

Appendix I

Housing and Property Service Plan

Improvement Actions and Service Developments 2018/19

CORPORATE PLAN

Promote Economic Development and Growth and Maintain and Promote Moray's Landscape and Bio Diversity

LOCAL OUTCOME IMPROVEMENT PLAN

Raising Aspirations

Service Priorities to support the above objectives:

- 1. Increase the supply of affordable housing**
- 2. Improve the quality of housing across Moray**
- 3. Tackle Homelessness**
- 4. Increase the supply of Industrial Units for business**

1. Actions to increase the supply of affordable housing	Delivered by	Lead Officer
We will prepare and submit Strategic Housing Investment Plan (SHIP) to the Scottish Government. <ul style="list-style-type: none"><i>Complete by 30 November 2018</i>	Strategy and Development	Graeme Davidson
We will deliver the Moray Affordable Housing Supply Programme with target spends of £7.983m in 2018/19. <ul style="list-style-type: none"><i>Complete by 31 March 2019</i>	Strategy and Development	Graeme Davidson
We will deliver the Council's new build Programme of 70 new houses per year and/or land acquisitions for future developments. <ul style="list-style-type: none"><i>Complete by 31 March 2019</i>	Strategy and Development	Graeme Davidson
We will prepare Local Housing Strategy (LHS) 2018-23. <ul style="list-style-type: none"><i>Complete by 31 March 2019</i>	Strategy and Development	Graeme Davidson

2. Actions to improve the quality of housing across Moray	Delivered by	Lead Officer
We will achieve target expenditure of £1.8m (excluding fees) on the EESSH programme of works. <ul style="list-style-type: none"><i>Complete by 31 March 2019</i>	Property Services	John MacDonald
We will implement Moray HEEPS Programme. <ul style="list-style-type: none"><i>Complete by 31 March 2019</i>	Strategy and Development	Graeme Davidson
We will deliver Care and Repair Service and achieve Private Sector Housing Grants spend of £613k on disabled adaptations and repairs. <ul style="list-style-type: none"><i>Complete by 31 March 2019</i>	Strategy and Development	Graeme Davidson

3. Actions to tackle homelessness	Delivered by	Lead Officer
We will consider the Scottish Government's approach to rapid rehousing plans for homeless households and prepare a plan for submission to SG by December 2018. • <i>Complete by 31 December 2018</i>	Housing Needs	Gordon McCluskey
We will reconfigure the supply of temporary accommodation to achieve target savings for 2019/20. • <i>Complete by 31 March 2019</i>	Housing Needs	Gordon McCluskey
We will review our Allocation Policy to ensure compliance with the Housing (Scotland) Act 2014 • <i>Complete by 31 March 2019</i>	Housing Needs	Gordon McCluskey

4. Actions to increase the supply of Industrial Units	Delivered by	Lead Officer
We will finalise negotiation to purchase ground at Forres Business Park from HIE. If negotiations are successful, conclude purchase of site and develop detail design and tender documents. • <i>Complete by 31 March 2019</i>	Design	Moray MacLeod

CORPORATE PLAN

Work towards a financially stable Council that provides valued services to our communities

Service Priorities to support the above objectives:

- 1. Delivering Financial Sustainability;**
- 2. Assist where required in the modernisation and Improvement Programme;**
- 3. Implement recommendations from the Property Asset Management Appraisal**

1. Actions to deliver financial sustainability	Delivered by	Lead Officer
We will develop and implement a process to recover costs associated with late payment of rents for industrial properties. • <i>Complete by 31 December 2018</i>	Design	Moray MacLeod
We will achieve target expenditure of £10.7m (excluding fees) on the Housing Investment Programme. • <i>Complete by 31 March 2019</i>	Property Services	John MacDonald
We will achieve target expenditure of £6.15m (excluding fees) on all non-Housing Capital investment, together with major Design preparation and price negotiation on the EL Nursery programme for 2019/20. • <i>Complete by 31 March 2019</i>	Property Services	Eddie Milne

<p>We will re- tender the Sub-contractors Framework for Response & Planned Repairs.</p> <ul style="list-style-type: none"> • Complete by 1 December 2018 	<p>Building Services</p>	<p>Mike Rollo</p>
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2. Actions to assist the modernisation and Improvement Programme **Delivered by** **Lead Officer**

<p>We will implement key recommendations from the Property Asset Management Appraisal.</p> <ul style="list-style-type: none"> • Office Review • Depot Review • Storage Review <p>These reviews are likely to overrun into 2019/20 and potentially beyond and progress will be reported at key stages of each review or annually.</p>	<p>Asset Management</p>	<p>Richard Anderson</p>
<p>We will complete a review of Out of Hours Service and implement changes.</p> <ul style="list-style-type: none"> • Progress update to be given by 31 March 2019 	<p>Housing Services</p>	<p>Mike Rollo</p>

3. Actions to implement the Property Asset Management Appraisal **Delivered by** **Lead Officer**

<p>We will commence a review of Property Services and Property Asset Management in 2018/19 and conclude this in 2019/20.</p> <ul style="list-style-type: none"> • Progress update to be given by 31 March 2019 	<p>Property</p>	<p>Richard Anderson</p>
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