councillor Peter Bloomfield, Mr Simon Bokor-Ingram, Mr Sean Coady, Mr Graham Hilditch, Councillor Scott Lawrence, Mr Derick Murray, Ms Deborah O'Shea, Ms Fiona Robertson, Ms Elizabeth Robinson, Ms Tracy Stephen

### **APOLOGIES**

Professor Duff Bruce, Dr Robert Lockhart, Dr Malcolm Simmons, Mr Kevin Todd

### **IN ATTENDANCE**

Interim Integrated Service Manager, Mental Health and Substance Misuse Service; Social Work Service Manager; Occupational Therapy Team Manager; Locality Manager and Caroline O'Connor, Committee Services Officer.

#### **1. Chair**

The meeting was chaired by Mr Derick Murray.

#### **2. Declaration of Member's Interests**

There were no declarations of Member's interests in respect of any item on the agenda.

#### **3. Minutes of meeting of 31 August 2023**

The meeting of the meeting of 31 August 2023 was submitted and approved, subject to an amendment by Mr Murray in reference to para 8 of the minute relating to the Progress Update in Relation to Upaid Carers Strategy 2023-27. He noted it had been agreed discussions were to take place between officers rather than with the Chair and suggested the wording of the third paragraph be amended to read:

"The Chair agreed that the frequency of reporting should be discussed by the Chief Officer, Self Directed Support Officer and Mr Augustus following the meeting."

This was unanimously agreed by the meeting.

#### **4. Action Log - 31 August 2023**

The Action Log of the meeting of 31 August 2023 was discussed and updated accordingly.

#### **5. Strategic Risk Register**

The meeting had before it a report by the Chief Officer providing an overview of the current strategic risks, along with a summary of actions which are in place to mitigate those risks, updated in September 2023.

The Chief Officer sought agreement from the Committee to amend Recommendation (ii) to agree the reporting schedule to this Committee will align with the Audit, Performance and Risk Committee reporting schedule. This was unanimously agreed.

Mr Augustus, Carers Representative queried whether the Unpaid Carers Strategy should be included in the controls section of Appendix 1 in relation to the Strategic Plan "Partners in Care". In response, the Chief Officer agreed specific mention could be made if Mr Augustus deemed it appropriate. It was agreed by both to discuss offline.

Following consideration the Committee unanimously agreed to note:-

- i. the updated Strategic Risk Register included in Appendix 1;
- ii. that the Audit, Performance and Risk (APR) Committee have agreed to a change to the reporting schedule of the Strategic Risk Register, allowing to report biannually instead of quarterly and agreed the reporting schedule to this Committee would align with the amended APR Committee reporting schedule. This will allow time for development, planning and improvement of the Register content; and
- iii. that any significant changes to the Register outwith the reporting cycle would be presented at the first opportunity.

#### **6. Health and Social Care Moray Clinical and Care Governance Group Update**

The meeting had before it a report by the Chief Nurse, Moray informing the Committee of progress in refreshing the Clinical and Care Governance Framework in Health and Social Care Moray.

Following consideration the Committee unanimously agreed to note:-

- i. the progress made in re-establishing the Clinical and Care Governance Group (CCGG);
- ii. that the CCGG and Practice Governance Board (PGB) will provide assurance reporting from CCGG to this Committee on a quarterly basis; and

- iii. that the CCGG and PGB will escalate any issues via CCGG to Committee, included recently delegated services of Childrens and Families and Justice Services.

## **7. Complaints Report for Quarter 2 2023-2024**

The meeting had before it a report by the Clinical and Care Governance Group Co-Chairs informing the Committee of complaints reported and closed during Quarter 2 (1 July 2023 - 30 September 2023).

Mr Augustus, Carers Representative, in terms of securing improvement across the services and noting the figures for the quarter were relatively low, sought clarification on whether learning outcomes were being transferred across the service or to the individual complainants concerned.

In response the Chief Nurse advised improvement work was ongoing with complaints and learning outcomes being considered at fortnightly clinical risk management meetings.

Following consideration the Committee unanimously noted the totals, lessons learned, response times and action take for complaints completed within the last quarter.

## **8. Inspection of Fostering, Adoption and Adult Placement June-July 2023**

The meeting had before it a report by the Head of Service and Chief Social Work Officer updating the Committee following a full inspection of of Placement Services (fostering, adoption and adult placement) by the Care Inspectorate in June/July 2023.

Following consideration the Committee unanimously agreed to note the outcome of the full inspection of Placement Services (fostering, adoption and adult placement) by the Care Inspectorate in June/July 2023.

## **9. Drug Related Deaths in Moray**

The meeting had before it a report by the Interim Integrated Service Manager for Mental Health updating the Committee about drug-related deaths in Moray.

Mr Hilditch queried why the death statistics for this year had decreased given that mental health issues are on the increase.

In response the Service Manager advised her understanding was the reduction was due to a combination of factors relating to post covid, support from the third sector, people being more open to interventions and lastly noting the Suicide Prevention Group were working on an Action Plan.

Ms Robinson recommended caution in terms of the reduction being seen as a long terms downward cycle and, given the long term consequences of drug and alcohol use leading to chaotic lifestyles, recognise it remains a significant issue.

Following consideration the Committee unanimously agreed to note:-

- i. the drug related death figures for Moray;
- ii. the National Records of Scotland Publication into drug-related deaths across Scotland in 2022;
- iii. ongoing work of the service in relation to the Multi Agency Risk System (MARS) process; and
- iv. progress on the delivery of the Medication Assisted Treatment (MAT) Standards implemented by the Scottish Government in May 2021.

#### **10. Health and Social Care Moray Clinical and Care Governance Group Escalation Report**

The meeting had before it a report by the Chief Nurse informing the Committee of progress and exceptions reported to the Clinical and Care Governance Group since the last report to Committee in August 2023.

Following consideration the Committee unanimously agreed to note the contents of the report.

#### **11. Community Occupational Therapy Service**

The meeting had before it a report informing the Committee that the waiting time for Occupational Therapy (OT) allocation is at a high level with people waiting far over the timescales for allocation and provide details on some of the ways the teams are working to reduce waiting times to a more acceptable level.

Following consideration the Committee unanimously agreed to note the Community OT team continue to work on reducing waiting times for allocation by improving and refining the service provided.

#### **12. Recommended Allowances for Kinship and Foster Carers**

The meeting had before it a report by the Head of Service and Chief Social Work Officer informing the Committee of the recommended allowances for kinship and foster carers.

The Service Manager advised there was an updated figure in paragraph 4.10 of the report of £261,570.21 for Moray's allocation from the Scottish Government based on correspondence received since the report was submitted.

The Chief Officer queried whether it was for the Council to approve the allowances given the financial governance sits with the Council.

In response the Head of Service and Chief Social Work Officer confirmed it should go through the Council as the service is in the shadow year and the budget responsibility remains with the Council. She noted the implications were less significant for 2023/24 as the Scottish Government was providing funding and noted the longer term implications would be the responsibility of the Moray Integration Joint Board.

Councillor Lawrence queried whether the intention was to report to the Council for 2023/24 with the costs covered by the Scottish Government funding and would then be reported to the MIJB for future years.

In response the Head of Service and Chief Social Work Officer advised it was not known whether the Scottish Government funding would continue beyond 2023/24. She confirmed it should go through the Council's governance process for 2023/24 and a paper would then be brought back to MIJB once the position was clarified.

Following consideration the Committee unanimously agreed to endorse the adoption of the proposals regarding the recommended allowances for kinship and foster carers and recommend to the Council the adoption of the proposals for 2023/24.

### **13. Items for Escalation to MIJB**

The Committee noted that there were no items for escalation to the Moray Integration Joint Board.